

**BOARD OF EDUCATION
LITTLE FALLS SCHOOL DISTRICT
LITTLE FALLS, NEW JERSEY**

MINUTES

REGULAR MEETING: Tuesday, August 22, 2023 Minutes 7:30 PM

Mrs. Verdi called the meeting to order at 7:30 PM

- I. CALL TO ORDER
- II. FLAG SALUTE
- III. PUBLIC MEETING STATEMENT

In accordance with the provisions of the New Jersey Public Meetings Act, the Little Falls Board of Education has caused notice of this meeting by notifying the Board's official newspaper, the local parent-teacher associations, and posting same on the Community Bulletin Board and the District's Website.

IV. ROLL CALL

Board Members present: Dr. Capizzi, Mr. DeMarco, Mr. Jandoli,
Mr. Miraglia, Mr. Russo, Mrs. Smith, Mrs. Zurbruegg, and Mrs. Verdi

Board Members Absent: Mr. Cowen

Also, Present. Mrs. Tracey Marinelli, Superintendent, Mrs. Melissa Sanzari-Stevens,
Business Administrator/Board Secretary

V. CORRESPONDENCE- None

VI. MINUTES

On motion of Mr. Miraglia and seconded by Mr. DeMarco the following motions
were offered for approval.

1. APPROVAL OF MINUTES

MOVE that the Little Falls Board of Education approve the Minutes of the
following meetings.

- 1. Regular Meeting – June 27, 2023
- 2. Executive Meeting – June 27, 2023
- 3. Special Meeting –June 27, 2023

AYES: 8

NAYES:0

ABSENT: 1

- VII. OPEN MEETING TO THE PUBLIC – **(Limited to Agenda Items Only)**
On motion of Mr. Russo and seconded by Dr. Capizzi, the meeting was opened for public comment.

Since no, one wished to be heard,

On motion of Mr. DeMarco and seconded by Mrs. Zurbruegg moved that the Little Falls Board of Education close the meeting to the public.

AYES: 8
NAYES:0
ABSENT: 1

- VIII. PRESENTATION- Mrs. Marinelli and Mrs. Castrovinci presented the Spring ACCESS assessment to the Board of Education.

IX. EXECUTIVE SESSION

On motion of Mr. Miraglia and seconded by Mrs. Smith move that the Little Falls Board of Education go into Executive Session to discuss an HIB investigation.
Sc1-009-05-09-23-LFD-015.

AYES: 8 7:32pm
NAYES:0
ABSENT: 1

On motion of Mr. Miraglia and seconded by Mrs. Smith move that the Little Falls Board of Education return from Executive Session.

AYES: 8 8:31pm
NAYES:0
ABSENT: 1

X. REPORTS

A. PRESIDENT’S REPORT

Mrs. Verdi wished everyone good luck! This will be an exciting year!

B. SUPERINTENDENT OF SCHOOLS (Mrs. Tracey L. Marinelli)

1. Superintendent’s Report

Mrs. Marinelli advised the Board of the following:

- New floors have been installed in School #1, Schools 2 & 3 will be next year
- Staff members went to New York to view furniture for Projects in the works
- The cafeteria received new cafeteria furniture Thanks to Mrs. Stevens
- Prism for science will be starting
- Math coach is on the agenda for approval for grades 5 & 6
- Working with the Little Falls Education Foundation for remodeling of the Media Center at School #2
- There will be monthly presentations in DEAC

- Staff will have training the first two days of school
- We will have a traditional Back To School Night

On motion of Mr. DeMarco and seconded by Mr. Russo the following motions were offered for approval.

2. BE IT RESOLVED, that the Little Falls Board of Education affirms the Superintendent's decision in HIB investigation Sc2-002-03-09-23-LFD-012, Sc1-008-05-08-23-LFD-014, Sc3-005-05-08-23-LFD-016, Sc0-006-05-12-23-LFD-017, Sc1-010-05-17-23-LFD-018, SC3-007-06-05-23LFD-019 for the reason set forth in the Superintendent's decision to the students' parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board's decision to affect students' parents.
3. BE IT RESOLVED, that the Little Falls Board of Education affirms the Superintendent's decision in HIB investigation Sc1-009-05-09-23-LFD-015 for the reason set forth in the Superintendent's decision to the students' parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board's decision to affect students' parents.

AYES: 8

NAYES:0

ABSENT: 1

C. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT-(Melissa Sanzari-Stevens)

Mrs. Stevens advised the Board that all of the cafeteria furniture was purchased from the food service fund.

D. FINANCE & INSURANCE COMMITTEE (Mr. Fred DeMarco)

On motion of Mr. DeMarco and seconded by Mr. Russo the following motions were offered for approval.

1. PRESENTATION OF BILLS:

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, move that the Little Falls Board of Education approve the list of bills dated August 22, 2023, Warrant No.'s #29529 thru # 29629(Current Account) totaling \$;779,548.26;Wire Transfer #7122023 (Health Insurance totaling \$235,795.01Warrant No. # 1271(Cafeteria Account) totaling \$20.00; Wire Transfer # 07272023 (Debit Service) totaling \$263,805.00; Wire Transfer #7272023 (TEIQlease) totaling \$119,201.57; Warrant #1040 (SUI Account) totaling \$997.43 be paid if, properly sworn to and funds are available in accordance with Board of Education Policy and to be appended to the minutes of this meeting. The School Business Administrator/Board Secretary, in accordance with N.J.A.C. 6A:23-2.11I3, certifies that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a) and the Board of Education, in accordance with N.J.A.C. 6A:23-2.11(c)4, certifies that after review of the Board

Secretary's & Treasurer's --monthly financial reports that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b). Further, the Board of Education and the Business Administrator/Board Secretary certify that major accounts/fund balances have not been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

(Exhibit A)

2. TRANSFERS – JUNE 2023

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, move that the Little Falls Board of Education authorize the School Business Administrator/Board Secretary's action of making transfers prior to the Board Meeting as per the attached June 30, 2023 Transfer Report.

