

**BOARD OF EDUCATION
LITTLE FALLS SCHOOL DISTRICT
LITTLE FALLS, NEW JERSEY**

AGENDA

REGULAR MEETING: Tuesday April 23, 2024 Agenda

Dr. Capizzi called the meeting to order at 7:30PM.

- I. CALL TO ORDER
- II. FLAG SALUTE
- III. PUBLIC MEETING STATEMENT

In accordance with the provisions of the New Jersey Public Meetings Act, the Little Falls Board of Education has caused notice of this meeting by notifying the Board's official newspaper, the local parent-teacher associations, and posting same on the Community Bulletin Board and the District's Website.

IV. ROLL CALL

Board Members present: Dr. Capizzi, Mrs. DiBuono, Mr. Jandoli, Mrs. Lijoi, Mr. Miraglia, Mrs. Smith, Mr. Tullo Mrs. Verdi and Mrs. Zurbruegg

Board Members Absent:

Also, Present. Mrs. Tracey Marinelli, Superintendent, Mrs. Melissa Sanzari-Stevens, Business Administrator/Board Secretary.

V. CORRESPONDENCE- NONE

VI. MINUTES

1. APPROVAL OF MINUTES

MOVE that the Little Falls Board of Education approve the Minutes of the following meetings.

- 1. March 19, 2024 Minutes

AYES: 9

NAYES: 0

ABSENT: 0

VII. OPEN MEETING TO THE PUBLIC – **(Limited to Agenda Items Only)**

On motion of Mrs. Smith and seconded by Mr. Miraglia, the meeting was opened for public comment.

Since no one wished to be heard,

On motion of Mrs. Smith and seconded by Mr. Miraglia moved that the Little Falls Board of Education close the meeting to the public.

AYES: 9
NAYES: 0
ABSENT: 0

VIII. PRESENTATION-

1. Mrs. Marinelli presented the following students of the month with a certificate.
School #1 – Ariana Ajdini, Michael Kuybida, Adam Stuber, Victoria Kiefer
School #2 – Adrienne Son
School #3- Averie Stoltz and Ava Masino

IX. REPORTS

- A. PRESIDENT’S REPORT- Dr. Rachel Capizzi
Dr. Capizzi thanked Mrs. Marinelli and Mrs. Stevens for their hard work on the budget and the Board for taking the process seriously.
Dr. Capizzi also congratulated the cast and crew of Footloose!
- B. SUPERINTENDENT OF SCHOOLS (Mrs. Tracey L. Marinelli)
 1. Superintendent’s Report. (Exhibit A)
Mrs. Marinelli advised the Board of the following:
 - Enrollment School #1- 385, School #2- 355, and School #3- 196
 - All safety and security drill have been performed in all three schools
 - There were two HIBS and zero suspensions
 - As a reminder, all drills are scheduled in August for the school year.
 - Congratulations to the cast and crew of Footloose, all did an amazing job!
 - Strategic Plan will be presented in May
- C. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT-(Melissa Sanzari-Stevens)
Mrs. Stevens advised the Board that all training has been completed. Ethics have been submitted.
- D. FINANCE & INSURANCE COMMITTEE - (Mr. Vincent Miraglia)
On motion of Mr. Miraglia and seconded by Mrs. Zurbruegg the following motions were offered for approval.
 1. PRESENTATION OF BILLS:
RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, move that the Little Falls Board of Education approve the list of bills dated April 23, 2024, Warrant No.’s #30375 thru #30447(voided 30445, recut as 30447) (Current Account) totaling \$1,558,144.95; Wire Transfer #4102024(Health Insurance) Totaling \$250,897.73 Warrant No. #1296 thru 1299 (Cafeteria Account) totaling \$84,386.21 ; Warrant #1050 thru 1052 (Before &

