

**BOARD OF EDUCATION
LITTLE FALLS SCHOOL DISTRICT
LITTLE FALLS, NEW JERSEY**

AGENDA

REGULAR MEETING: Thursday June 13, 2024 Agenda

- I. CALL TO ORDER
- II. FLAG SALUTE
- III. PUBLIC MEETING STATEMENT

In accordance with the provisions of the New Jersey Public Meetings Act, the Little Falls Board of Education has caused notice of this meeting by notifying the Board's official newspaper, the local parent-teacher associations, and posting same on the Community Bulletin Board and the District's Website.

IV. ROLL CALL

V. CORRESPONDENCE

VI. MINUTES

1. APPROVAL OF MINUTES

MOVE that the Little Falls Board of Education approve the Minutes of the following meetings.

- 1. May 7, 2024-Regular Meeting Minutes

VII. OPEN MEETING TO THE PUBLIC – **(Limited to Agenda Items Only)**

VIII. PRESENTATION-

- 1. Lola Jandoli- Attendance Award

IX. REPORTS

A. PRESIDENT'S REPORT -Dr. Rachel Capizzi

B. SUPERINTENDENT OF SCHOOLS (Mrs. Tracey L. Marinelli)

- 1. Superintendent's Report. (Exhibit A)

C. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT-(Melissa Sanzari-Stevens)

D. FINANCE & INSURANCE COMMITTEE – (Mr. Vincent Miraglia)

1. PRESENTATION OF BILLS:

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, move that the Little Falls Board of Education approve the list of bills dated June 13, 2024, Warrant No.'s #30474 thru #30575 (Current Account) totaling \$2,398,077.47; Wire Transfer #61120249HEALTH INSURANCE) totaling \$ 254,964.58; Warrant No. #1302 thru #1303 (Cafeteria Account) totaling \$83,950.34; Warrant #1053 thru #1054 (Before & After Care Account) totaling \$120.00 be paid if, properly sworn to and funds are available in accordance with Board of Education Policy and to be appended to the minutes of this meeting. The School Business Administrator/Board Secretary, in accordance with N.J.A.C. 6A:23-2.11I3, certifies that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a) and the Board of Education, in accordance with N.J.A.C. 6A:23-2.11(c)4, certifies that after review of the Board Secretary's & Treasurer's --monthly financial reports that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b). Further, the Board of Education and the Business Administrator/Board Secretary certify that major accounts/fund balances have not been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

(Exhibit B)

2. TRANSFERS – MAY 2024

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, move that the Little Falls Board of Education authorize the School Business Administrator/Board Secretary's action of making transfers prior to the Board Meeting as per the attached May 31, 2024 Transfer Report.

(Exhibit B-1)

3. TREASURER AND SECRETARY'S REPORTS – MAY 31, 2024

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, moved that the Little Falls Board of Education accept the Treasurer and Secretary's Reports for the month ending May 31, 2024.

(Exhibit C)

4. CAPITAL RESERVE TRANSFER

WHEREAS, NJSA 18A:7F-41 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes permit a Board of Education to transfer anticipated excess current revenue or unexpected appropriations into reserve accounts by board resolutions, and

WHEREAS, The Little Falls Board of Education anticipates that an amount not exceed \$750,000.00 may be available for such purposes of transfer to the Capital Reserve Account;

NOW, THEREFORE BE IT RESOLVED by the Little Falls Township Board of Education that it be hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations, not to exceed \$750,000.00.

5. MAINTENANCE RESERVE TRANSFER

WHEREAS, NJSA 18A:7F-41 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes permit a Board of Education to transfer anticipated excess current revenue or unexpected appropriations into reserve accounts by board resolutions, and

WHEREAS, The Little Falls Board of Education anticipates that an amount not exceed \$400,000.00 may be available for such purposes of transfer to the Maintenance Reserve Account;

NOW, THEREFORE BE IT RESOLVED by the Little Falls Township Board of Education that it be hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations, not to exceed \$400,000.00.

6. APPROVAL OF 2024-2025 FOOD SERVICE MANAGEMENT COMPANY

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education move to accept the contact from Pomptonian Food Service for the 2024-2025 school year.

The FSMC shall receive, in addition to the costs of operation, an administrative/ management fee of \$40,332.82 to compensate the FSMC for administrative and management costs to compensate the FSMC for administrative and management costs. This fee shall be included as a cost of operation and billed in ten (10) installments of \$4,033.28 per month. The SFA guarantees the payment of such costs and fee to the FSMC.

There is no guaranteed financial performance.

Total expenses (cost) include food, labor, supplies, other expenses, and FSMC management fee. Total cost of contract is \$494,220.30.

7. NATIONAL SCHOOL BREAKFAST/LUNCH PROGRAM 2024-2025

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, move that the Little Falls Board of Education enter into the National School Breakfast/Lunch Program for students in Schools #1, #2 and #3 for the 2024-25 School Year effective September 1, 2024 through June 30, 2025. It is recommended that the School Business Administrator/Board Secretary advertise that the District will be participating in the National School Breakfast/Lunch Program.