(Exhibit B)

3. TRANSFERS – JULY 2023

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, move that the Little Falls Board of Education authorize the School Business Administrator/Board Secretary's action of making transfers prior to the Board Meeting as per the attached July 31, 2023 Transfer Report.

(Exhibit B-1)

4. TREASURER AND SECRETARY'S REPORTS – JUNE 30, 2023

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, moved that the Little Falls Board of Education accept the Treasurer and Secretary's Reports for the month ending June 30, 2023.

(Exhibit C)

5. TREASURER AND SECRETARY'S REPORTS – JULY 31, 2023

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, moved that the Little Falls Board of Education accept the Treasurer and Secretary's Reports for the month ending July 31, 2023.

(Exhibit C-1)

6. COUNTY TRANSFER REPORT – JUNE 2023

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, move that the Little Falls Board of Education approves the Monthly Report of County Transfers for June 2023.

(Exhibit D)

7. APPROVAL: SUBMITTAL OF IDEA- B GRANT APPLICATION

Recommended action of the Superintendent, move that the Little Falls Board of Education approves the submittal of the 2023/2024 IDEA-B Grant Application to the Department of Education with the following amounts:

Basic	\$221,329.00
Preschool	\$ 11,395.00

8. APPROVAL OF CHROMEBOOK AGREEMENT

RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education approve the attached Chromebook Agreement for grades three through eight. (Exhibit E)

9. AMEND APPROVAL OF VERKADA

RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education approve Verkada as a security management system, to provide access control, cameras, and visitor management services, at a rate of \$119,201.57 for three years at zero percent interest rate, **to be financed through TEQ lease, 23801 Calabassas Road, Suite 101, Calabassas, CA 91302.**

10. ACCEPTANCE OF NORTHERN REGION EDUCATIONAL SERVICES COMMISSION TRANSPORTATION SERVICES AGREEMENT-23/24 SY

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary move that the Little Falls Board of Education accept the Northern Region Educational Services commission transportation services agreement for the 2023-2024 extended school year.

Route#	School	Contractor	# Of Students	Est. Cost Per Route (Incl.Surcharge)	Start Date
2502	Academy 360-Lower School	Jersey Kids Transportation	1	\$2,237.40 + \$89.50	7/5/2023-8/3/2023
2760	Chapel Hill Academy	R & May Transportation	1	\$12,607.50 + \$301.36	7/6/2023-8/15/2023
2626	Windsor Learning Center	Jersey Kids Transportation	2	\$7,533.76 + \$504.30	7/5/2023-8/15/2023

11. RENEWAL OF AGREEMENT – SYSTEMS 3000 INC.

MOVE that the Little Falls Board of Education renew the three year Agreement with Systems 3000 Inc. to provide Software Licenses and support for Visual Fund Accounting, Visual Personnel and Visual Payroll Modules at the following costs with and additional \$2,000.00 (estimate) to be added as back-up recovery cost and \$2,193.00 (estimate) for employee portal cost:

July 1, 2023	\$20,032.00
July 1, 2024	\$20,433.00
July 1, 2025	\$20,842.00

12. AMEND APPROVAL OF CLEAN ENERGY FUTURE-ENERGY EFFICIENCY PROGRAM ENERGY SAVER PROGRAM-PSE&G

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator, move that the Little Falls Board of Education approve the

installation and payment agreement between Public Service Electric and Gas Company (PSE&G) and the Little Falls Board of Education for the upgrades to the boilers at School #1, in the amount of \$311,166.36, School #2, in the amount of \$52,403.64. Payments to be in equal monthly payments over five years.

13. APPROVAL OF PROFESSIONAL DEVELOPMENT RESOURCE CONTRACT
RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education approve Prism to provide eighty (80) hours of coaching for a fee of \$20,000.00 and two six hour workshops, which include consulting, prep time, travel time, in person meetings, and handouts, for a total of twelve hours for a fee of \$3,900.00. Total cost of Prism professional development \$23,900.00, to be paid with Title II money.
14. NORTHERN REGION EDUCATIONAL SERVICES COMMISSION – SUBSTITUTE TEACHER REGISTRY AGREEMENT SHARED FOR THE 23/24 SY
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve agreement with Northern Region Educational Services Commission District Board of Education to provide substitute teacher services in the contract amount of \$9,920.00 for the period beginning September 1, 2023 and ending June 30, 2024.
15. APPROVAL OF OUT OF DISTRICT PLACEMENTS
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following out of district placement and extraordinary services for student 2002380 at Windsor Learning Center for the 2023-2024 School Year in the amount of \$72,870.00.
16. APPROVAL OF OUT OF DISTRICT PLACEMENTS
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following out of district placement and extraordinary services for student 2002672 at Windsor Learning Center for the 2022-2023 School Year in the amount of \$72,870.00.
17. APPROVAL OF AGREEMENT
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the agreement between the Little Falls Board of Education and EduAnswers, 15 Highland Terrace Wayne NJ 07470, to provide math consulting services for up to ten sessions, at cost of \$1,200.00.
AYES: 8
NAYES:0
ABSENT: 1
- E. EDUCATION COMMITTEE (Dr. Rachel Capizzi)
On motion of Dr. Capizzi and seconded by Mr. Jandoli the following motions were offered for approval.
 1. APPROVAL OF THE HORNET PRIDE GUIDE FOR THE 2023-2024
RECOMMENDED BY THE SUPERINTENDENT, move that the Little Falls Board

of Education approve The Hornet Pride Guide for the 2022-2023 school year.

