

**BOARD OF EDUCATION
LITTLE FALLS SCHOOL DISTRICT
LITTLE FALLS, NEW JERSEY**

AGENDA

REGULAR MEETING: Tuesday December 10, 2024 Agenda

- I. CALL TO ORDER
- II. FLAG SALUTE
- III. PUBLIC MEETING STATEMENT

In accordance with the provisions of the New Jersey Public Meetings Act, the Little Falls Board of Education has caused notice of this meeting by notifying the Board's official newspaper, the local parent-teacher associations, and posting same on the Community Bulletin Board and the District's Website.

IV. **ELECTION RESULTS -COUNTY OF PASSAIC CERTIFIED ELECTION RESULTS**

The results of the election held on November 4, 2024 were as follows:

There were two (2) positions open for a three (3) year term. One (1) person filed a petition for a (3) three-year term.

The results of the election, in order in which they appeared on the ballot are as follows:

THREE-YEAR TERM	TOTAL VOTES
Desiree DiBuono	3,314
Write – ins	
Janine Barone	27
Carlos Ortiz	15
Joshua Cooper	9

*Exhibit IV- A for additional write in votes

- V. ROLL CALL
- VI. CORRESPONDENCE

VII. MINUTES

1. APPROVAL OF MINUTES

MOVE that the Little Falls Board of Education approve the Minutes of the following meetings.

1. Regular Meeting Minutes – November 12, 2024
2. Executive Meeting Minutes- November 12, 2024

VIII. OPEN MEETING TO THE PUBLIC – **(Limited to Agenda Items Only)**

IX. PRESENTATION-

1. HORNETS OF THE MONTH

Kindergarten- Lian Maravilla, First Grade- Anna Martin,

Second Grade- Jerika Maksymowicz

Third Grade- Abigail Rosas, Fourth Grade- Dylan Lijoi

Fifth Grade-Kaylee Sproviero, Sixth Grade- Emma Kelly

Seventh Grade- Naya Bardaghji, Eighth Grade- Juliana Genao

BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Little Falls Board of Education is pleased to honor:

Lauren Verdi

WHEREAS, Lauren Verdi has served as a Member of the Little Falls Board of Education from January 2013, and:

WHEREAS, Lauren Verdi has served as President of the Little Falls Board of Education from January 2016 to December 2018, and January 2023 through December 2023, and:

WHEREAS, Lauren Verdi has performed her duties in an exemplary manner, maintaining the highest degree of professionalism and commitment, and;

WHEREAS, the Little Falls Board of Education would like to express their deepest gratitude to Lauren Verdi for her dedication and service to the children and the community of Little Falls.

NOW, THEREFORE BE IT RESOLVED, that the Board of Education extends their appreciation, along with the sincerest of best wishes to Lauren Verdi.

BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Little Falls Board of Education is pleased to honor:

Doug Jandoli

WHEREAS, Doug Jandoli has served as a Member of the Little Falls Board of Education from February 2017 to December 2024, and:

WHEREAS, Doug Jandoli has performed his duties in an exemplary manner, maintaining the highest degree of professionalism and commitment, and;

WHEREAS, the Little Falls Board of Education would like to express their deepest gratitude to Doug Jandoli for his dedication and service to the children and the community of Little Falls.

NOW, THEREFORE BE IT RESOLVED, that the Board of Education extends their appreciation, along with the sincerest of best wishes to Doug Jandoli.

X. REPORTS

A. PRESIDENT’S REPORT - Dr. Rachel Capizzi

B. SUPERINTENDENT OF SCHOOLS (Mrs. Tracey L. Marinelli)

1. Superintendent’s Report. (Exhibit A)

2. BE IT RESOLVED, that the Little Falls Board of Education affirms the Superintendent’s decision in HIB investigations (SC3-002-10-02-24-LFD-004, SC3-003-10-07-24-LFD-005, SC1-003-10-18-24-LFD-006) for the reason set forth in the Superintendent’s decision to the students’ parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board’s decision to affect students’ parents.

C. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT-(Melissa Sanzari-Stevens)

D. FINANCE & INSURANCE COMMITTEE – (Mr. Vincent Miraglia)

1. PRESENTATION OF BILLS:

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, move that the Little Falls Board of Education approve the list of bills dated December 10, 2024, Warrant No.’s # 31055 thru #31110 (Current Account) totaling \$1,500,183.42; Wire Transfer #1212024 (Health Insurance) totaling \$ 259,322.55 ; Warrant No. #1321 thru # 1327 (Cafeteria Account) totaling \$66,580.97 ; Warrant #1065 through #1066(Before & After Care Account) totaling \$918.57; Warrant #1047(SUI Account) totaling \$859.21 be paid if, properly sworn to and funds are available in accordance with Board of Education Policy and to be appended to the minutes of this meeting. The School Business Administrator/Board Secretary, in accordance with N.J.A.C. 6A:23-2.11I3, certifies that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a) and the Board of Education, in accordance with N.J.A.C. 6A:23-2.11(c)4, certifies that after review of the Board Secretary’s & Treasurer’s

--monthly financial reports that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b). Further, the Board of Education and the Business Administrator/Board Secretary certify that major accounts/fund balances have not been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

(Exhibit B)

2. TRANSFERS – NOVEMBER 2024

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, move that the Little Falls Board of Education authorize the School Business Administrator/Board Secretary's action of making transfers prior to the Board Meeting as per the attached November 30, 2024 Transfer Report.