Further, the price of the school lunch is established as follows: (Exhibit D)

Prices
2024-2025

Student Breakfast	\$ 2.50
Reduced Student Breakfast	.00
Student Lunch (hot & cold))	\$ 4.20
Reduced Student Lunch (hot & cold)	.00
Student Milk	\$ 1.00
Extra Slice of Pizza	\$ 3.00
A la Carte Entrée Only	\$ 3.25
Boar's Head Deli Sandwich or wrap as complete meal or a la Carte	\$ 4.20
Boar's Head Salad lunch as a complete meal or a la Carte	\$ 4.20
Side Vegetable, 1 cup (2 Portions)	\$ 1.75
French Fries/Potatoe Tots, 4 oz	\$ 2.75

SNACKS

Fresh Baked Cookies	\$ 1.00
Fresh Fruit/Cupped Fruit (2portions)	\$ 1.50
Baked Chips/Popcorn (small)	\$ 1.50
Baked Chips/Popcorn (large)	\$ 2.25
Fruit Snacks	\$ 1.75
Rice Krispies Treats	\$ 2.00
Pop-Tart, single	\$ 1.50
Bottled Water, 10 oz	\$ 1.50
Bottled Water, 16 oz	\$ 1.75
Snapple Juice/Sparkling Juice	\$ 2.50
Ice Cream	\$ 1.75-3.50

Faculty Meals

Adult Lunch	\$ 5.00
Soup	\$ 3.00
Coffee/Tea	\$ 2.25
Bagel with Butter or Cream Cheese	\$ 3.00
Muffin	\$ 3.00
Breakfast Sandwich	\$ 3.75

8. APPROVAL OF ANNUAL AGREEMENT PAYSCHOOLS FOR 24/25
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve Payschools for the management of POS for the school year 2024/2025 at an annual fee of \$3,425.00.

9. APPROVAL OF PHYSICAL THERAPY SERVICES FOR THE 24-25 ESY SY
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve Kid Clan for Physical Therapy Services for the 2024-2025 at a rate of \$110.00 per hour, not to exceed 30 hours.
10. APPROVAL OF PAYMENT- SEVENTH GRADE TRIP
RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education approve payment to the Student Activities Account for the cost of the 7th Grade Trip to MidiEval Times to cover the cost of the chaperones, total amount not to exceed \$306.65.
11. APPROVAL OF OUT OF DISTRICT PLACEMENTS- 24-25 ESY
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following out of district placement and extraordinary services for student 2003391 at Bleshman Regional Day Schools for the 2024-2025 Extended School Year in the amount of 9,800.00.
12. AMEND APPROVAL OF PROFESSIONAL DEVELOPMENT RESOURCE CONTRACT 24/25SY
RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education approve Christopher Hunninghake, Science Education Consultant, to provide three full day workshops at \$8,400.00, anticipated to be paid with Title II funds.
13. ACCEPTANCE OF DONATIONS
As per the recommendation of the Superintendent moved that the Little Falls Board of Education accept, pursuant to Board of Education Policy #7230, “Gifts, Grants and Donations,”
 - A.

Check Number	Donation	Amount
1273	Little Falls Education Foundation	\$ 4,120.00
14. APPROVAL OF OUT OF DISTRICT PLACEMENTS
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following out of district placement and extraordinary services for student 2003274 at Chapel Hill Academy for the 2024-2025 Year in the amount of \$85,260.00.

15. P.L. 2015, CHAPTER 47 REPORT OF AWARDED CONTRACTS 2024-2025 SY
Pursuant to PL 2015, Chapter 47 the Little Falls Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all State and Federal Statutes and Regulations; in particular, New Jersey Title 18A:18. Et seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 200.

A.C. Daughtry
Academy 360 (Spectrum 360)
ACES Cooperative Pricing System
Action Elevators
ADMIN Partners
Advanced Assessment Systems/LinkIt!
Aesop/Frontline Absence Management (thru NRESC)
Aetna
AFLAC
American Paper & Supply Co. (Bio-Shine/Envoy)
American Star Transportation (thru NRESC)
Arthur J. Gallagher
ASCD
Ascendant
Atlas Curriculum Management System
Bergen Center for Child Development
Bergen County Special Services
Berkeley Life and Health Insurance Co.
BRG Corporation
Briggs Associates
Brown & Brown Benefit Advisors, Inc. (Mr. Anthony Ciardella)
Bryan W. Fennelly, MD
C&M Doors
Canon Financial Services
CarePlus NJ, Inc.
CDW-G
Cellco dba. Verizon Wireless
Center for Family Resources/Head Start
Center for Supportive Services
Cerebral Palsy of New Jersey
Chapel Hill Academy
Child Development Center
Christopher Hunninghake (Science Consultant)
Conquer Math
CQ Fluency
Crossroads Pavement Management

Dancker
D.C. Fagan Psychological Services
Direct Energy
Donnelly Energy
Dr. Andre J. Francois of The Bilingual Child Study Team
Dr. Anthony Pastena
Dr. Chung
Dr. Dorothy Bryan
Dr. Ellen Platt
Dr. Eric Bartky
Dr. Francesco Lima
Dr. Holahan
Dr. Kristin Sharma
Dr. Mallik
Dr. Mark Faber
Dr. P. Patel
Dr. Tracey Severns / Teach4Results
Dr. J. Woo
E2E Exchange
Eastern Datacomm
Eduanswers, LLC
Educational Council of Passaic
Educational Data Services
Educational Services Commission of New Jersey
Equitable
Eric West Sub-Fund
Essex Regional Educational Services Commission
First Student / First Charter
Flight19 Media
FMX (Facilities Management Express)
Fogarty & Hara
Fondelco, Inc.
FTJ Fund Choice
GovDeals
Great Minds, PBC (Eureka Math)
Harmony Painting
High Focus Centers
Hillmar, LLC
Horizon Blue Cross Blue Shield of NJ
Hunterdon County Educational Services Commission
Image Think
Immedicenter of Totowa
JAM Graphics

