

**BOARD OF EDUCATION
LITTLE FALLS SCHOOL DISTRICT
LITTLE FALLS, NEW JERSEY**

MINUTES

REGULAR MEETING: TUESDAY, July 16, 2019 Agenda 7:00pm

Mr. Breitwieser called the meeting to order at 6:59pm

- I. CALL TO ORDER
- II. FLAG SALUTE
- III. PUBLIC MEETING STATEMENT

In accordance with the provisions of the New Jersey Public Meetings Act, the Little Falls Board of Education has caused notice of this meeting by notifying the Board's official newspaper, the local parent-teacher associations, and posting same on the Community Bulletin Board and the District's Website.

IV. ROLL CALL

Board Members Present: Mr. Breitwieser, Dr. Capizzi, Mr. DeMarco, Mr. Jandoli, Mr. Murphy, and Mrs. Verdi

Board Members Absent: Mrs. Kribs, Mr. O'Neil, and Mr. Russo,

Also Present. Mrs. Tracey Marinelli, Superintendent and Mrs. Carol Delsandro, Business Administrator/Board Secretary

V. CORRESPONDENCE - None

VI. MINUTES

On motion of Mr. DeMarco and seconded by Mr. Murphy, the following minutes were offered for approval.

1. APPROVAL OF MINUTES

MOVE that the Little Falls Board of Education approve the Minutes of the following meetings.

- 1. Regular Meeting - June 25, 2019
- 2. Special Meeting- June 25, 2019

AYES: 5

NAYES: 0

ABSENT: 3

ABSTAIN: 1 Mr. Jandoli

VII. OPEN MEETING TO THE PUBLIC – (Limited to Agenda Items Only)

On motion of Mr. DeMarco and seconded by Mrs. Verdi, the meeting was opened for public comment.

Since no one wished to be heard,

On motion of Mrs. Verdi, and seconded by Mr. DeMarco moved that the Little Falls Board of Education close the meeting to the public.

AYES: 6

NAYES: 0

ABSENT: 3

MOTION CARRIED UNANIMOUSLY

VIII. PRESENTATION - None

IX. REPORTS

A. PRESIDENT'S REPORT

Mr. Breitwieser thanked the administration for working so hard in the summer months.

B. PTA REPORT (School #1, School #2/3) - None

C. LITTLE FALLS EDUCATION FOUNDATION - None

D. SUPERINTENDENT OF SCHOOLS (Mrs. Tracey L. Marinelli)

1. Superintendent's Report.

Mrs. Marinelli advised the Board of the following:

- We have had some great Admin meeting that Ms. Sprague has been able to attend.
- Mrs. Marinelli and Mrs. Dilkes attended the LinkIt training today. They were the winners of the Data story.
- Next week Mrs. Marinelli will be at the National Data Conference
- July 31st is the Equity Conference
- Still waiting to hear on the Future Ready and Blue Ribbon

2.HIB

BE IT RESOLVED, that the Little Falls Board of Education affirms the Superintendent's decision in HIB investigations for the reason set forth in the Superintendent's decision to the students' parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board's decision to affect students' parents.

3. FUTURE READY SCHOOL

- The Future Ready Team has not begun scoring our submissions yet.

E. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT- (Carol Delsandro)

Mrs. Delsandro advised the Board that they will be meeting with the architect Wednesday July 17th.

F. FINANCE & INSURANCE COMMITTEE (Mrs. Diana Kribs)

On motion of Mr. Jandoli and seconded by Dr. Capizzi, the following motions were offered for approval.