2. APPROVAL OF THE PARENT HANDBOOK FOR THE 2023-2024
RECOMMENDED BY THE SUPERINTENDENT, move that the Little Falls Board of Education approve The Parent Handbook for the 2022-2023 school year.
3. APPROVAL OF DISTRICT PROFESSIONAL DEVELOPMENT
RECOMMENDED ACTION of the Superintendent move that the Little Falls Board of Education approve the electronic submittal of the District Professional Development Plan statement of Assurance for the 2023-2024 school year to the County Office.
4. APPROVAL OF REPORT CARD DISTRIBUTION (K-4)
RECOMMENDED ACTION of the Superintendent move that the Little Falls Board of Education approve the following marking period end dates for kindergarten through fourth grade.

Marking Period 1, Marking Period Ends - Friday, December 1, 2023
Report cards Distributed Friday, December 8, 2023

Marking Period 2, Marking Period Ends - Friday, March 8, 2023
Report cards Distributed Friday, March 15, 2023

Marking Period 3, Marking Period Ends - Friday, June 7, 2023
Report cards Distributed Last Day of School- Friday June 20, 2023
5. APPROVAL OF REPORT CARD DISTRIBUTION (5-8)
RECOMMENDED ACTION of the Superintendent move that the Little Falls Board of Education approve the following marking period end dates for grades five through eight.

Marking Period 1, Marking Period Ends - Wednesday, November 15, 2023

Marking Period 2, Marking Period Ends - Tuesday, January 30, 2024

Marking Period 3, Marking Period Ends - Tuesday, April 9, 2024

Marking Period 4, Marking Period Ends - Tuesday, June 18, 2024
6. DISTRICT CURRICULUM RE-ADOPTION
MOVE that the Little Falls School District Board of Education approve the re-adoption of all District Curriculum.

7. APPROVAL OF BEFORE AND AFTERCARE PROGRAM- THE HIVE -TUITION FOR THE 2023-2024 SY

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the HIVE, Before and After School program tuition rate in the amount of \$300.00 monthly, for After Care, with a ten percent discount for each sibling. Before care at a rate of \$60.00 per month. Both programs will follow the 2023-2024 school calendar and schedule.

8. APPROVAL OF DISTRICT GOALS

RECOMMENDED ACTION by the Superintendent approve the district goals for School #1, School #2, School #3, and the district. (Exhibit F)

9. APPROVAL OF PVHS STUDENT INTERNSHIP 23-24 SY

MOVE that the Little Falls Board of Education approve the partnership between Little Falls School #2 and Passaic Valley Regional High School Early Childhood Student Internship Program and the following interns for the 2023 - 2024 School Year.

Melanie Fernandez
Cynthia Lugo
Kayla Perricelli
Hannah Schultz

Alyssa Apolito
Emily Rogin
Jeneily Ruano

10. APPROVAL OF HOME INSTRUCTION

RECOMMENDED BY THE SUPERINTENDENT, move that the Little Falls Board of Education approve all Little Falls School District Certified Personnel to provide home instruction services to district students at a rate of \$30.00 per hour.

11. APPROVAL OF CST EVALUATORS AND RELATED SERVICES- 23/24SY

RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education approve the attached list of Child Study Team Evaluations in the following areas depending on district needs for the 2023-2024 School Year.

CHILD STUDY TEAM EVALUATORS – 2023-2024

<u>Type of Evaluation</u>	<u>Rate per Evaluation</u>	<u>Evaluator</u>
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Performance Pediatrics
156 State Route 15 North, Lafayette NJ 07848

Tel. 973-862-6377 Fax 973 862-6379

OT Therapy	\$80/HR	
PT Therapy	\$80/HR	
Speech Therapy	\$80/HR	
COTA/PTA Therapy	\$70/HR	
Evaluations	\$475/evaluation/write-up	
Nonpublic/planning/ evaluation meeting	\$55/HR	

1% administrative fee

<u>AUDIOLOGICAL</u>	\$300.00	Speech & Hearing Associates
<u>WITH CAD</u>	\$650.00	60 Notch Road

West Paterson, NJ 07424
Tel. 785-0696

<u>AUDIOLOGICAL</u>	\$70.00
<u>APD (AUD. PROCESS)</u>	\$100 <u>Under 7</u>
	\$500 <u>7 and up</u>

Montclair State University
Center for Speech Pathology
1515 Broad Street
Bloomfield, NJ
Tel. 973-655-3934

<u>PSYCHIATRIC</u>	\$1,000.00
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Dr. Ellen Platt
Canfield Office Bldg.

904 Pompton Avenue, Suite B-2

Cedar Grove, NJ 07009
Tel. 239-4848
Fax: 239-4704

\$765.00

Bryan W Fennelly
8 Shunpike Rd
Madison, NJ 07940
Tel. 973- 660-0084

Emergency Evaluations (requiring a letter in 24 hours)
\$825.00

<u>NEUROLOGICAL</u>	\$450.00
<u>NEURO DEVELOPMENTAL</u>	\$450.00

Dr. J. Woo & Associates

11 Getty Avenue
Bldg 275 – 2nd Floor
Paterson, NJ

St. Joseph Medical Center
703 Main Street
Paterson, NJ 07503
Tel. 973-754-2528
Fax. 973-754-2627
ATKINS@SJHMC.ORG

1350 Rt. 23N
Wayne, NJ 07470
NEUROLOGICAL PSY

D C Fagan Psychological Services
769 Susquehanna Ave
Franklin Lakes, NJ 07417
Tel. 201-891-8154