Jersey Kids Transportation (thru NRESC)
Kid Clan Services, Inc.
Lakeland Bank
Lakeview Learning Center
LearnWell
Lerch, Vinci, & Bliss
Lightpath
Lincoln Financial Group
Little Falls Police Department
LMS Educational Consulting, LLC
Macquarie Equipment Capital, Inc.
Mail Direct
Marlene Krupp (Math Consultant)
Maryann Pasuit (Literacy Consultant)
McManimon, Scotland, and Baumann
Med-Care of Fairfield
MetLife Investors
MidSchoolMath (MSM)
Montclair State University/Center for Speech Pathology
Montclair State University/PRISM
Morristown Medical Child Development Center
N.A. Bleshman Regional Day School
National Junior Honor Society
National Vision Administrators (NVA)
New Jersey Association of School Administrators (NJASA)
New Jersey Association of School Business Officials (NJASBO)
New Jersey Commission for the Blind and Visually Impaired
New Jersey Direct Pensions and Benefits (NJDPB)
New Jersey Principals & Supervisors Association (NJPSA)
New Jersey School Boards Association (NJSBA)
New Jersey School Buildings & Grounds (NJSBGA)
New Jersey Schools Insurance Group
Newsela
Northeast Roof Maintenance
North Jersey Federal Credit Union
North Jersey Media Group
North Jersey Outreach (KDDs TOO)
Northern Region Educational Services Commission
Passaic Arts & Science Charter School (iLearn)
Passaic County Elks Cerebral Palsy Treatment Center
PCASA
Passaic County Association of School Business Officials (PCASBO)
Passaic Valley Regional High School

Paul C. Pytal
Payschools
Pennsylvania Educational Purchasing Program (PEPM)
Performance Pediatrics
Phoenix Advisors
Pitney Bowes
PNC Bank
Pomptonian Food Service
Prudential Insurance Co. of America
Public Service Electric and Gas
Quadient
R & May Transportation (thru NRESC)
Ready Refresh
Realtime Information Technology (Harris School Solutions)
Reiner & Company
RFS Commercial Inc.
RK Environmental
RSC Architects
Rutgers Center for Effective School Practices
Saint Clare's Health System
Salazar & Associates, Inc.
Schoolwide
Security Benefits
Selective Insurance Company
Shepard School, Inc.
Silvergate Preparatory School
Solutions Architects
Speech & Hearing Associates
Star Ledger
Steelcase Financial Services
St. Joseph Medical Center
Storytelling Arts
Strauss Esmay Associates
Success Advertising
Survivor Fire & Safety Equipment, Co.
Systems3000
Teach 4 Results
Telesystems
TEQlease
Terminix
The Herald & News
The Hovercraft Project
The New England Center for Children (ACES)

The Record
Township of Little Falls (SLEO III)
TutorFly Holdings, Inc.
United Business Systems
US Communities Government Purchasing Alliance (OMNIA Partners)
Vanguard
Verkada
Weatherproofing Technologies
Windsor Learning Center

16. APPROVAL OF AGREEMENT (July 1, 2023 – July 1, 2026)
NEW JERSEY SCHOOL BOARD ASSOCIATION INSURANCE GROUP)

WHEREAS, N.J.S.A. 18A:18B-1, et seq., enables boards of education to join with other boards of education in school board insurance trusts for the purpose of forming self-insurance pools;

WHEREAS, the New Jersey Schools Insurance Group (“NJSIG”) is a joint insurance fund authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;

WHEREAS, the Little Falls Board of Education herein after referred to as the “Educational Institution,” has resolved to apply for and/or renew its membership with NJSIG;

WHEREAS, the Educational Institution certifies that it has not defaulted on a claim, and has not been cancelled for non-payment of insurance premium for a period of at least two (2) years prior to the date of its application to NJSIG;

WHEREAS, the Educational Institution desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and,

WHEREAS, the Educational Institution finds that the best and most efficient way of securing this protection and services is by cooperating with other boards of education in the State of New Jersey.