After Care Account) totaling \$8,380.90 be paid if, properly sworn to and funds are available in accordance with Board of Education Policy and to be appended to the minutes of this meeting. The School Business Administrator/Board Secretary, in accordance with N.J.A.C. 6A:23-2.11I3, certifies that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a) and the Board of Education, in accordance with N.J.A.C. 6A:23-2.11(c)4, certifies that after review of the Board Secretary's & Treasurer's --monthly financial reports that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b). Further, the Board of Education and the Business Administrator/Board Secretary certify that major accounts/fund balances have not been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

(Exhibit B)

2. TRANSFERS – MARCH 2024

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, move that the Little Falls Board of Education authorize the School Business Administrator/Board Secretary's action of making transfers prior to the Board Meeting as per the attached March 31, 2024 Transfer Report.

(Exhibit B-1)

3. TREASURER AND SECRETARY'S REPORTS – MARCH 31, 2024

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, moved that the Little Falls Board of Education accept the Treasurer and Secretary's Reports for the month ending March 31, 2024.

(Exhibit C)

4. RESOLVED, TO APPROVE THE FOLLOWING REAPPOINTMENTS OF BUSINESS AND OPERATIONS FOR THE 2024/2025 SY:

A. SECTION 125 CAFETERIA PLAN FLEXIBLE SPENDING ACCOUNTS

MOVE that the Little Falls School District Board of Education designates AFLAC to continue to be the Administrator for Section 125 Cafeteria Plan Flexible Spending Accounts for 2024 – 2025 School Year.

B. EDUCATIONAL DATA SERVICES – BIDDING SERVICES AGREEMENT

MOVE that the Little Falls Board of Education approve the Bidding Services Agreement with Educational Data Services, Inc. ordering 2024-2025 school supplies and the licensing and maintenance fee for the 2024-2025 School Year at a cost of \$3,140.00.

C. APPROVAL OF BIDDING SERVICES

MOVE that the Little Falls Board of Education approve the following bidding services for 2024 – 2025 School Year.

Hunterdon County Educational Services Commission - No Charge
Northern Region Educational Services Commission - No Charge
Education Services Commission of New Jersey- No Charge
Pennsylvania Educational Purchasing Program- No Charge
OMNIA Partners, Public Sector- No Charge

D. RENEWAL OF AGREEMENT – SYSTEMS 3000 INC.

MOVE that the Little Falls Board of Education renew the Agreement with Systems 3000 Inc. to provide Software Licenses and support for Visual Fund Accounting, Visual Personnel and Visual Payroll Modules at the following costs with and additional \$2,000.00 (estimate) to be added as back-up recovery cost and \$2,193.00 (estimate) for employee portal cost:

2024-2025	\$20,433.00
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E. AUTHORIZE THE USE OF STATE CONTRACTS

WHEREAS, Title 18A:18A-10 provides that, “A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property”; and

WHEREAS, the Little Falls School District Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts; and

WHEREAS, the Little Falls School District Board of Education desires to authorize its purchasing agent for 2024 – 2025 School Year to make any and all purchases necessary to meet the needs of the school district throughout the school year; and

THEREFORE, BE IT RESOLVED, that the Little Falls School District Board of Education in the County of Passaic, New Jersey does hereby authorize the District Purchasing Agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as indicated on the State of New Jersey Website.

F. CHART OF ACCOUNTS

MOVE that the Little Falls School District Board of Education approves the New Jersey Department of Education Chart of Accounts for 2024 – 2025 School Year.

G. FACSIMILE SIGNATURES

MOVE that the Little Falls School District Board of Education approve the use of facsimile signatures for the Board President, Board Secretary and Superintendent for ensuing term of the board on warrants, paychecks, and contracts for 2024 – 2025 School Year.

H. RENEWAL OF AGREEMENT – REALTIME INFORMATION TECHNOLOGY

MOVE that the Little Falls Board of Education renew the Agreement with Realtime Information Technology to provide student information management for the 2024 - 2025 School Year at a cost not to exceed \$27,728.99.