• Case Consultation, Testing Follow-up Consultation/ IEP meeting, School Consultation
or Observation, Travel to and from outside settings \$200 per hour

• IQ Testing (WISC-V, SB 5, WJ Cog IV, DAS) \$500 -750 • Achievement Testing (reading, writing,
math) \$1,200 – 1,800 • ADHD/Executive Functioning testing \$1,000 – 1,200

- **Standard Psychoeducational (IQ, Achievement, and questionnaires) \$1,500 – 1,800 • IQ/Extended Achievement Battery** \$2,000 – 3,000 (IQ, Achievement, plus one specific neuropsychological area – attention, memory, executive functioning, or academic area)**
- **ADOS-2 with developmental history and records review \$1,000**

*Cost will vary depending on the amount of testing requested, the age and grade of the student, and the complexity of the case. We recommend that you call our offices and describe the schools needs and we provide the cost for each specific case.

- **Neuropsychological Testing (3-4 test sessions) ** \$3,500 – 4,500**

A comprehensive neuropsychological typically includes an IQ, academic, computer attention testing, and evaluation of multiple aspects of attention, memory, visual-spatial functioning, language, and executive functioning as well. **This fee does not include participation in IEP, which would be billed separately.

- **Court Testimony (includes travel and wait time) \$400 per hour • Court Preparation (with school or review of reports) \$200 per hour**

All testing will be completed at the offices of DC Fagan Psychological Services, LLC in Franklin Lakes unless specific arrangements are made. Travel time at the office hourly rate (\$200 per hour) will be added to cost if more than 15 minutes from Franklin Lakes.

DEVELOPMENTAL PED. \$450.00

St. Joseph Medical Center
Child Development Ctr.,
Dr. N. Karpova

Dr. Mallik
Dr. Dorothy Bryan

703 Main Street
Paterson, NJ 07503

Tel. 973-754-2510/**973-754-2511-Virginia**
Fax. 973-754-2039

ASSISTIVE TECHNOLOGY \$1,100.00

Bergen Cty Sp. Services School District
Educational Enterprises
327 East Ridgewood Avenue
Paramus, NJ 07652
201-343-6000 x 6541

PHYSICAL THERAPY \$265.00
OT \$295.00
Speech \$350.00
Bilingual \$450.00
PT Services \$105.00 per hour

Kid Clan Services, Inc.
340 Main Avenue
Clifton, NJ
973-365-1444

BILINGUAL EVALUATION

Hillmar, LLC
14 Brookside Terrance
North Caldwell, NJ 07004

973-808-0125/201-522-6215

973-808-8901 Fax

BILINGUAL: Spanish - speech-language, psychological, educational, social, occupational, BDI evaluation= \$ 650.00 per evaluation;

Bilingual: Hebrew, Arabic, Mandarin, Cantonese, Hindi/Kannada, Russia, Korean, Italian; Portuguese, Turkish, Gujarati = \$875.00 per evaluation;

CST Evaluations for the **Hearing Impaired-** speech-language, psychological, educational and social evaluation= \$600.00 per evaluation;

Hillmar CST member at I.E.P. Meetings: \$150.00 per hour

Written Translation of Hillmar, LLC child study teams assessments \$35.00 per page

12. APPROVAL OF CST EVALUATOR AND RELATED SERVICES FOR THE 23/24 SY
RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education approve Bergen County Special Services School District Educational Enterprise Division to provide audiology services for student 2002582 in the amount of \$564.00, for a maximum of three hours.

13. APPROVAL OF WILLIAM PATERSON UNIVERSITY STUDENT TEACHER OBSERVATION
As per the recommendation of the Superintendent moved that the Little Falls Board of Education approve fifty hours of Occupational Therapy student teacher observations for the following William Paterson University student:

Amanda Resciniti

14. APPROVAL OF LLD FIELD TRIPS – 2023-2024 SCHOOL YEAR
RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education approve weekly community field trips to local area merchants as part of the class and Life Skills curriculum for district LLD classes for the 2023-2024 academic year. Field trips will be scheduled to further develop and reinforce life skills; introduce and prepare for early prevocational goals. Field trips will be centered around the Tri-Boro area of Woodland Park, Totowa Borough and Little Falls. Trip destinations will include: the Post Office, Grocers, Laundromat, Beauty/Barber Salons and Restaurants. Some locations may include but not limited to:

ShopRite of Little Falls
Dunkin' Donuts
The Nail Clinic
Applebee's
Walgreens
Little Falls Police Department

Little Falls Library
Little Falls Recycling Center
Rita's Ice
Petco
Carvel of Woodland Park
TD Bank

Little Falls Post Office	Little Falls Quick Check
Sunset Restaurant	Hair Say Haircutters
Wilmore Road Memorial Park	Palace Laundromat of Woodland Park
Little Falls Fire Department	Fairfield Farms & Greenhouses Fairfield
Hair Say Haircutters	Passaic County Courthouse, Paterson
Morris Canal Walkway	Lakeland Bank
Wilmore Road Memorial Park	Fairfield Farms & Greenhouses Fairfield

* Additional places of interest maybe added with Superintendent approval.

* Transportation, when needed, to be provided by district buses.

* No anticipated per pupil cost for trips. Parents provide spending money as needed for service trips to salons etc.

15. SCHOOL #1 COMMUNITY BASED EVENTS FOR THE 2023-2024 SCHOOL YEAR

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve that in an effort to promote student involvement and awareness of Community Events, Facilities, History and Service, move that School # 1 students be approved to participate in Field Trips within the Township of Little Falls that would assist in developing and reinforcing these values. Dates and times will be determined throughout the year by various school and community organizers.