NOW THEREFORE, BE IT RESOLVED, THAT:

- 1) This agreement is made by and between NJSIG and the Educational Institution;
- 2) The Educational Institution joins with other boards of education in organizing and becoming members of NJSIG pursuant to N.J.S.A. 18A:18B-3(a), for a period of three years, beginning on July 1, 2023, and ending July 1, 2026 at 12:01 a.m.;
- 3) In consideration of membership in NJSIG, the Educational Institution agrees that for those types of coverage in which it participates, the Educational Institution shall jointly and severally assume and discharge the liabilities of each and every member of NJSIG to such agreement arising from their participation in NJSIG. By execution hereof the full faith and credit of the Educational Institution is pledged to the punctual payment of any sums which shall become due to NJSIG in accordance with the bylaws thereof, the plan of risk management, this Agreement and any applicable statute or regulation;

- 4) The Educational Institution and NJSIG agree that NJSIG shall hold all monies paid by the Educational Institution to NJSIG as fiduciaries for the benefit of NJSIG claimants all in accordance with applicable statutes and/or regulations;
- 5) NJSIG shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1, et seq. and such other statutes and regulations as may be applicable;
- 6) By adoption and signing of this resolution, the Educational Institution is hereby joining NJSIG in accordance with the terms of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership, effective the date indicated below, for the types of insurance as indicated in the Insurance Binder issued by NJSIG;
- 7) The Educational Institution hereby ratifies and affirms the bylaws and other organizational and operational documents of NJSIG, and as from time to time amended by NJSIG and/or the State of New Jersey, Department of Banking and Insurance, in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith;
- 8) The Educational Institution agrees to be a participating member of NJSIG for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership, including, but not limited to the NJSIG's Plan of Risk Management;
- 9) The Educational Institution under its obligations as a member of NJSIG agrees to allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of NJSIG including the plan of risk management;
- 10) If NJSIG, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the Educational Institution agrees to reimburse NJSIG for all such reasonable expenses, fees and costs on demand;
- 11) The Business Administrator is hereby authorized in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq., to execute such contracts and documentation with NJSIG as is necessary to effectuate this resolution; and,
- 12) The Business Administrator is directed to send a certified copy of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership to NJSIG.

THAT, by adoption and signing of this resolution, the Board of Education is hereby joining the New Jersey Schools Insurance Group in accordance with the terms of the attached Indemnity and Trust Agreement, effective the date indicated below, for the following types of insurance:

PROPERTY	EDP	GENERAL LIABILITY
UMBRELLA/EXCESS	EQUIP BREAKDOWN	CRIME/BONDS
ERRORS OMISSIONS	AUTOMOBILE LIABILITY	FLOOD COVERAGE
AUTO PHYSICAL DAMAGE	CYBER LIABILITY	TERRISISM
CRISIS MANAGEMENT	RESTART	
WORKER'S COMPENSATION		
ENVIRONMENTAL AND SUPPLEMENTAL INDEMNITY		

SCHOOL BOARD LEGAL LIABILITY
CAP SUPPLEMENTAL LIABILITY
ENVIRONMENTAL LIABILITY BOILER AND MACHINERY

17. APPROVAL OF ASCENDANT

MOVE that the Little Falls Board of Education enter into a Services Agreement with Ascendant to provide offsite IT Management, Cyber Security, Licensing, Monitoring and Support, in the contract amount of \$40,860.00 for the period beginning July 1, 2024 and ending June 30, 2025.

18. EDUCATIONAL DATA SERVICES, INC. –AWARD BIDS 2024-2025

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, move that the Little Falls Board of Education approve the awards for the 2024-25 School Year supplies for the following categories:

General Classroom	
Supplies	\$ 21,692.63
Copy Duplicator Supplies	\$ 3,803.75
Fine Art Supplies	\$ 5,324.55
Health & Trainer Supplies	\$ 3,401.76
Library Supplies	\$ 265.01
Math Supplies	\$ 697.95
Music	\$ 906.53
Office/Computer Supplies	\$ 6,456.46
Physical Education	
Supplies	\$ 4,715.59
Science Supplies	\$ 685.06
Special Needs	\$ 2,552.15
Teaching Aids	\$ 7,982.61
Cafeteria Supplies	\$ 72.52
Audio Visual Supplies	\$ 32.51
Elementary Supplies	\$ 550.58

19. APPROVAL OF OUT OF DISTRICT PLACEMENTS- 24-25 SY

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following out of district placement and extraordinary services for student 2003353 at Bergen Center for Child Development for the 2024-2025 School Year in the amount of 77,769.30, July 1, 2024 through June 30, 2025.

20. APPROVAL OF TRANSFER

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the May 2024 Monthly Transfer request of \$92,866.00, as attached and approved by the Executive County Superintendent of Schools on May 31, 2024.

(Exhibit E)

21. APPROVAL OF OUT OF DISTRICT PLACEMENTS

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following out of district placement and extraordinary services for student 2002121 at Academy 360 for the 2024-2025 School Year in the amount of \$136,380.35.

E. EDUCATION COMMITTEE – (Nicole Smith)

1. APPROVAL OF NEW SUBSTITUTES SUPPLIED BY CONSORTIUM

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following new substitute applicants supplied to us by the Northern Regional Educational Services Commission Substitute Teacher Registry. All substitutes have filed Federal Form I-9, and are in possession of acceptable clearance pursuant to N.J.S.A. 18A:6-7.1/18A:39-10.1/18A:6-4.14: (Exhibit F)

2. HEAD START 2024-2025 SCHOOL YEAR

RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education approve the Interagency Agreement for Special Education Preschool Services to resident children participating in Head Start Programs for the 2023-2024 School Year. The purpose of this agreement is to establish working procedures between the Little Falls School District and Center for Family Resources-Head Start, in the provision of services to resident preschool children eligible for Special Education in compliance with Federal and New Jersey state laws and regulations. Head Start, in the provision of services to resident preschool children eligible for Special Education in compliance with Federal Performance Standards and Regulations to obtain this written agreement with every school district.