(Exhibit B-1)

3. TREASURER AND SECRETARY'S REPORTS – NOVEMBER 30, 2024

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, moved that the Little Falls Board of Education accept the Treasurer and Secretary's Reports for the month ending November 30, 2024.

(Exhibit C)

4. APPROVAL OF REORGANIZATION MEETING DATE

MOVE that the Little Falls Board of Education will hereby hold and advertise their Reorganization Meeting for the 2025 Calendar Year in the All Purpose Room of School No. 1 on Tuesday January 7, 2025.

5. APPROVAL OF INTERPRETATION AND TRANSLATION SERVICES

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve CQ fluency, 2 University Plaza Drive, Hackensack NJ 07601, to provide written translation services as well as interpretations services on an as needed basis.

6. APPROVAL OF OUT OF DISTRICT PLACEMENTS

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following out of district placement for student 2003539 at P.G. Chambers School, Cedar Knolls, NJ for the 2024-2025 School Year in the amount of \$54,475.58, January 2 2024-June 2025.

7. ACCEPTANCE OF DONATIONS

As per the recommendation of the Superintendent moved that the Little Falls Board of Education accept, pursuant to Board of Education Policy #7230, "Gifts, Grants and Donations,"

A. Donation of a mural and paint for School #2 donated by the School 2/3 PTA

E. EDUCATION COMMITTEE – (Mrs. Nicole Smith)

1. APPROVAL OF NEW SUBSTITUTES SUPPLIED BY CONSORTIUM

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following new substitute applicants supplied to us by the Northern Regional Educational Services Commission Substitute Teacher Registry. All substitutes have filed Federal Form I-9, and are in possession of acceptable clearance pursuant to N.J.S.A. 18A:6-7.1/18A:39-10.1/18A:6-4.14: (Exhibit D)

2. APPROVAL OF CALDWELL UNIVERSITY STUDENT TEACHER-SPRING 24-25

As per the recommendation of the Superintendent moved that the Little Falls Board of Education approve spring Clinical Practice I (student teacher) for the following Caldwell University student:

Natalie Garofalo

3. APPROVE/RATIFY APPROVAL OF HOME INSTRUCTION

RECOMMENDED BY THE SUPERINTENDENT, move that the Little Falls Board of Education approve home instruction services to district student #2001974. Home instruction not to exceed 10 hours per week retroactive to December 2, 2024 through February 2, 2025.

4. APPROVAL OF SCHOOL TRIPS -24/25 SCHOOL YEAR

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following field trips, as circulated.

(Exhibit E)

5. SUBMISSION OF THE STATEMENT OF ASSURANCE REGARDING THE PARAPROFESSIONAL STAFF FOR THE 24/25 SY

RECOMMENDED ACTION by the Superintendent that the Little Falls Board of Education approve the submission the district's Statement of Assurance Regarding the Paraprofessional Staff for the academic year 2024-2025 to the county office.

6. APPROVAL OF MONTCLAIR STATE UNIVERSITY STUDENT TEACHER-SPRING 24-25

As per the recommendation of the Superintendent moved that the Little Falls Board of Education approve thirty-six hours of spring ESL student teaching for the following Montclair State University student:

Brenna Macaluso

7. APPROVAL/RATIFY AFTERCARE FINANCIAL LITERATURE PROGRAM
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve Visions Federal Credit Union, Saddle Brook, NJ, to provide an AfterCare financial literature visit on the following dates, at no cost to the program.

SCHOOL #3 DATES
December 9, 2024

SCHOOL #2 DATES
December 11, 2024

8. AMEND APPROVAL OF AFTERCARE PROGRAM
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the Passaic Count Sherriff Department, to provide K-9 and Mounted Unit visit on the following dates, at no cost to the program.

SCHOOL #2
December 13, 2024- Mounted Visit

9. APPROVAL OF THE COLLEGE OF NEW JERSEY STUDENT OBSERVATIONS
As per the recommendation of the Superintendent moved that the Little Falls Board of Education approve the following TCNJ student for student observations:

Hannah Schultz

F. REPAIRS & MAINTENANCE/BUILDING & GROUNDS COMMITTEE-
(Mrs. Lauren Verdi)

1. SUBMISSION OF THE LEAD TESTING STATEMENT OF ASSURANCE FOR THE 24/25 SY
RECOMMENDED ACTION by the Superintendent that the Little Falls Board of Education approve the submission the district's Lead Testing Statement of Assurance for the academic year 2024-2025 to the county office.