Sites and events would include:

Little Falls Public Library

Little Falls Town Hall (Holiday Chorus Performance)

Little Falls Civic Center

Memorial Park (aka Tank Park) Veterans' Day Remembrance

Little Falls American Legion Hall

Morris Canal (*8th Grade Community Service Project, Science Projects, Historical Lessons)

Little Falls Historical Society

Little Falls Recreation Center (Field Day, Evacuation Drill Site)

Little Falls School #2

Little Falls School #3

Passaic Valley High School

The Outdoor Classroom

Additional places and events may be added with Superintendent approval.

Any transportation necessary for these events will be provided by district buses.

In the event district busing is insufficient, then prior BOE approval will be requested.

16. APPROVAL OF THREAT ASSESSMENT TEAM

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following staff /members to the Threat Assessment Team for the 2023-2024 school year.

School #2

Kathy Rich

Kelly Davis

Dawn Daura

School #3

Matt Rohlf

Kelly Davis

Office Jon Vanak

School #1

Lisa Perrota

Dana Sprague

Lindsey Enchelmaier

Jill Castaldo	Sherri Glassman	James Simmons
Michael Rossi	Dawn Daura	Jim Schoeneich
Officer Jon Vanak	Elba Castrovinci	Officer Jon Vanak
	Stephanie Bush	Michael Rossi

17. APPROVAL OF SPECIAL EDUCATION PROGRAM

RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education approve the submission of Request To Establish a Special Education Program to the Department of Education.

Mrs. Marinelli advised the Board that Motion #17 is not an additional teacher. This is a requirement when adding an additional class.

Mr. Miraglia inquired about the evaluation fees. Mrs. Stevens explained the process of approval.

AYES: 8
NAYES:0
ABSENT: 1

F. REPAIRS & MAINTENANCE/BUILDING & GROUNDS COMMITTEE
(Mr. Michael Russo)

On motion of Mr. Miraglia and seconded by Mrs. Zurebregg the following motions were offered for approval.

1. USE OF FACILITIES BY OUTSIDE ORGANIZATIONS

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the use of district facilities by the following community groups who have filed the proper application form and have submitted proof of necessary insurance coverage:

School #1 *approve/ratify

Date	Event	Location and Time	Requested By:	Cost
9/18/23, 10/16/23, 11/20/23, 1/22/24, 2/26/23, 3/18/24, 4/15/4, 5/20/24, and 5/17/24	PTA Meeting	Café/ 7:30pm	PTA #1	\$0.00
*8/16/2023	LFEF Meeting	Cafeteria/7:00-8:30pm	LFEF	\$0.00

School #2* approve/ratify

Date	Event	Location and Time	Requested By:	Cost
9/16/2023	PVHS Band Competition	Parking Lot / 2:00-10:00pm	PVHS	\$0.00
9/11-23 through 6-17-23	Before and Aftercare	GYM/Café/STEAM Lab 7:00am-9:00am 3:00pm-6:00pm	Before and Aftercare Program	Before care- \$60.00 monthly Aftercare- \$300.00 monthly
8/26/2023	Garden Party Parking	Parking Lot upper/lower 5:00pm-10:00pm	Aysha Kashem	\$0.00

School #3 *approve/ratify

Date	Event	Location and Time	Requested By:	Cost
9/11-23 through 6-17-23	Before and Aftercare	GYM/Art Room 7:00am-9:00am 3:00pm-6:00pm	Before and Aftercare Program	Before care- \$60.00 monthly Aftercare- \$300.00 monthly

2. APPROVE/RADIFY DISPOSAL OF TECHNOLOGY EQUIPMENT

RESOLVED, to approve the disposal of the following charging carts, found to be obsolete.

<u>Asset Tag Number</u>	<u>Serial Number</u>
7590	2KDJVG2
7619	HPVHVG2
7703	3DVHVG2
7646	6PVHVG2

AYES: 8
NAYES:0
ABSENT: 1

G. PERSONNEL/NEGOTIATIONS COMMITTEE (Mr. Vincent Miraglia)

On motion of Mr. Miraglia and seconded by Mr. DeMarco the following motions were offered for approval.

1. APPROVAL OF TRAVEL/CONFERENCE EXPENSES

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve travel/conference expenses as noted for the following district employees/board members:
(Exhibit G)

2. APPOVAL OF PREPARATION OF THE TREASURER'S REPORT

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve Eva Lonsky to prepare the Board Treasurer's Report, to be approved at the Board of Education meetings.

3. APPROVAL OF DISTRICT MENTORING PLAN
RECOMMENDED ACTION of the Superintendent move that the Little Falls Board of Education approve the electronic submittal of the District Mentoring Plan Statement of Assurance for the 2023-2024 school year to the County Office.
4. APPROVAL OF APPOINTMENT- SITE MANAGER -BEFORE AND AFTERCARE PROGRAM- THE HIVE FOR THE 2023-2024 SY
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve Michael Rossi as the Site Manager of The Hive for the 2023-2024 school year at a rate of \$35.00 per hour.
5. APPOINTMENT OF DISTRICT TEST COORDINATOR-23/24 SY
RECOMMENDED ACTION by the Superintendent move that the Little Fall Board of Education approve the appointment of Elba Alves Castrovinci as district test Coordinator for the 2023-2024 School year.
6. GRANTING OF TENURE
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education grant tenure to the following teachers, effective September 6, 2023.