I. APPROVAL OF THIRD PARTY ADMINISTRATOR FOR THE 24/25 SY

RECOMMENDED ACTION by the Superintendent, in consultation with the Business Administrator moved that the Little Falls Board of Education approve ADMIN Partners, LLC as the Third Party Administrator.

J. DISABILITY INSURANCE COMPANIES FOR THE 24/25 SY

MOVE that the Little Falls School District Board of Education designates the following Disability Insurance Companies:

Prudential Insurance Co. of America
AFLAC

K. APPROVAL OF AGREEMENT BERKLEY LIFE AND HEALTH INSURANCE CO.

MOVE that the Little Falls School District Board of Education designates Berkley Life and Health Insurance Company as Insurance Agent of Record for Student Accident Insurance for the 2024-2025 school year.

L. APPROVAL OF MCMANIMON SCOTLAND AND BAUMANN BOND COUNSEL

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator, move that the Little Falls Board of Education authorize and approve the Agreement covering Bond Counsel Services with McManimon, Scotland & Baumann, LLC, Roseland, New Jersey for the 2024-2025 fiscal year.

M. RENEWAL OF AGREEMENT – STRAUSS ESMAY ASSOCIATES, LLP

MOVE that the Little Falls Board of Education renew the Agreement with Strauss Esmay Associates, LLP for the Policy Alert & Support System, Manual Maintenance and/or the NJ School Digest for the 2024-2025 School Year as follows:

Policy Alert and Support System (PASS)	\$2,725.00
Annual District Online Maintenance Fee	\$1,745.00
Public Access Online Annual Fee/Bylaws and Policy	\$ 395.00
Public Access Online – Annual Fee Regulations	\$ 100.00

N. PHOENIX ADVISORS CONTINUING DISCLOSURE AGREEMENT / MUNICIPAL ADVISOR

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator, move that the Little Falls Board of Education authorize and approve the Agreement covering Continuing Disclosure Agent Services and appointment as Independent Registered Municipal Advisor of record with Phoenix Advisors of Bordentown, New Jersey for the 2024-2025 fiscal year at a fee of \$1,350.00 base fee, \$200.00 issue/set-up charge, with an additional charges as needed.

O. APPROVAL OF AGREEMENT OF ATLAS CURRICULUM MANAGEMENT SYSTEM FOR THE 24/25 SY

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve Atlas Curriculum Management System as the district's curriculum management system, at a cost of \$5,716.00 license fee, July 1, 2024 through June 30, 2025.

5. APPROVAL OF WEBSITE

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve JAM Graphics, 502 Hamburg Turnpike Wayne NJ 07470, for fees services for the district's website at fee of \$4,990.20.

6. ACCEPTANCE OF ESSEX REGIONAL EDUCATIONAL SERVICES

COMMISSION TRANSPORTATION SERVICES AGREEMENT-24-25 SY

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the Essex Regional Educational Services commission transportation services agreement for the 2024-2025 school year.

7. AUDITOR FOR THE 24/25 SY

MOVE that Lerch, Vinci, & Bliss be appointed School Auditor at an annual rate of \$26,750.00, which includes ACFR, GASB 34, RSI, and MD&A, for the 2024/2025 school year. Further moved that the Little Falls Board of Education pay the auditor for additional services at the standard billing rates.

2024/2025 Billing Rates:

Partners	\$160.00- \$200.00 per hour
Managers	\$135.00-\$165.00 per hour
Senior Accounts/Supervisors	\$100.00-\$135.00 per hour
Staff Accountants	\$80.00-\$105.00 per hour
Other Personnel	\$50.00 per hour
GASB NO.68	\$2,350.00
GASB NO. 75	\$1,650.00
AudSum	\$ 925.00
Data Collection Form SF-SAC	\$ 925.00
Bonds and Referendum Preparation	\$ 525.00

8. APPROVE/RATIFY ACCEPTANCE OF NORTHERN REGION EDUCATIONAL

SERVICES COMMISSION TRANSPORTATION SERVICES AGREEMENT-23-24

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary move that the Little Falls Board of Education accept the Northern Region Educational Services commission transportation services agreement for the 2023-2024 school year.