1. PRESENTATION OF BILLS:

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, move that the Little Falls Board of Education approve the list of bills dated July 16, 2019, Warrant No.'s #25531 thru #25565 (Current Account) totaling \$:228,796.55 Warrant No. # 1138 thru # 1147(Cafeteria Account) totaling \$550.27 be paid if, properly sworn to and funds are available in accordance with Board of Education Policy and to be appended to the minutes of this meeting. The School Business Administrator/Board Secretary, in accordance with N.J.A.C. 6A:23-2.11I3, certifies that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a) and the Board of Education, in accordance with N.J.A.C. 6A:23-2.11(c)4, certifies that after review of the Board Secretary's & Treasurer's --monthly financial reports that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b). Further, the Board of Education and the Business Administrator/Board Secretary certify that major accounts/fund balances have not been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

(Exhibit A)

2. TRANSFERS – JUNE 2019

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, move that the Little Falls Board of Education authorize the School Business Administrator/Board Secretary's action of making transfers prior to the Board Meeting as per the attached June 30, 2019 Transfer Report.

(Exhibit B)

3. TREASURER AND SECRETARY'S REPORTS – JUNE 30, 2019

RECOMMEDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, moved that the Little Falls Board of Education accept the Treasurer and Secretary's Reports for the month ending June 30, 2019.

(Exhibit C)

4. ACCEPTANCE OF DONATIONS

As per the recommendation of the Superintendent moved that the Little Falls Board of Education accept, pursuant to Board of Education Policy #7230, "Gifts, Grants and Donations," the following donations for:

A. Acceptance of \$50.00 donation from The Schinelli Family to the Summer Reading Program

5. COUNTY TRANSFER REPORT – JUNE 2019
 RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, move that the Little Falls Board of Education approves the Monthly Report of County Transfers for June 2019.
 (Exhibit B-1)

AYES: 6
 NAYES: 0
 ABSENT: 3

- G. EDUCATION COMMITTEE (Dr. Rachel Capizzi)
 On motion of Dr. Capizzi and seconded by Mr. DeMarco, the following motions were offered for approval.

1. APPROVAL OF SSDS SUBMISSION
 RECOMMENDED ACTION of the Superintendent move that the Little Falls Board of Education approve the submission of The Student Safety Data System Report data for year-end verification.

2. APPROVAL OF NEW SUBSTITUTES
 RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following new substitute applicants All substitutes have filed Federal Form I-9, and are in possession of acceptable clearance pursuant to N.J.S.A. 18A:6-7.1/18A:39-10.1/18A:6-4.14:

Mahetab Bayoumy

3. APPROVE/RATIFY SCHOOL TRIPS -18/19 SY
 RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following field trips: (Exhibit D)

4. APPROVAL OF CST EVALUATORS AND RELATED SERVICES FOR THE 19/20 SY
 RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education approve the attached list of Child Study Team Evaluations in the following areas depending on district needs for the 2019-2020 School Year.

CHILD STUDY TEAM EVALUATORS – 2019-2020

<u>Type of Evaluation</u>	<u>Rate per Evaluation</u>	<u>Evaluator</u>
<u>AUDIOLOGICAL</u>	\$280.00	Speech & Hearing Associates
<u>WITH CAD</u>	\$585.00	60 Notch Road West Paterson, NJ 07424 Tel. 785-0696
<u>AUDIOLOGICAL</u>	\$60.00	Montclair State University

<u>APD (AUD. PROCESS)</u>	\$500.00	Center for Speech Pathology 1515 Broad Street Bloomfield, NJ Tel. 973-655-3934
<u>PSYCHIATRIC</u>	\$650.00	Dr. Ellen Platt Canfield Office Bldg. 904 Pompton Avenue, Suite B-2 Cedar Grove, NJ 07009 Tel. 239-4848 Fax: 239-4704
	\$550.00	Dr. Mark Faber 594 Valley Road Upper Montclair, NJ 07043 973-746-6711 Fax 973-226-3130
<u>NEUROLOGICAL</u>	\$450.00	Dr. P. Patel St. Joseph Medical Center 703 Main Street Paterson, NJ 07503 Tel. 973-754-2528 Fax. 973-754-2627
11 Getty Avenue Bldg 275 – 2 nd Floor Paterson, NJ		
1350 Rt. 23N Wayne, NJ 07470		
<u>DEVELOPMENTAL PED.</u>	\$450.00	St. Joseph Medical Center Child Development Ctr., Dr. Holahan Dr. Mallik Dr. Dorothy Bryan 703 Main Street Paterson, NJ 07503 Tel. 754-2510 or 2511 Fax. 754-2039
<u>ASSISTIVE TECHNOLOGY</u>	\$950	Bergen Cty Sp. Services School District Educational Enterprises 327 East Ridgewood Avenue Paramus, NJ 07652 201-343-6000 x 4047
<u>PHYSICAL THERAPY</u>	\$250.00	Kid Clan Services, Inc. 340 Main Avenue Clifton, NJ 973-365-1444
OT	\$260.00	
Speech	\$295.00	
Bilingual	\$350.00	