Kelly McPherson- School #3 Teacher
Rebecca Calderone- School #1 Teacher
Melissa Natale- School #1 Teacher
Jessica Purn- School # 1 Teacher
7. APPROVE EXTRA CURRICULAR SUPERVISION
RECOMMENDED ACTION by the superintendent, move that the Little Falls Board of Education approve the use of district paraprofessionals to provide 1:1 assistance and supervision during extra-curricular activities such as before and after school clubs, activities, concerts, and dances for the 2023-2024 school year for students as required by their IEPs. The rate of pay will be \$25.00 hourly.
8. APPROVE HOURLY RATES – CLERICAL SUBSTITUTES
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the hourly rate of pay of \$20.00 for the 2023-2024 school year for Clerical Substitutes. All Lunchroom/Playground Aides are authorized to serve in the position of Clerical Substitute.
9. APPROVAL OF SAFE SCHOOL TRAINING COMPENSATION
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve payment to hourly personnel, for Safe School Training. Payment will not exceed three hours, paid at the employee's hourly rate when training is completed.

10. APPROVE PAYMENT TO STAFF –SCHOOL #1 HORNET REFLECTION COVERAGE

RECOMMENDED ACTION by the Superintendent moved that the Little Falls Board of Education approve payment to all Little Falls School #1 staff to monitor Hornet Reflection at a rate of \$35.00 per hour, to be paid out of Title I, account number 2231-100-101-00-00. Coverage not to exceed a yearly amount of \$22,050.00.

11. APPROVAL OF EXTRA CURRICULAR ACTIVITIES FOR THE 23/24 SY

RECOMMENDED ACTION of the Superintendent move that the Little Falls Board of Education approve the following Extra Curricular Activities Stipends for the 2023-2024 School Year.

School #1

Employee	Extra-curricular Activity	Amount
Matthew Schmidt	Choral Director	\$1,793.00
Matthew Schmidt	Select Choir	\$ 871.00
Rebecca Calderone	Yearbook Advisor	\$1,793.00
Kerriane Brown Tiffany Studzinski Matthew Schmidt	School #1 Musical	\$6,000.00 (Split)
Owen Davit	Band Director	\$1,793.00
Jim Delfino Vincent Plateroti	8 th Grade Advisors (2)	\$2,293.00
Kelly Sutherland Lynn Donovan	5 th Grade Advisors (2)	\$ 871.00
David Farrell Melissa Natale	6 th Grade Advisors (2)	\$ 871.00
Christine Fiorendino Danielle Heese	7 th Grade Advisors (2)	\$ 871.00
Kristy Gregory Hope Lachamn	Student Council Advisors (2)	\$1,793.00
Marisa Kolarovic	Community Liaison/Newspaper	\$ 871.00
Bethanne Strippoli	STEAM Fair	\$ 871.00
Jamie Wandel	Art Show	\$ 871.00
Owen Davitt	Select Band	\$ 871.00
Bethanne Strippoli Beth Billig	Jr. Municipal Alliance	\$1,793.00 (split)
Bethanne Strippoli	Junior National Honor Society	\$1,793.00
Irina Carroll James Schoeneich	Peer Group Connection (2)	\$ 871.00
Hope Lachman	Anti-Bulling Specialist	\$ 700.00
Matthew Rohlf	HIB Coordinator	\$ 700.00
Jim Delfino Vincent Plateroti	Podcast (2)	\$ 871.00
Marisa Kolarovic	Garden Club	\$1,200.00
Irina Carroll	Sources of Strength	\$1,793.00

Christine Fiorendino		(split)
Natalie Vendola	Culinary	\$ 871.00
Lindsey Enchelmaier	Unity Club	\$ 871.00

Schools #2/3

Employee	Extra-curricular Activity	Amount
Stephanie Bush	Music Show Director	\$1,793.00
Lisa Spero	Art Show	\$ 871.00
Sandra Barbella	Battle of The Books	\$ 871.00
Celeste Bonilla Shana Opdenberg	STEAM Fair	\$ 871.00 (Split)
Kristyn Toohey Mary Healy	Student Council (2)	\$1,200.00
Stephanie Bush	Anti-Bullying Specialist Sch #3	\$ 700.00
Catherine Truono	Anti-Bullying Specialist Sch #2	\$ 700.00

12. AMEND JOB DESCRIPTION- DIRECTOR OF THE BEFORE AND AFTERCARE
RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education amend the job descriptions for the Director of Before and Aftercare.
(Exhibit H)
13. AMEND JOB DESCRIPTION- SITE MANAGER OF THE BEFORE AND AFTERCARE
RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education amend the job descriptions for the Site Manager of Before and Aftercare.
(Exhibit I)
14. AMEND JOB DESCRIPTION- CLASSROOM LEAD OF THE BEFORE AND AFTERCARE
RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education amend the job descriptions for the Classroom Lead of Before and Aftercare.
(Exhibit J)
15. AMEND APPROVAL OF JOB DESCRIPTION
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following Director of Grants job description, **UPC Code ADMBA-DIRGRANTS.**
16. APPROVAL OF APPOINTMENT – MUSIC TEACHER
RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education approve the appointment of Stephanie Bush, effective September 1, 2023 through June 30, 2024. Rate of pay will be BA step 5, pending all background checks.

17. APPOINTMENT OF LUNCH AIDES/PLAYGROUND AIDES 23/24 SY

As per the recommendation of the Superintendent move that the Little Falls Board of Education employ Lunchroom/ Playground Aides for the 2023-2024 school year at hourly salaries as indicated to be paid out of Food Service account number 60-910-310-100-10-00.

Staff Member	School	Hrs. Per Day	Rate of pay
Sandra Trapanese	School #2	Per 23/24 contract	\$15.00 per hour

18. APPROVAL OF APPOINTMENT OF ABA PARAPROFESSIONAL 23-24 SY

RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education approve the appointment of Danielle Gennarelli as an ABA paraprofessional, effective September 1, 2023 through June 30, 2024. The rate of pay will be Step 1 as per the 2022- 2025 LFEA collective negotiation agreement, paraprofessional salary guidelines. pending all background checks.