2. USE OF FACILITIES BY OUTSIDE ORGANIZATIONS
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the use of district facilities by the following community groups who have filed the proper application form and have submitted proof of necessary insurance coverage:

School #3 *approve/ratify

Date	Event	Location and Time	Requested By:	Cost
*12/9-12/13/24 12/16-12/19/24 1/2-1/3/25 1/6-1/10/25 1/13-1/17/25 1/21-1/24/25 1/27,1/28,1/31/25	Basketball	APR 6:30pm-9:00pm	Little Falls Recreation	\$0.00

G. PERSONNEL/NEGOTIATIONS COMMITTEE – (Mrs. Lauren Verdi)

1. APPROVAL OF TRAVEL/CONFERENCE EXPENSES

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve travel/conference expenses as noted for the following district employees/board members: (Exhibit F)

2. APPROVE/RATIFY HOME INSTRUCTION

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve Kristy Gregory to provide home instruction for student #2001974 for up to 10 hours per week prorated from December 2, 2024 through February 2, 2025, at a fee of \$30.00/hr.

3. NOTICE OF INTENT TO RETIRE– TEACHER SCHOOL #1

As per the recommendation of the Superintendent moved that the Little Falls Board of Education accept, with regret, the notice of intent to retire of Susan Eckrote, teacher school #1, effective July 1, 2025. Last day of work will be June 30, 2025.

4. NOTICE OF INTENT TO RETIRE– TEACHER SCHOOL #1

As per the recommendation of the Superintendent moved that the Little Falls Board of Education accept, with regret, the notice of intent to retire of Elisabeth Billig, teacher school #1, effective July 1, 2025. Last day of work will be June 30, 2025.

5. RESCIND APPOINTMENT OF ABA PARAPROFESSIONAL 24-25 SY

RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education rescind the appointment of Danny Valencia as an ABA paraprofessional.

6. PAYMENT TO STAFF –SCHOOL #1 PLAY

RECOMMENDED ACTION by the Superintendent moved that the Little Falls Board of Education approve payment to the following individuals for chaperoning the School #1 play on December 5, and December 6, 2024 at the contractual chaperone rate of \$35 per hour for three hours, to be paid out of account number 11-401-100-100-00-00.

Employee	# of Hours	Amount
Irina Carroll	3 hours	\$105.00
Vincent Plateroti	3 hours	\$105.00
Briana Cruz	3 hours	\$105.00
Lindsey Enchelmaier	3 hours	\$105.00
Jim Delfino	3 hours	\$105.00
James Simmons	3 hours	\$105.00

7. PAYMENT TO STAFF – TREP\$ SCHOOL #1 -2024/2025 SY
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve payment to James Simmons for chaperoning TREP\$ on December 12, 2024 for three hours at the contractual chaperone rate of \$35.00 per hour.
8. PAYMENT FOR UNUSED SICK DAYS
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education authorize the payment for unused sick days pursuant to the contractual agreement between the Little Falls Board of Education employee #4368, in the amount of \$15,000.00.
9. APPROVAL OF PAYMENT TO STAFF –SCHOOL #1 HORNET REFLECTION COVERAGE 24/25 SY
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following employees for coverage of Hornet Reflection at the contractual rate of \$35.00 per hour, prorated. To be paid out of Title I, account number 20-280-100-101-10-00.

Vincent Plateroti

10. PAYMENT TO STAFF – EXTRACURRICULAR SUPERVISION
RECOMMENDED ACTION by the Superintendent moved that the Little Falls Board of Education approve payment to Michelle Gennerelli for the Gingerbread House Decorating extracurricular supervision on December 11, 2024 at the contractual chaperone rate of \$25.00 per hour, for the 2024-2025 school year. To be paid out of account number 11-401-100-100-00-00.
11. APPROVAL OF COVERAGE
RECOMMENDED ACTION by the Superintendent moved that the Little Falls Board of Education approve Tracey Marinelli and Melissa Sanzari-Stevens to be acting principal for School #1 from approximately January 1, 2025 through January 31, 2025, at no cost to the district. As compensation, each will receive five compensation days.
12. APPROVAL OF MATERNITY LEAVE OF ABSENCE 24/25 SY
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following maternity leave of absence:

24/25 SY

Name	Position/ Location	Leave Start Date	Accumulated Sick days Applied	FMLA Start date	NJFLA Date	EXTENDED LEAVE Unpaid leave/no benefits	Date of Return (Anticipated)
4977	Sch. 1	03/03/2025	03/03/2025 04/17/2025 (33 days)		04/28/2025 Through 06/30/2025		09/01/2025

- H. HEALTH & SAFETY COMMITTEE – (Mr. Doug Jandoli)
- I. POLICY COMMITTEE – (Mrs. Desiree DiBuono)
- J. STRATEGIC PLANNING COMMITTEE – (Mrs. Shannon Zurbruegg)
- K. COMMITTEE REPORTS
- L. PTA LIAISONS -(2/3 PTA Shannon Zurbruegg/S#1 Nicole Smith)
- M. LITTLE FALLS EDUCATION LIASON -(Desiree DiBuono)
- XI. UNFINISHED BUSINESS
- XII. OPEN MEETING TO THE PUBLIC
- XIII. NEW BUSINESS
- XIV. EXECUTIVE SESSION
- XV. ADJOURNMENT