BILINGUAL EVALUATION \$525.00

Hillmar, LLC
 14 Brookside Terrance
 North Caldwell, NJ 07004
 973-808-0125- 973-808-8901 Fax

AYES: 6
 NAYES: 0
 ABSENT: 3

H. REPAIRS & MAINTENANCE/BUILDING & GROUNDS COMMITTEE

(Mr. Thomas Breitwieser)

On motion of Mr. DeMarco and seconded by Mrs. Verdi, the following motions were offered for approval.

1. USE OF FACILITIES BY OUTSIDE ORGANIZATIONS

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the use of district facilities by the following community groups who have filed the proper application form and have submitted proof of necessary insurance coverage:

School #1

Date	Event	Room/Time	Requested By:
September 18,25 2019 October 2,9,16,23,30, 2019 November 13,20, 2019 December 4,11, 2019	Chess Club	Room 107 3-4:30pm	PTA#1

School #2

Date	Event	Room/Time	Requested By:
10/17/19,11/21/19, 1/16/20,4/23/20	Hornets at Home Group	Café/ 6:30-7:30pm	School #2
2/5/20,2/6/20	Kindergarten Registration	Hallway/4:30-6:30pm	School #2
5/7/20	Art and Maker Fair	Hallway and APR/ 6-7:30pm	School #2
5/14/20	Ice Cream Social	APR/5:30-6:30pm	School #2
6/1/20	Kindergarten Information Night	Café/ 6:30/7:30om	School #2

2. DISPOSAL OF TECH EQUIPMENT

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education authorize the disposal of tech equipment found to be unrepairable and obsolete.

(Exhibit E)

AYES: 6
 NAYES: 0
 ABSENT: 3

- I. **PERSONNEL/NEGOTIATIONS COMMITTEE (Mrs. Lauren Verdi)**
On motion of Mrs. Verdi and seconded by Dr. Capizzi, the following motions were offered for approval.

- 1. **APPROVE TRAVEL/CONFERENCE EXPENSES**
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve travel/conference expenses as noted for the following district employees/board members: (Exhibit F)
- 2. **APPROVE/RATIFY MEDICAL LEAVE OF ABSENCE 18/19 SCHOOL YEAR**
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following medical leave of unpaid absence, no benefits:

18/19 School Year

Name	Position/ Location	Leave Start Date	Accumulated Sick days Applied		FMLA Start date	NJFLA Date	EXTENDEND LEAVE (Unpaid without benefits)	Date of Return (Anticipated)
4985	Sch 2	04/18/19- 06/30/19	NA		NA		NA	

- 3. **APPROVE PAYMENT OF SUBSTITUTE BUS DRIVER STIPEND 19-20 SY**
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the payment of a \$1,000.00 annual stipend for the 2019-2020 school year to the following employees for serving as Substitute Bus Driver on an as needed basis:

Robert Scelzo

- 4. **APPROVE EXTRA CURRICULAR SUPERVISION**
RECOMMENDED ACTION by the superintendent, move that the Little Falls Board of Education approve the use of district paraprofessionals to provide 1:1 assistance and supervision during extra-curricular activities such as before and after school clubs, activities, concerts, and dances for the 2019-2020 school year for students as required by their IEPs. The rate of pay will be hourly consistent to the contracted salary.
- 5. **APPROVE HOURLY RATES – CLERICAL SUBSTITUTES**
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the hourly rate of pay of \$13.50 for the 2019-2020 school year for Clerical Substitutes. All Lunchroom/Playground Aides are authorized to serve in the position of Clerical Substitute.
- 6. **APPOINTMENT OF DISTRICT TEST COORDINATOR-19/20 SY**
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the appointment of Nicole Dilkes as district test Coordinator for the 2019-2020 School year.