19. APPROVAL OF APPOINTMENT OF ABA PARAPROFESSIONAL 23-24 SY

RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education approve the appointment of Haifa Mustafa as an ABA paraprofessional, effective September 1, 2023 through June 30, 2024. The rate of pay will be Step 1 as per the 2022- 2025 LFEA collective negotiation agreement, paraprofessional salary guidelines. pending all background checks.

20. APPROVAL OF APPOINTMENT OF ABA PARAPROFESSIONAL 23-24 SY

RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education approve the appointment of Kelly Ann Keller as an ABA paraprofessional, effective September 1, 2023 through June 30, 2024. The rate of pay will be Step 1 as per the 2022- 2025 LFEA collective negotiation agreement, paraprofessional salary guidelines. pending all background checks.

21. APPROVE /RATIFY CHILD STUDY TEAM SUMMER EVALUATIONS

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following child study team evaluations to be conducted during July and August. Salaries for Child Study Team members are as follows:

General Education CST Meeting/Summer Testing

Felica Hartman - Not to exceed 4 Hours@ contracted rate

Special Education CST Meeting/Summer Testing

Elizabeth Anzevino – Not to exceed 4 Hours @ contracted rate

22. ACCEPTANCE OF RESIGNATION- ABA PARAPROFESSIONAL

RECOMMENDED ACTION of the Superintendent move that the Little Falls Board of Education the resignation of Nicole Soriano, ABA paraprofessional, effective August 2, 2023.

23. APPROVAL OF APPOINTMENT OF ABA PARAPROFESSIONAL 23-24 SY
RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education approve the appointment of Jayashree Sathyamurthi as an ABA paraprofessional, effective September 1, 2023 through June 30, 2024. The rate of pay will be Step 1 as per the 2022- 2025 LFEA collective negotiation agreement, paraprofessional salary guidelines, pending all background checks.
24. APPROVAL OF BEFORE AND AFTERCARE PAYROLL MANAGER JOB DESCRIPTION
RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education approve the following job description for Before and Aftercare Payroll Manager. (Exhibit K)
25. AMEND APPOINTMENT OF SCHOOL COUNSELOR
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the appointment of Jessica Prawetz as School Counselor at School #1 effective September 1, 2023 through June 30, 2024, MA Step 1, pending all background checks, to be paid out of account number **20-231-200-104-00-00, Title I.**
26. APPROVAL OF CLERICAL SUBSTITUTE
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve Patty Ciarfella as a clerical substitute at a rate of \$20.00 per hour for the 2023-2024 school year.
27. APPROVAL OF APPOINTMENT OF ABA PARAPROFESSIONAL 23-24 SY
RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education approve the appointment of Quanisha Allen as an ABA paraprofessional, effective September 1, 2023 through June 30, 2024. The rate of pay will be Step 5 as per the 2022- 2025 LFEA collective negotiation agreement, paraprofessional salary guidelines. pending all background checks.
28. APPROVAL OF MATERNITY LEAVE OF ABSENCE 23/24 SCHOOL YEAR
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following maternity leave of absence:
23/24 SY

Name	Position/ Location	Leave Start Date	Accumulated Sick days Applied	FMLA Start date	NJFLA Date	EXTENDEND LEAVE (Unpaid without benefits)	Date of Return (Anticipated)
5035	Sch. 3	12/04/2023	22 sick days & 1 Personal day	01/16/2024 thru 04/12/2024 (12 weeks)			04/15/2024

29. APPROVAL OF APPOINTMENT OF ABA PARAPROFESSIONAL 23-24 SY
RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education approve the appointment of Tysheera Boyd as an ABA paraprofessional, effective September 1, 2023 through June 30, 2024. The rate of pay will be Step 1 as per the 2022- 2025 LFEA collective negotiation agreement, paraprofessional salary guidelines. pending all background checks.
30. APPROVAL OF APPOINTMENT OF ABA PARAPROFESSIONAL 23-24 SY
RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education approve the appointment of Nour Saliba as an ABA paraprofessional, effective September 1, 2023 through June 30, 2024. The rate of pay will be Step 1 as per the 2022- 2025 LFEA collective negotiation agreement, paraprofessional salary guidelines. pending all background checks.
31. APPROVAL OF SHARED SERVICE AGREEMENT
WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. (hereinafter referred to as the “Act”), authorizes public entities to enter into a contract with each other to share services which the entities are empowered to provide or receive within their own jurisdictions, including services incidental to the primary purposes of any of the participating public entities; and
- WHEREAS, pursuant to the Act, the Little Falls Board of Education (hereinafter referred to as the “Board”) and the Township of Little Falls (hereinafter referred to as the “Township”) wish to enter into an agreement with one another for services to be performed and provided by a new class of special police officers know as Special Law Enforcement Officer III (“SLEO III”) in the schools to serve as security officers.
- NOW THEREFORE, BE IT RESOLVED that the Board hereby approves the attached Shared Services Agreement with the Township.
- BE IT FURTHER RESOLVED that the Board President and the Board Secretary/Business Administrator are authorized to sign the Shared Services Agreement and such other documents as are necessary to effectuate the terms of this resolution.
32. APPROVAL OF APPOINTMENT- BEFORE CARE AND AFTER CARE CLASSROOM LEADS FOR THE 2023-2024 SY
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following for the Before and After Care- The Hive, staff members. All staff members can serve as substitutes for the Before and Aftercare program.
(Exhibit O)
33. ACCEPTANCE OF RESIGNATION- ABA PARAPROFESSIONAL
RECOMMENDED ACTION of the Superintendent move that the Little Falls Board of Education the resignation of Andrea Diese, ABA paraprofessional, effective August 21, 2023.