Route#	School	Contractor	# Of Students	Est. Cost Per Route (Incl.Surcharge)	Start Date
3057	Norman-Bleshman-BCSS	Jersey Kids Transportation	1	\$14,440.00 + \$577.60	2/28/2024-6/2024

AYES: 9

NAYES:0

ABSENT: 0

- E. EDUCATION COMMITTEE (Mrs. Nicole Smith)
On motion of Mrs. Smith and seconded by Mr. Miraglia the following motions were offered for approval.

1. APPROVAL OF EIGHTH GRADE ACTIVITIES
RECOMMENDED ACTION by the Superintendent moved that the Little Falls Board of Education approve all eighth grade activities, including building use and travel to and from Little Falls Recreation Fields.
2. APPROVAL OF SCHOOL TRIPS -23/24 SY
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following field trips: (Exhibit D)
3. AMEND/APPROVAL OF THE 2024-2025 EXTENDED SCHOOL YEAR
RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education approve the calendar and schedule for the 2024-2025 Extended School Year Program as follows:

**ESY Program Dates: Monday July 8, 2024 through Thursday August 1, 2024
Monday through Thursday Only**

ALL PROGRAMS WILL BE HELD AT SCHOOL 1

Student Hours: 8:30 AM – 12:30 PM

FULL DAY ABA PRESCHOOL

LEARNING AND/OR LANGUAGE CLASS(S) Grade K-8 (LLD-2)

Student Hours: 8:30 AM-11:00 AM

SPECIAL EDUCATION PRESCHOOL HALF-DAY PROGRAM

Student Hours: 8:30 AM-12:30 PM

LEARNING AND/OR LANGUAGE CLASS(S) Grade K-8 (LLD-1)

Staff Hours: Staff members are expected to report 15 minutes prior to the start of the session and may leave 15 minutes after the close of the session.

AYES: 9

NAYES:0

ABSENT: 0

F. REPAIRS & MAINTENANCE/BUILDING & GROUNDS COMMITTEE

(Mrs. Lauren Verdi)

On motion of Mrs. Verdi and seconded by Mr. Miraglia the following motions were offered for approval.

1. USE OF FACILITIES BY OUTSIDE ORGANIZATIONS

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the use of district facilities by the following community groups who have filed the proper application form and have submitted proof of necessary insurance coverage:

School #3 *approve/ratify

Date	Event	Location and Time	Requested By:	Cost
*4/19/2024	Family Bingo	APR/6:15-8:30pm	S#2/3 PTA	\$0.00

AYES: 9

NAYES:0

ABSENT: 0

G. PERSONNEL/NEGOTIATIONS COMMITTEE – (Mrs. Lauren Verdi)

On motion of Mrs. Verdi and seconded by Mr. Miraglia the following motions were offered for approval.

1. APPROVAL OF TRAVEL/CONFERENCE EXPENSES

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve travel/conference expenses as noted for the following district employees/board members: (Exhibit E)

2. RESOLVED TO APPROVE THE FOLLOWING REAPPOINTMENTS FOR THE 2024-2025 SY:

A. INDOOR AIR QUALITY DESIGNEE FOR THE 24/25 SY

MOVE that the Little Falls Board of Education appoint Mr. Charles Smith, Manager of Building & Grounds as the District's Indoor Air Quality Designee.

B. INTEGRATED PEST MANAGEMENT COORDINATOR FOR THE 24/25 SY

MOVE that the Little Falls Board of Education appoint Mr. Charles Smith, Manager of Building & Grounds as the District's Integrated Pest Management Coordinator.