7. APPROVE/RATIFY APPOINTMENT OF SCHOOL SAFETY SPECIALIST
RECOMMENDED ACTION by the Superintendent moved that the Little Falls Board of Education approve Phil Ligus as School Safety Specialist for the 2019/2020 school year effective July 1, 2019.

8. ACCEPTANCE OF RESIGNATION – PARAPROFESSIONAL
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education accept the resignation of Renya Isaac, paraprofessional, effective, June 28, 2019.

9. AMEND APPROVAL OF THE EXTENDED SCHOOL YEAR STAFFING LIST FOR 19/20 SY
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following staff listing for the 2019-2020 Special Education Extended School Year Program at a rate of \$50.00 per hour for certified staff, \$15.00 per hour for paraprofessionals, and \$13.00 per hour for bus aides (all ESY staff are eligible to serve in the capacity of bus aide).
*Salary will be in accordance with the 2019-2020 guide subject to modification once a successor agreement is reached.

Related Services/Staff servicing all programs

<u>Staff Member</u>	<u>Position</u>	<u>Hours</u>
Margaret Duca	Occupational Therapist	Not to exceed 85 hours

10. AMEND APPROVAL OF PHYSICAL THERAPY SERVICES FOR THE 19-20 EXTENDED SY
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve Kid Klan for Physical Therapy Services the 2019-2020 Special Education Extended School Year Program at a rate of \$95.00 per hour not to exceed 66.5 hours.

AYES: 6
NAYES: 0
ABSENT: 3

J. HEALTH & SAFETY COMMITTEE (Mr. Michael O’Neil)- None

K. POLICY COMMITTEE (Mr. Michael Murphy)

On motion of Mr. Murphy and seconded by Mr. DeMarco, the following motions were offered for approval.

1. FIRST READING OF POLICY

As per the recommendation of the Superintendent moved that the Little Falls Board of Education hold a first reading of the following policy:

P & R 7510 USE OF SCHOOL FACILITIES

AYES: 6
NAYES: 0
ABSENT: 3

L. STRATEGIC PLAN COMMITTEE (Mr. Fred DeMarco)- None

M. COMMITTEE REPORTS

Mr. Murphy advised the Board that there was a policy Meeting this evening before the Board meeting.

A discussion ensued and Mr. Murphy advised that an email will go out updating all members of the meeting.

Mrs. Verdi left at 7:18pm

X. UNFINISHED BUSINESS

Mrs. Marinelli will have a copy of the Strategic plan dropped off to all Board Members and asked all members to look through it and reach out to her with any questions.

XI. OPEN MEETING TO THE PUBLIC

On motion of Mr. DeMarco and seconded by Mr. Murphy, the meeting was opened for public comment.

Since no one else wished to be heard,

On motion of Mr. Murphy and seconded by Mr. DeMarco moved that the Little Falls Board of Education close the meeting to the public.

AYES: 5
NAYES: 0
ABSENT: 4

MOTION CARRIED UNANIMOUSLY

XII. NEW BUSINESS

Mr. DeMarco inquired about shirts for the Board of Education members to make the public aware of who they are at events for the district.

XIII. EXECUTIVE SESSION- None

XIV. ADJOURNMENT

On motion of Mr. DeMarco and seconded by Mr. Murphy the meeting was adjourned
7:21pm.

AYES: 5
NAYES: 0
ABSENT: 4

Respectfully Submitted,

A handwritten signature in cursive script that reads "Carol Delsandro".

Carol Delsandro