34. ACCEPTANCE OF RESIGNATION- PART-TIME SECRETARY SCHOOL #2
RECOMMENDED ACTION of the Superintendent move that the Little Falls Board of Education the resignation of Michael Rossi, part time secretary School #2, effective no later than September 7, 2023.

Mrs. Verdi noted that the Shared Service Agreement for the Class III officer, was approved.

Mrs. Verdi asked what the Hornet Reflection room was. Mrs. Sprague explained.

AYES: 8
NAYES:0
ABSENT: 1

H. HEALTH & SAFETY COMMITTEE (Mr. Doug Jandoli)-None

I. POLICY COMMITTEE (Mr. Michael Russo)

On motion of Mr. Russo and seconded by Mrs. Smith the following motions were offered for approval.

1. SECOND READING OF POLICY-ALERT 230

As per the recommendation of the Superintendent moved that the Little Falls Board of Education hold a second reading of the following policy: (Exhibit L)

- P 0144 Board Member Orientation and Training (Revised)
- P&R 2520 Instructional Supplies (M)(Revised)
- P 3217 Use of Corporal Punishment (Revised)
- P 4217 Use of Corporal Punishment (New)
- P 5305 Health Services Personnel (M)(Revised)
- P&R 5308 Student Health Records (M)(Revised)
- P&R 5310 Health Services (M)(Revised)
- P 6112 Reimbursement of Federal and Other Grant Expenditures (M)(Revised)
- R 6115.01Federal Awards/Funds Internal Controls- Allow ability of Costs(M)(New)
- P 6115.04Federal Funds- Duplication of Benefits (M)(New)
- P 6311 Contracts for Goods or Services Funded by Federal Grants(M)(Revised)
- P 7440 School District Security (M)(Revised)
- P 9100 Public Relations (Abolished)
- P 9140 Citizen Advisory Committee (Revised)
- R 9140 Citizen Advisory Committee (M)(Revised)

2. WAIVER OF TRANSPORTATION

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following transportation waivers in accordance with N.J.S.A 18A:391c and District Policy number 8613.

Student ID # 2002377

Student ID # 2002716

Student ID# 2002709

3. ADOPTION OF POLICIES

RECOMMENDED ACTION by the Superintendent moved that the Little Falls Board of Education suspend the rules of bylaw 0131 and adopt the following list of policies and regulations.
(Exhibit M)

Policy Alert 231

P & R 1642.01 Sick Leave (M)

4. ADOPTION OF POLICIES

RECOMMENDED ACTION by the Superintendent moved that the Little Falls Board of Education suspend the rules of bylaw 0131 and adopt the following list of policies and regulations.

Policy Alert 231

P 2419 School Threat Assessment Teams (R)(M)

R 2419 School Threat Assessment Teams (M)(New)

Mrs. Marinelli stated that there was a revision to the Threat Assessment Policy since our June Board meeting and is being revised and approved in one reading at this meeting.

AYES: 8

NAYES:0

ABSENT: 1

(Exhibit N)

J. STRAGIC PLANNING COMMITTEE (Shannon Zurbruegg)-None

K. COMMITTEE REPORTS

Dr. Capizzi stated that Board Goals are being worked on.

Mr. Miraglia stated that the Math coach was approved on this agenda.

XI. UNFINISHED BUSINESS-None

XII. OPEN MEETING TO THE PUBLIC

On motion of Mrs. Zurbruegg and seconded by Mr. DeMarco, the meeting was opened for public comment.

Since no, one wished to be heard,

On motion of Mr. DeMarco and seconded by Mrs. Smith moved that the Little Falls Board of Education close the meeting to the public.

AYES: 8

NAYES:0

ABSENT: 1

XIII. NEW BUSINESS

On motion of Mr. Jandoli and seconded by Mr. Russo the following motions were offered for approval.

1. APPROVAL OF BALLOT QUESTION FOR VOTER AUTHORIZATION TO
REDUCE THE MEMBERSHIP

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following question to be placed on the ballot for the November 2023 School Board Election.

Little Falls Board of Education

**Ballot Question for Voter Authorization to Reduce the Membership of the Board from
Nine to Seven Members**

Question

Shall the Little Falls Board of Education reduce the membership of the Board from nine to seven members?

Interpretive Statement

New Jersey law allows boards of education to have nine, seven, or five members. The Little Falls Board of Education currently has nine members. Earlier this year, the Board passed a resolution determining that it is in the best interest of the schools to reduce its membership to seven members. If the voters approve this reduction, it will take place over time. The law states that at the November 2024 election, the voters will only elect two members, instead of three (for three-year terms). That will result in an eight-member board starting in January 2025. Then, at the next annual election in November 2025, the voters will again only elect two members, instead of three (for three-year terms). That means the Board will have seven members starting in January 2026.

Mr. DeMarco advised the Board that he will be resigned from the Little Falls Board of Education as of tonight August 22, 2023. Mr. DeMarco thank the Board for their support.

Mrs. Verdi also thanked Mr. DeMarco for his time and support to the Board.

Mrs. Verdi advised Mrs. Stevens to advertise for letter of interest to fill Mr. DeMarco's seat. Interviews will be held at the next Board meeting.

AYES: 8
NAYES:0
ABSENT: 1

XIV. ADJOURNMENT

On motion of Mr. Miraglia and seconded by Mr. DeMarco the meeting was adjourned 9:04 pm.

AYES: 8

ABSENT: 1

NAYES: 0

Respectfully Submitted,

Melissa Sanzari-Stevens

Melissa Sanzari-Stevens
Business Administrator/Board Secretary