C. APPOINTS H.I.B. (Harassment, Intimidation, Bullying) COORDINATOR FOR THE 24/25 SY

MOVE that the Little Falls Board of Education appoint Mr. Matthew Rohlff as the district's designated H.I.B. (Harassment, Intimidation, Bullying) Coordinator.

- D. ADA OFFICER FOR THE 24/25 SY
MOVE that the Little Falls Board of Education appoint Dawn Daura, as the District's ADA Officer.
 - E. HOMELESS LIAISON FOR THE 24/25 SY
MOVE that the Little Falls Board of Education appoint Mr. James Schoeneich as the District's Homeless Liaison.
 - F. INSURANCE AGENT FOR THE 24/25 SY
MOVE that the Little Falls School District Board of Education designates Arthur J. Gallagher as Insurance Agent of Record for General Liability Insurance.
 - G. AHERA & ASBESTOS MANAGEMENT SERVICES FOR THE 24/25 SY
MOVE that the Little Falls Board of Education appoint Briggs Associates as the District's AHERA and Asbestos Management Services.
 - H. RIGHT TO KNOW OFFICERS FOR THE 24/25 SY
MOVE that the Little Falls Board of Education appoint each Building Principal as the District's Right to Know Officers.
 - I. APPOINTS FACILITY – LAB DRUG TESTING FOR THE 2024/2025 SY
MOVE that the Little Falls School District Board of Education appoints Med-Care of Fairfield, New Jersey, Dr. John C. Scolamiero, Medical Director, as district approved facility to provide lab drug testing for the school district with fees paid in accordance with their professional fee schedule.
 - J. APPOINTS FACILITY – LAB DRUG TESTING FOR THE 2024/2025 SY
MOVE that the Little Falls School District Board of Education appoints Immedicenter of Totowa, New Jersey, Dr. Scott Coleman, Medical Director, and Dr. Francisco Lima, as district approved facility to provide lab drug testing for the school district with fees paid in accordance with their professional fee schedule.
 - K. APPOINTMENT OF AFFIRMATIVE ACTION OFFICERS FOR THE 24/25 SY
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education appoint Dawn Daura as the District's Affirmative Action Officers for the 2024- 2025 school year.
 - L. SCHOOL ARCHITECT FOR THE 24/25 SY
MOVE that Solutions Architects be appointed School Architect of Record.
3. APPROVAL OF NRESC REPRESENTATIVE ASSEMBLY/BOARD OF DIRECTORS
RESOLVES THAT the Board of Education appoint Tracey Marinelli to serve on the Northern Regional Education Service Commission Representative Assembly/Board of Directors for the 2024-2025 school year, at no additional cost to the district.

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4. APPROVAL OF NRESC REPRESENTATIVE ASSEMBLY/BOARD OF DIRECTORS
RESOLVES THAT the Board of Education appoint Dawn Daura to serve as an alternate on the Northern Regional Education Service Commission Representative Assembly /Board of Directors for the 2024-2025 school year, at no additional cost to the district.

5. PAYMENT TO STAFF –SCHOOL #1 PLAY
RECOMMENDED ACTION by the Superintendent moved that the Little Falls Board of Education approve payment to the following individuals for chaperoning the School #1 play on April 10th, April 11th, and April 12th, 2024 at the contractual chaperone rate of \$35 per hour for three hours.

Employee	# of Hours	Amount
David Farrell	3 hours	\$105.00
Ali Cruz	3 hours	\$105.00
Kristy Gregory	3 hours	\$105.00
Irina Carroll	3 hours	\$105.00
Vincent Plateroti	3 hours	\$105.00
Hope Lachman	3 hours	\$105.00
Susan Eckrote	3 hours	\$105.00
Bethanne Strippoli	3 hours	\$105.00
Adriana Shaw	3 hours	\$105.00
Maribel Bayo	3 hours	\$105.00
Lindsey Enchelmaier	3 hours	\$105.00

