

**BOARD OF EDUCATION
LITTLE FALLS SCHOOL DISTRICT
LITTLE FALLS, NEW JERSEY**

AGENDA

**REGULAR MEETING: Tuesday, January 2, 2024 Agenda
IMMEDIATELY FOLLOWING THE REORGANIZATION MEETING**

Dr. Capizzi called the meeting to order at 6:09pm

- I. CALL TO ORDER
- II. FLAG SALUTE
- III. PUBLIC MEETING STATEMENT

In accordance with the provisions of the New Jersey Public Meetings Act, the Little Falls Board of Education has caused notice of this meeting by notifying the Board's official newspaper, the local parent-teacher associations, and posting same on the Community Bulletin Board and the District's Website.

IV. ROLL CALL

Board Members present: Dr. Capizzi, Mrs. DiBuono, Mr. Miraglia, Mrs. Smith, Mr. Tullo, Mrs. Verdi and Mrs. Zurbruegg

Board Members Absent: Mr. Cowen and Mr. Jandoli

Also, Present. Mrs. Tracey Marinelli, Superintendent, Mrs. Melissa Sanzari-Stevens, Business Administrator/Board Secretary.

- V. CORRESPONDENCE- Mrs. Marinelli advised the Board of correspondence from Mr. Cowen. Mr. Cowen stated, he will be stepping down and his resignation is on this agenda. We will advertising for this Board seat.
- VI. MINUTES

On motion of Mrs. DiBuono and seconded by Mrs. Smith the following motions were offered for approval.

- 1. APPROVAL OF MINUTES
MOVE that the Little Falls Board of Education approve the Minutes of the following meetings.
 - 1. Regular Meeting – December 12, 2023

AYES: 7
NAYES:0
ABSENT: 2

VII. OPEN MEETING TO THE PUBLIC – **(Limited to Agenda Items Only)**

On motion of Mrs. DiBuono and seconded by Mrs. Verdi, the meeting was opened for public comment.

Since no, one wished to be heard,

On motion of Mrs. DiBuono and seconded by Mrs. Verdi moved that the Little Falls Board of Education close the meeting to the public.

AYES: 7

NAYES:0

ABSENT: 2

VIII. PRESENTATION- None

IX. REPORTS

A. PRESIDENT’S REPORT -None

B. SUPERINTENDENT OF SCHOOLS (Mrs. Tracey L. Marinelli)

1. Superintendent’s Report.

(Exhibit A)

Mrs. Marinelli advised the Board of the following:

- Student Safety Data System is on this agenda for approval. This submission covers September 1, 2023-December 31, 2023. Mrs. Marinelli explained the submission.
- Enrollment School #1- 385, S#2- 351, S#3-194
- There were zero suspension and all security and safety drills have been performed in all three schools
- New floors in the cafeteria at School #1 were install during the break
- The School #1 play is in full swing!
- Survey will be going out to assess the 2024-2025 calendar

C. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT-(Melissa Sanzari-Stevens)

Mrs. Stevens advised the Board of the following:

- Ethics disclosures will be sent out this week
- Board training will be assigned
- Dr. Capizzi will be assigning committees
- Board meeting will now begin at 6:30pm

D. FINANCE & INSURANCE COMMITTEE

On motion of Mr. Miraglia and seconded by Mrs. Verdi the following motions were offered for approval.

1. TRANSFERS – NOVEMBER 2023

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, move that the Little Falls Board of Education

authorize the School Business Administrator/Board Secretary's action of making transfers prior to the Board Meeting as per the attached November 30, 2023 Transfer Report.

(Exhibit B)

2. APPROVAL OF TUDORFLY

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve Tudorfly Holdings Inc, to provide high impact tutoring for a nineteen week program at a total cost of \$20, 107.00, for the 2023-2024 school year.

3. ACCEPTANCE OF DONATIONS

As per the recommendation of the Superintendent moved that the Little Falls Board of Education accept, pursuant to Board of Education Policy #7230, "Gifts, Grants and Donations,"

Check Number	Donation	Amount
6864	Anonymous donor- To be used for outstanding Lunch Balances for Schools #1 and #2	\$850.00

4. APPROVAL OF NON-RESIDENT TUITION

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve 2023-2024 regular school non- resident tuition for student 2003397 in the amount of \$9,127.08.

AYES: 7

NAYES:0

ABSENT: 2

E. EDUCATION COMMITTEE

On motion of Mrs. DiBuono and seconded by Mrs. Smith the following motions were offered for approval.

1. APPROVAL OF SUBMISSION - STUDENT SAFETY DATA SYSTEM (SSDS)

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve in accordance with the law approve the mid-year submission of the SSDS, (Student Safety Data System).

2. SUBMISSION OF THE STATEMENT OF ASSURANCE REGARDING THE PARAPROFESSIONAL STAFF FOR THE 23/24SY

RECOMMENDED ACTION by the Superintendent that the Little Falls Board of Education approve the submission the district's Statement of Assurance Regarding the Paraprofessional Staff for the academic year 2023-2024 to the county office.

3. APPROVAL OF PRESENTATION

RECOMMENDED ACTION by the Superintendent that the Little Falls Board of Education approve the Municipal Alliance to present the Beginning Awareness Education Studies, BABES, program to the second Grade students at School #2.