3. SUBMISSION OF THE SCHOOL SAFETY SECURITY DRILLS STATEMENT OF ASSURANCE FOR THE 24/25 SY

RECOMMENDED ACTION by the Superintendent That the Little Falls Board of Education approve the submission the district's Safety Security Drills Statement of Assurance for the academic year 2024-2025 to the county office.

4. APPROVAL OF SSDS SUBMISSION

RECOMMENDED ACTION of the Superintendent move that the Little Falls Board of Education approve the submission of The Student Safety Data System Report data for year-end verification.

5. APPROVAL OF DISTRICT EMERGENCY VIRTUAL INSTRUCTION PROGRAM

RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education approve the following District Emergency Virtual Instruction Program for the 2024-2025 school year.

6. APPROVAL OF CALDWELL UNIVERSITY STUDENT TEACHER

As per the recommendation of the Superintendent moved that the Little Falls Board of Education approve Fall Clinical Practice I (student teacher) for the following Caldwell University student:

Natalie Garofalo

7. APPROVAL OF MONMOUTH UNIVERSITY STUDENT TEACHER

As per the recommendation of the Superintendent moved that the Little Falls Board of Education approve the school counseling practicum for the following Monmouth University student:

Anna Latini

8. APPROVE/RATIFY APPROVAL OF HOME INSTRUCTION

RECOMMENDED BY THE SUPERINTENDENT, move that the Little Falls Board of Education approve home instruction services to district student #2001974. Home instruction not to exceed 10 hours per week retroactive to June 3, 2024 through June 20, 2025.

9. APPROVAL OF ENGLISH LANGUAGE SERVICE THREE YEAR PROGRAM PLAN 2024-2028 SY

RECOMMENDED BY ACTION by the Superintendent, move that the Little Falls Board of Education approve the English Language Three Year Program Plan for school years 2024 through 2028. (Exhibit G)

10. APPROVAL OF BEFORE AND AFTERCARE PROGRAM- THE HIVE -TUITION FOR THE 2024-2025 SY

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the HIVE, Before and After School program tuition rate as follows. Both programs will follow the 2024-2025 school calendar and schedule.

Before Care Tuition - \$75.00 Monthly

After Care Tuition - \$300 Monthly

After Care Paid in Full Discount -\$2,500

After Care Sibling Discount -\$300 first child, - \$270 each additional sibling **Monthly**

After Care Paid in Full w/Sibling Discount - \$2,500 first child, each additional sibling(s) \$2,250

11. APPROVAL OF WESTERN GOVERNORS UNIVERSITY STUDENT TEACHER

As per the recommendation of the Superintendent moved that the Little Falls Board of Education approve the student teaching grades K-6 , elementary Multi, math and ELA, for the following Western Governors University student:

Kirsten MacMullen

12. APPROVAL OF SUBMISSION SCHOOL SELF-ASSESSMENT

BE IT RESOLVED that the School Self Assessments for Determining Grades under the Anti-Bullying Bill of Rights Act for Schools #1, #2, and #3 be approved for the 2022- 2023 -School Year and that the Secretary to the Board of Education be authorized to submit the following School Self- Assessment to the State of New Jersey Department of Education.

F. REPAIRS & MAINTENANCE/BUILDING & GROUNDS COMMITTEE
(Mrs. Lauren Verdi)

1. USE OF FACILITIES BY OUTSIDE ORGANIZATIONS

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the use of district facilities by the following community groups who have filed the proper application form and have submitted proof of necessary insurance coverage:
School #2 *approve/ratify

Date	Event	Space/Time	Requested By:
6/20/2024	PVHS Graduation	Parking Lots/ 4:00-8:00pm	Passaic Valley High School

2. AUTHORIZATION TO REQUEST ALTERNATE METHOD, OF COMPLIANCE FOR KINDERGARTEN CLASSROOMS AT SCHOOL #2 FOR THE 2024-2025 SY - ROOMS #103,#112, #201,#206, #207, #208, #212

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, move that the Little Falls Board of Education approve the filing of a request for authorization to use the alternate method of compliance in accordance with N.J.A.C. 6A:26-6.2(h)4ii, by providing toilet rooms adjacent to or outside the kindergarten classroom at School #2 in lieu of individual toilet rooms in each.

3. APPROVE DISPOSAL OF TECHNOLOGY EQUIPMENT

RESOLVED, to approve the disposal of the following items, found to be obsolete.
(Exhibit H)

G. PERSONNEL/NEGOTIATIONS COMMITTEE -(Mrs. Lauren Verdi)

1. APPROVAL OF TRAVEL/CONFERENCE EXPENSES

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve travel/conference expenses as noted for the following district employees/board members:
(Exhibit I)

2. PAYMENT TO STAFF-SPRING CONCERT CHAPERONES- 23/24 SY
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve payment to the following individuals for chaperoning the Spring Concert on Thursday May 22, 2024, at the contractual chaperone rate of \$35.00 per hour.