6. APPROVAL OF MEMORANDUM OF AGREEMENT 2023-2024 SY
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the Memorandum of Agreement between the Little Falls Board of Education and the Little Falls Police Department for the 2023-2024 School Year.
7. APPROVE/RATIFY UNPAID LEAVE OF ABSENCE 23-24 SY
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education, approve the following unpaid leave of absence:

23/24 School Year

Name	Position/ Location	Unpaid Leave Start Date	Unpaid Leave End Date	FMLA Start date	NJFLA Date	EXTENDEND LEAVE (Unpaid without benefits)	Date of Return (Anticipated)
5039	Sch3	09/01/23	11/13/23			NA	05/13/24

8. REIMBURSEMENT OF TRAVEL EXPENSES-NJSBA CONFERENCE-
JUNE 7-10, 2024

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve travel expenses as noted for the following district employees and Board Members for the NJSBA Conference being held JUNE 5-7, 2024:

<u>NAME</u>	<u>WORKSHOP/LOCATION</u>	<u>DATE</u>	<u>ESTIMATED COST</u> <u>(Mileage/Meals Conference)</u>
Melissa Sanzari-Stevens	NJSBA Workshop	6/5-6/7/2024	\$15.00 Tolls \$124.00 mileage(approximate) \$500.00 Individual Reg Atlantic City, NJ \$147.50 Meals Overnight Stay \$44.25 Meals 1 st & Last day of travel for each

<u>NAME</u>	<u>WORKSHOP/LOCATION</u>	<u>DATE</u>	<u>ESTIMATED COST</u> <u>Mileage/Meals Conference</u>
Melissa Sanzari-Stevens	NJSBA Conference	6/5-6/7/2024	\$269.54.00 as per GSA rate Hotel Accommodations per night, each Attendee + applicable taxes and fees

9. REIMBURSEMENT OF TRAVEL EXPENSES-NJASA CONFERENCE-
MAY 15-17, 2024

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve travel expenses as noted for the following district employees and Board Members for the NJASA Conference being held MAY 15-17, 2024:

<u>NAME</u>	<u>WORKSHOP/LOCATION</u>	<u>DATE</u>	<u>ESTIMATED COST</u> <u>(Mileage/Meals Conference)</u>
Tracey Marinelli	NJASA Workshop	5/15-5/17/2024	\$15.40 Tolls \$121.26 mileage (approximate) Atlantic City, NJ \$147.50 Meals Overnight Stay \$44.25 Meals 1 st & Last day of travel for each

<u>NAME</u>	<u>WORKSHOP/LOCATION</u>	<u>DATE</u>	<u>ESTIMATED COST</u> <u>Mileage/Meals Conference</u>
Tracey Marinelli	NJASA Conference	5/15-5/17/2024	\$107.00(single) as per GSA rate \$120.00(double room) Hotel Accommodations per night, each Attendee + applicable taxes and fees

10. APPROVE PAYMENT TO STAFF –SCHOOL #1 HORNET REFLECTION COVERAGE

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following employees for coverage of Hornet Reflection at the contractual rate of \$35.00 per hour, prorated. To be paid out of Title I, account number 20-231-100-101-00-00.

Lynn Donovan
 Jim Schoeneich
 Mark Perniciaro
 Briana Cruz
 Kristy Gregory
 Lindsey Enchelmaier
 Owen Davitt
 Hope Lachman
 Courtney Kearns

11. APPROVE/RATIFY PAYMENT TO STAFF – EXPEDITIONS CLUB SUPERVISION

RECOMMENDED ACTION by the Superintendent moved that the Little Falls Board of Education approve payment to Nancy Cranmer for the Expeditions club extracurricular supervision at the contractual chaperone rate of \$25.00 per hour for a total of two hours, on February 27, 2024. Payment funded by ARP ESSER fund # 20-490-100-100-00-00.