4. AMEND APPROVAL OF THE 2023-2024 DISTRICT SCHOOL CALENDAR

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve 2023-2024 District School Calendar as circulated.

(Exhibit C)

5. APPROVAL OF WESTERN GOVERNORS UNIVERSITY STUDENT TEACHER

As per the recommendation of the Superintendent moved that the Little Falls Board of Education approve seventy-five hours of student teaching for the following Western Governor University student:

Ileania Canete

6. ACCEPTANCE OF RESIGNATION- BOARD OF EDUCATION MEMBER

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education accept the resignation of Steven Cowen –Board of Education Member, effective January 2, 2024, and instruct the Board Secretary to advertise for this vacant seat.

AYES: 7

NAYES:0

ABSENT: 2

F. REPAIRS & MAINTENANCE/BUILDING & GROUNDS COMMITTEE - None

G. PERSONNEL/NEGOTIATIONS COMMITTEE

On motion of Mr. Miraglia and seconded by Mrs. Snith the following motions were offered for approval.

1. PAYMENT TO STAFF- SCHOOL # 1- 5th & 6th GRADE HOLIDAY DECORATING

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve payment to the following individuals for chaperoning the 5th and 6th grade Holiday Decorating at School #1 held on December 13, 2023, at the contractual chaperone rate of \$35.00 per hour, for one and a half hours.

Employees	Date	Amount
Alison Cruz	12/13/2023	\$52.50

2. APPROVE PAYMENT TO STAFF –SCHOOL #1 HORNET REFLECTION COVERAGE

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve Tiffany Studzinski for coverage of Hornet Reflection on December 7, 2023, one full block, at the contractual rate of \$35.00 per hour, prorated. To be paid out of Title I, account number 2231-100-101-00-00.

3. AMEND PAYMENT TO STAFF-7th and 8th GRADE WINTER CONCERT- 23/24 SY
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve payment to the following individuals for chaperoning the 7th and 8th grade Winter Concert at School #1 to be held on December 20, 2023, at the contractual chaperone rate of \$35.00 per hour, for two hours.

Employees	Date	Amount
Marisa Kolarovic	12/20/2023	\$70.00
Briana Cruz	12/20/2023	\$70.00
Melissa Natale	12/20/2023	\$70.00

4. PAYMENT TO STAFF –SCHOOL # 1 HOLIDAY DEOCORATING

RECOMMENDED ACTION by the Superintendent moved that the Little Falls Board of Education approve payment to Michelle Gennarelli for extracurricular supervision for the Holiday Decorating held on December 13, 2023 at the contractual chaperone rate of \$25.00 hr.

5. APPROVAL OF TRAVEL/CONFERENCE EXPENSES

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve travel/conference expenses as noted for the following district employees/board members: (Exhibit D)

AYES: 7
NAYES:0
ABSENT: 2

H. HEALTH & SAFETY COMMITTEE - **None**

I. POLICY COMMITTEE

On motion of Mr. Miraglia and seconded by Mrs. Zurbruegg the following motions were offered for approval.

1. AMEND ADOPTION OF POLICIES

RECOMMENDED ACTION by the Superintendent moved that the Little Falls Board of Education suspend the rules of bylaw 0131 and adopt the following list of policies and regulations. (Exhibit E)

P&R 7510 Use Of School Facilities (Revised)

Mrs. Marenilli explained that the custodial rate of pay must be updated as per their contract.

AYES: 7
NAYES: 0
ABSENT: 2

J. STRATEGIC PLANNING COMMITTEE

Mrs. Marinelli stated that she received an email from Mr. Cavato on his availability. As a reminder, we are rebranding and new marketing for the strategic plan.

K. COMMITTEE REPORT- None

L. PTA LIAISONS -None

M. LITTLE FALLS EDUCATION LIASON -None

X. UNFINISHED BUSINESS -None

XI. OPEN MEETING TO THE PUBLIC

On motion of Mrs. Verdi and seconded by Mrs. DiBuono, the meeting was opened for public comment.

Since no one wished to be heard,

On motion of Mrs. Smith and seconded by Mr. Miraglia moved that the Little Falls Board of Education close the meeting to the public.

AYES: 7
NAYES:
ABSENT: 2

XII. NEW BUSINESS-None

XIII. EXECUTIVE SESSION

On motion of Mr. Miraglia and seconded by Mrs. Verdi move that the Little Falls Board of Education go into Executive Session to discuss an HIB issue (SC3-004-12-08-23-LFD-008. Action will not be taken.

AYES: 7
ABSENT: 2
NAYES: 0 (6:14 PM)

On motion of Mrs. Verdi and seconded by Mr. Miraglia move that the Little Falls Board of Education return from Executive Session.

AYES: 7
ABSENT: 2
NAYES: 0 (6:16 PM)

XIV. ADJOURNMENT

On motion of Mr. Miraglia and seconded by Mr. Verdi the meeting was adjourned
6:20 pm.

AYES: 7
ABSENT: 2
NAYES: 0

Respectfully Submitted,

Melissa Sanzari-Stevens
Melissa Sanzari-Stevens