Employee	Number of Hours	Amount
Jessica Prawetz	2 hours	\$70.00
Bethanne Strippoli	2 hours	\$70.00
Marisa Kolarovic	2 hours	\$70.00
Briana Cruz	2 hours	\$70.00
Jamie Wandel	2 Hours	\$70.00

3. PAYMENT TO STAFF – TREP\$ SCHOOL #1 -2023/2024 SY
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve payment to James Simmons for chaperoning TREP\$ on May 14, 2024 for three hours at the contractual chaperone rate of \$35.00 per hour.

4. SUBMISSION OF CONTRACT OF SCHOOL BUSINESS ADMINISTRATOR/ BOARD SECRETARY – JULY 1, 2024 – JUNE 30, 2025

WHEREAS, an employment agreement between the Little Falls Board of Education and Melissa Sanzari-Stevens for the position of School Business Administrator/Board Secretary for the Little Falls School District will be submitted to the Executive County Superintendent.

5. APPROVE PAYMENT TO STAFF –SCHOOL #2 ICE CREAM SOCIAL COVERAGE
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following employees for coverage of the kindergarten ice cream social on May 20, 2024, at the contractual rate of \$35.00 per hour.

Amy Musto	Kristina Cusmano
Kathy Rich	Stephanie Bush
Jennifer Underwood	Julie Abboud
Meg Castaneda	Liz Anzevino

6. APPOINTMENT OF LUNCH AIDES/PLAYGROUND AIDES 24/25 SY
AS PER THE RECOMMENDATION of the Superintendent move that the Little Falls Board of Education employ Lunchroom/ Playground Aides for the 2024-2025 school year at hourly salaries as indicated to be paid out of Food Service account number 60-910-310-100-10-00, subject to all background checks.

Staff Member	School	Hrs. Per Day	Rate of pay
Lois Juliano	School #1	Per 24/25 contract	\$18.00 per hour
Maria Puzio	School #1	Per 24/25 contract	\$18.00 per hour
Patricia Bonus	School #2	Per 24/25 contract	\$18.00 per hour

7. PAYMENT TO STAFF- SCHOOL 2 ART AND MAKER FAIR CHAPERONES- 23/24
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve payment to the following individuals for chaperoning the Art and Maker Fair at School #2 on May 9, 2024, at the contractual chaperone rate of \$35.00 per hour, for two hours.

Employees	Amount
Leanmarie Pronesti	\$ 70.00
Kerianne Brown	\$ 70.00
Karina Martinez	\$ 70.00

8. PAYMENT TO STAFF- SCHOOL 3 ART AND MAKER FAIR CHAPERONES- 23/24
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve payment to the following individuals for chaperoning the Art and Maker Fair at School #3 on May 30, 2024, at the contractual chaperone rate of \$35.00 per hour, for two hours.

Employees	Amount
Katrina Lanza	\$ 70.00
Tiffany Sellito	\$ 70.00
Heather Schaechinger	\$ 70.00
Karina Martinez	\$ 70.00

9. APPROVE/RADIFY PAYMENT TO STAFF – GARDEN CLUB SUPERVISION
RECOMMENDED ACTION by the Superintendent moved that the Little Falls Board of Education approve payment to Michelle Generelli for garden club extracurricular supervision at the contractual chaperone rate of \$25.00 hr. for the dates as follows:

May 22, 2024

June 5, 2024

June 12, 2024

June 19, 2024

10. REIMBURSEMENT OF TRAVEL EXPENSES-FUTURE FOCUSED SCHOOLS CONFERENCE- JUNE 24-26, 2024
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve travel expenses as noted for the following district employees and Board Members for the Future Focused Schools Conference being held JUNE 23-26, 2024:

<u>NAME</u>	<u>WORKSHOP/LOCATION</u>	<u>DATE</u>	<u>ESTIMATED COST</u> (<u>Mileage/Meals</u> <u>Conference</u>)
Tracey Marinelli	Future Focused Schools Conference	6/23-6/26/2024	Tolls \$40.00 per driver \$219.02 mileage(approximate)
Dawn Daura			\$995.00 Individual Reg Washington DC
Dana Sprague			\$276.50 Meals Overnight Stay \$59.25 Meals 1 st & Last day of travel for each

<u>NAME</u>	<u>WORKSHOP/LOCATION</u>	<u>DATE</u>	<u>ESTIMATED COST</u>	
			<u>Mileage/Meals</u>	<u>Conference</u>
Tracey Marinelli Dawn Daura Dana Sprague	Future Focused Schools Conference	6/23-6/26/2024	\$279.00 as per GSA rate Hotel Accommodations per night, each Attendee + applicable taxes and fees	

11. APPROVE PAYMENT TO STAFF –SCHOOL #1 HORNET REFLECTION COVERAGE

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following employees for coverage of Hornet Reflection at the contractual rate of \$35.00 per hour, prorated. To be paid out of Title I, account number 20-231-100-101-00-00.