12. PAYMENT TO STAFF-CLASS OF 2025 DANCE CHAPERONES- 23/24 SY

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve payment to the following individuals for chaperoning the 7th and 8th grade dance at School #1 on April 18, 2024, at the contractual chaperone rate of \$35.00 per hour, for three hours.

Employees	Amount
Sonia Santos	\$105.00
Vincent Plateroti	\$105.00

13. PAYMENT TO STAFF-CLASS OF 2025 DANCE CHAPERONES- 23/24 SY

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve payment to the following individuals for chaperoning the 7th and 8th grade dance at School #1 on April 18, 2024, at the contractual chaperone rate of \$25.00 per hour, for three hours.

Employees	Amount
Kelly Keller	\$ 75.00

14. PAYMENT TO STAFF- PLAY CHAPERONES- 23/24 SY

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve payment to the following individuals for chaperoning the School #1 play, at the contractual chaperone rate of \$25.00 per hour, for three hours.

Employees	Amount
Michelle Gennarelli	\$ 75.00

15. AMEND APPROVAL OF MATERNITY LEAVE OF ABSENCE 24/25 SY

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following maternity leave of absence:
24/25 SY

Name	Position/ Location	Leave Start Date	Accumulated Sick days Applied	FMLA Start date	NJFLA Date	EXTENDEND LEAVE Unpaid leave/no benefits	Date of Return (Anticipated)
5035	Sch. 3	09/01/2024				09/01/2024 through 06/30/2025	09/01/2025

16. AMEND APPROVAL MATERNITY LEAVE OF ABSENCE 23/24 SCHOOL YEAR

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following maternity leave of absence:
23/24 SY

Name	Position/ Location	Leave Start Date	Accumulated Sick days Applied	FMLA Start date	NJFLA Date	EXTENDEND LEAVE (Unpaid without benefits)	Date of Return (Anticipated)
4717	Sch. 3	09/05/2023		9/5/2023 thru 11/24/2023 (12 weeks)		11/25/2023 Through 06/30/2024	09/01/2024

17. AMEND APPROVAL OF APPOINTMENT –LONG TERM MATERNITY LEAVE
REPLACEMENT TEACHER 23-24 SY

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve Daniella Ricci, maternity leave replacement teacher School #3, effective September 1, 2023 through **June 30, 2024** or the return of the teacher. Rate of pay will be BA Step 1.

18. APPROVAL MATERNITY LEAVE OF ABSENCE 24/25 SCHOOL YEAR

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following maternity leave of absence:
24/25 SY

Name	Position/ Location	Leave Start Date	Accumulated Sick days Applied	FMLA Start date	NJFLA Date	EXTENDEND LEAVE (Unpaid without benefits)	Date of Return (Anticipated)
5084	Sch. 2	09/02/2024		9/2/2024 thru 11/24/2023 (12 weeks)		11/25/2023 Through 11/22/2024	11/25/2024

19. APPROVAL OF SUBSTITUTE CUSTODIAN

RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education approve the appointment Marco Garcia as a substitute custodian at a rate of \$22.00 per hour. Start date to be determined, pending all background checks.

20. PAYMENT TO STAFF –SCHOOL # 1 DANCE

RECOMMENDED ACTION by the Superintendent moved that the Little Falls Board of Education approve payment to Lisa Perrota, nurse, for the Class of 2025 Glow Dance on April 19, 2024, at the contractual chaperone rate of \$35.00 hr., for three hours.

Mrs. Zurbruegg inquired about Title I. Mrs. Stevens and Mrs. Marinelli explained.

Mrs. Marinelli explained the Memorandum of Agreement to the Board.

AYES: 9

NAYES:0

ABSENT: 0

H. HEALTH & SAFETY COMMITTEE – (Mr. Doug Jandoli)

On motion of Mr. Jandoli and seconded by Mr. Miraglia the following motions were offered for approval.

1. APPLICATION FOR 2024 SAFETY GRANT PROGRAM –NEW JERSEY SCHOOLS INSURANCE GROUP (Eric West Sub-Fund)

As per the recommendation of the Superintendent, in consultation with the School Business Administrator/Board Secretary moved that the Little Falls Board of Education approve the submission of the Grant Application for the 2024 Safety Grant Program through the New Jersey Schools Insurance Group's Eric West Sub-Fund for the purposes described in the application, in the amount of \$3,500.00 for the period July 1, 2024 through June 30, 2025.

AYES: 9

NAYES:0

ABSENT: 0

I. POLICY COMMITTEE – (Mrs. Desiree DiBuono)

On motion of Mrs. DiBuono and seconded by Mr. Miraglia the following motions were offered for approval.

1. SECOND READING OF POLICY-ALERT 232

As per the recommendation of the Superintendent moved that the Little Falls Board of Education hold a second reading of the following policy:

P 1140 Educational Equity Policies/Affirmative Action (M)(Revised)

P 1523 Comprehensive Equity Plan (M)(Revised)

P 1530 Equal Employment Opportunities (M)(Revised)

R 1530 Equal Employment Opportunities Complaint Procedure (M)(Revised)

P 1550 Equal Employment/Anti-Discrimination Practices (M)(Revised)

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R 2200 Curriculum Content (M)(Revised)
P 2260 Equity in School and Classroom Practices (M)(Revised)
R 2260 Equity in School and Classroom Practices Complaint Procedure (M)(Revised)
P 2411 Guidance Counseling (M)(Revised)
P 3211 Code of Ethics
P 5750 Equitable Educational Opportunity (M)(Revised)
P 5755 Equity in Educational Programs and Services (M)(Abolished)
P 5841 Secret Societies (Revised)
P&R 7610 Vandalism (Revised)
P 9323 Notification of Juvenile Offender Case Disposition (Revised)
P&R 2423 Bilingual Education (M)(Revised)
P&R 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries
(Revised)
Exhibit (F)

AYES: 9
NAYES: 0
ABSENT: 0

J. STRATEGIC PLANNING COMMITTEE – (Shannon Zurbruegg)
Mrs. Zurbruegg stated that there will be a presentation in May.

K. COMMITTEE REPORTS- NONE

L. PTA LIAISONS- (2/3 PTA Shannon Zurbruegg/S#1 Nicole Smith)-NONE

M. LITTLE FALLS EDUCATION LIASON- (Desiree DiBuono)-NONE

X. UNFINISHED BUSINESS

Mr. Miraglia thanked Mrs. Marinelli and Mrs. Stevens for their work on the buget and budget presentation.

XI. OPEN MEETING TO THE PUBLIC

On motion of Mr. Jandoli and seconded by Mrs. DiBuono, the meeting was opened for public comment.

Since no one wished to be heard,

On motion of Mrs. Smith and seconded by Mr. Jandoli moved that the Little Falls Board of Education close the meeting to the public.

AYES: 9
NAYES: 0
ABSENT: 0

XII. NEW BUSINESS-NONE

XIII. EXECUTIVE SESSION

On motion of Mrs. Zurbruegg and seconded by Mrs. Smith move that the Little Falls Board of Education go into Executive Session to discuss two HIB issues (SC1-007-03-18-24-LFD-015, Sc1-008-03-20-24-LFD-016, and personnel. Action will not be taken.

Approximate time (15) fifteen Minutes

AYES: 9

ABSENT: 0

NAYES: 0 (8:00 PM)

On motion of Mrs. Zurbruegg and seconded by Mrs. Smith move that the Little Falls Board of Education return from Executive Session.

AYES: 9

ABSENT: 0

NAYES: 0 (8:20 PM)

XIV. ADJOURNMENT

On motion of Mrs. Smith and seconded by Mr. Tullo the meeting was adjourned 8:25 pm.

AYES: 9

ABSENT: 0

NAYES: 0

Respectfully Submitted,

Melissa Sanzari- Stevens
Business Administrator/Board Secretary