Irina Carroll
Adriana Shaw
Laurel Pietsch

12. AMEND APPROVAL OF THE EXTENDED SCHOOL YEAR STAFFING LIST FOR 2024/2025

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following staff listing for the 2024/2025 Special Education Extended School Year Program at a rate of \$52.00 per hour for certified staff, \$20.00 per hour for paraprofessionals, and \$15.50 per hour for bus aides. Certified staff substitute rate \$40.00 per hour, CST substitute rate at \$40.00 per hour, and paraprofessional substitute rate at \$15.50 per hour. All Paraprofessional can substitute as bus aides. (Exhibit J)

13. PAYMENT TO STAFF-8TH GRADE DANCE CHAPERONES- 23/24 SY

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve payment to the following individuals for chaperoning the 8th Grade Dance at the Brownstone on June 10, 2024, at the contractual chaperone rate of \$35.00 per hour.

Name	Number of Hours	Amount
Rebecca Calderone	3 Hours	\$105.00
Tiffany Studzinski	3 Hours	\$105.00
Christine Fiorendino	3 Hours	\$105.00

14. APPROVAL OF CHAPERONE – EIGHTH GRADE GRADUATION/CARNIVAL

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the number of chaperones for the eighth grade graduation and carnival, June 17, 2024 at the School 1, three chaperones and one nurse.

15. PAYMENT TO STAFF-8TH GRADE GRADUATION CHAPERONES- 23/24 SY
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve payment to the following individuals for chaperoning the 8th Grade Graduation at the Recreation Center on June 17, 2024, at the contractual chaperone rate of \$35.00 per hour.

Employee	Number of Hours	Amount
David Farrell	2 hours	\$70.00
Sue Eckrote	2 hours	\$70.00

16. PAYMENT TO STAFF-8TH GRADE CARNIVAL CHAPERONES- 23/24 SY
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve payment to the following individuals for chaperoning the 8th Grade carnival at the School #1 on June 17, 2024, a contractual chaperone rate of \$35.00 per hour.

Employee	Number of Hours	Amount
Briana Cruz	2 hours	\$70.00
Kristy Gregory	2 hours	\$70.00
Lindsey Enchelmaier	2 hours	\$70.00

17. AUTHORIZATION TO HIRE BETWEEN BOARD MEETINGS
RECOMMENDED ACTION by the Superintendent moved that the Little Falls Board of Education authorizes the Superintendent to extend offers of employment after consulting with the Board of Education regarding budgeted positions for which there may be a vacancy between June 14, 2024 and September 18, 2024.
18. HEALTH INSURANCE AGENT FOR THE 24/25 SY
MOVE that the Little Falls School District Board of Education designates Mr. Anthony Ciardella of Brown & Brown Benefit Advisors as the Health Insurance Consultant of Record at a fee of \$15,000.00 per year, for the 2024-2025 school year.
19. PAYMENT TO STAFF –SCHOOL # 1 SPRING CONCERT
RECOMMENDED ACTION by the Superintendent moved that the Little Falls Board of Education approve payment to Kelly Keller for extracurricular supervision for the School #1 Spring Concert held on May 22, 2024 at the contractual chaperone rate of \$25.00 per hr.
20. APPROVAL OF APPOINTMENT –LONG TERM MATERNITY LEAVE
REPLACEMENT TEACHER 24-25 SY
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve Daniella Ricci, maternity leave replacement teacher School #3, effective September 1, 2024 through June 30, 2025 or the return of the teacher. Rate of pay will be BA Step 1, pending all background checks.

21. APPROVE/RATIFY APPROVAL OF HOME INSTRUCTION
RECOMMENDED ACTION BY THE SUPERINTENDENT, move that the Little Falls Board of Education approve Kristy Gregory to provide home instruction services to district student 2001974 at a rate of \$30.00 per hour. Home instruction not to exceed ten (10) hours per week, effective June 3, 2024 through June 20, 2024.
22. ACCEPTANCE OF RESIGNATION- SPEECH LANGUAGE PATHOLOGIST
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education accept the resignation of Elana Schechter, speech language pathologist effective June 30, 2024.
23. PAYMENT TO STAFF- SCHOOL 3 ART AND MAKER FAIR CHAPERONES- 23/24
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve payment to the following individuals for chaperoning the Art and Maker Fair at School #3 on May 30, 2024, at the contractual chaperone rate of \$25.00 per hour, for two hours.

Employees	Amount
Maureen Callie	\$ 50.00

24. ACCEPTANCE OF RESIGNATION- TEACHER SCHOOL #1
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education accept the resignation of Sara Friedland, teacher School #1, effective June 30, 2024.
25. APPROVE /RATIFY CHILD STUDY TEAM EVALUATIONS
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following child study team evaluations, not to exceed 120 hours at \$52.00 per hour, to be paid out of account 11-000-219-104-20-EX. Salaries for Child Study Team members are as follows:

2024 Extra CST Evaluations

Lori Douma Evaluations / MeetingsNot to exceed 25 hours

Jess Purn Educational Evaluations / Meetings Not to exceed 20 hours

Jim Schoeneich Social Assessments / MeetingsNot to exceed 15 hours

Lauren Noack Psychological Evaluations / MeetingsNot to exceed 20 hours

Teachers for Meetings (GE & Sp Ed) Not to exceed 12 hours total (6 GE/ 6 Sp Ed)

26. PAYMENT TO STAFF-CLASS OF 26 ICE CREAM SOCIAL CHAPERONES- 23/24 SY
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve payment to the following individuals for chaperoning the Class of 2026 Ice Cream Social on June 14, 2024, a contractual chaperone rate of \$35.00 per hour.

Employee	Number of Hours	Amount
Beth Billig	2 hours	\$70.00

27. ACCEPTANCE OF RESIGNATION- ABA PARAPROFESSIONAL
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education accept the resignation of Haifa Mustafa, ABA paraprofessional, effective June 30, 2024.

28. PAYMENT TO STAFF- SCHOOL 1 SPRING CONCERT CHAPERONES- 23/24
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve payment to the following individuals for chaperoning the Art and Maker Fair at School #1 on May 22, 2024, at the contractual chaperone rate of \$25.00 per hour, for two hours.

Employee	Number of Hours	Amount
Michelle Generelli	2 hours	\$50.00

29. APPOINTMENT OF SCHOOL COUNSELOR
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the appointment of Emily Young as School Counselor at School #3 effective September 1, 2023 through June 30, 2024, MA Step 1, pending all background Checks.

30. APPROVAL OF SUBSTITUTE BUS AIDE -24-25 ESY
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve Theresa DeStefano as a substitute bus aide for the 2024-2025 extended school year at a rate of \$15.50 per hour.

31. APPROVAL OF SUBSTITUTE NURSE -24-25 ESY
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve Lisa Perrota as a substitute nurse for the 2024-2025 extended school year.

32. APPROVAL OF SUBSTITUTE CUSTODIAN
RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education approve the appointment Sergio Minervini as a substitute custodian at a rate of \$20.00 per hour. Start date to be determined, pending all background checks.

33. PAYMENT TO STAFF- SCHOOL 1 GRADUATION CHAPERONES- 23/24
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve payment to the following individuals for chaperoning 8th grade graduation at School #1 on June 17, 2024, at the contractual chaperone rate of \$25.00 per hour, for two hours.

Employee	Number of Hours	Amount
Nancy Cramner	2 hours	\$50.00

34. PAYMENT TO STAFF- SCHOOL 1 8TH GRADE CARNIVAL CHAPERONES- 23/24
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve payment to the following individuals for chaperoning the 8TH grade carnival at School #1 on June 17, 2024, at the contractual chaperone rate of \$25.00 per hour, for two hours.

Employee	Number of Hours	Amount
Nancy Cramner	2 hours	\$50.00

35. PAYMENT TO STAFF- SCHOOL 1 CLASS OF 26 ICE CREAM SOCIAL CHAPERONES- 23/24
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve payment to the following individuals for chaperoning the CLASS OF 2026 ice cream social at School #1 on June 14, 2024, at the contractual chaperone rate of \$25.00 per hour, for two hours.

Employee	Number of Hours	Amount
Michelle Generelli	2 hours	\$50.00

H. HEALTH & SAFETY COMMITTEE –(Mr. Doug Jandoli)

1. DENTAL BENEFITS – 2024-2025 SCHOOL YEAR
WHEREAS, the Little Falls Board of Education currently provides dental benefits for all covered employees through participation in the Horizon Blue Cross Blue Shield of NJ pursuant to negotiated agreements with employee associations and Board of Education Policy, and

WHEREAS, the Little Falls Board of Education has received an offer of renewal for the period July 1, 2024 to June 30, 2025 from Horizon Blue Cross Blue Shield of NJ for dental coverage with a one (1) year rate guarantee, increase of 0% Costs are as follows:

Single	\$39.86
Husband/Wife	\$69.52
Parent/Child	\$69.52
Family	\$120.44

NOW THEREFORE BE IT RESOLVED that the Little Falls Board of Education does hereby approve Horizon Blue Cross Blue Shield of NJ to provide dental benefits for all covered employees effective July 1, 2024, and

BE IT FINALLY RESOLVED that the Business Administrator is directed to implement this decision effective immediately.

2. BUS EVACUATION DRILLS

MOVED that the Little Falls Board of Education accept the Bus Evacuation Drills Report, as circulated for the second part of the 2023/2024 School Year. Bus Evacuation Drills took place on the following dates: (Exhibit S)

May 23, 2024 School #3 Assembly

3. SUBMISSION OF SAFE RETURN PLAN

RECOMMENDED ACTION by the Superintendent moved that the Little Falls Board of Education approve submission the district's Safe Return Plan to the Department of Education.

4. ACCEPTANCE OF 2024 SAFETY GRANT PROGRAM-NEW JERSEY SCHOOLS INSURANCE GROUP (Eric West Sub-Fund)

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary move that the Little Falls Board of Education accept the 2024 Safety Grant Award from the New Jersey Schools Insurance Group's Eric West Sub-Fund for the District in the amount of \$3,500.00 to be appropriated in the 24/25 school year.

- I. POLICY COMMITTEE –(Mrs. Desiree DiBuono)
- J. STRATEGIC PLANNING COMMITTEE – (Mrs. Shannon Zurbrueg)
- K. COMMITTEE REPORTS
- L. PTA LIAISONS -(2/3 PTA Shannon Zurbruegg/S#1 Nicole Smith)
- M. LITTLE FALLS EDUCATION LIASON -(Desiree DiBuono)
- X. UNFINISHED BUSINESS
- XI. OPEN MEETING TO THE PUBLIC
- XII. NEW BUSINESS
- XIII. EXECUTIVE SESSION
- XIV. ADJOURNMENT