

**BOARD OF EDUCATION
LITTLE FALLS SCHOOL DISTRICT
LITTLE FALLS, NEW JERSEY**

MINUTES

REGULAR MEETING: Tuesday, June 27, 2023 Agenda 7:00 PM

Mrs. Verdi called the meeting to order at 7:00 PM

- I. CALL TO ORDER
- II. FLAG SALUTE
- III. PUBLIC MEETING STATEMENT

In accordance with the provisions of the New Jersey Public Meetings Act, the Little Falls Board of Education has caused notice of this meeting by notifying the Board's official newspaper, the local parent-teacher associations, and posting same on the Community Bulletin Board and the District's Website.

IV. ROLL CALL

Board Members present: Dr. Capizzi, Mr. Cowen, Mr. DeMarco, Mr. Jandoli, Mr. Miraglia, Mrs. Smith, Mrs. Zurbruegg, and Mrs. Verdi

Board Members Absent: Mr. Russo

Also, Present. Mrs. Tracey Marinelli, Superintendent, Mrs. Melissa Sanzari-Stevens, Business Administrator/Board Secretary.

V. EXECUTIVE SESSION

On motion of Mr. Cowen and seconded by Mr. DeMarco move that the Little Falls Board of Education go into Executive Session to discuss six HIB issues Sc2-002-03-09-23-LFD-012, Sc1-008-05-08-23-LFD-014, Sc1-009-05-09-23-LFD-015, Sc3-005-05-08-23-LFD-016, Sc0-006-05-12-23-LFD-017, Sc1-010-05-17-23-LFD-018, SC3-007-06-05-23LFD-019. Action will not be taken.

AYES: 8

ABSENT:1

NAYES: 0 (7:05 PM)

On motion of Mrs. Zurbruegg and seconded by Mr. DeMarco move that the Little Falls Board of Education return from Executive Session.

AYES: 8

ABSENT: 1

NAYES: 0 (7:15 PM)

VI. CORRESPONDENCE- None

VII. MINUTES

On motion of Mr. DeMarco and seconded by Mr. Miraglia the following motions were offered for approval.

1. APPROVAL OF MINUTES

MOVE that the Little Falls Board of Education approve the Minutes of the following meetings.

1. Regular Meeting – May 9, 2023

AYES: 8

NAYES:0

ABSENT: 1

VIII. OPEN MEETING TO THE PUBLIC – **(Limited to Agenda Items Only)**

On motion of Mr. Jandoli and seconded by Mr. Zurbruegg, the meeting was opened for public comment.

Since no, one wished to be heard,

On motion of Mr. Miraglia and seconded by Mr. Smith moved that the Little Falls Board of Education close the meeting to the public.

AYES: 8

NAYES:0

ABSENT: 1

IX. PRESENTATION

1. Mrs. Marinelli and the Board of Education members presented Mrs. Hamilton a gift and congratulated her on her retirement!
2. Mrs. Marinelli congratulated Mrs. Lauren Verdi for 10 Years of Service to the Little Falls Board of Education and presented her with a certificate and flowers.
3. ~~School #1 Walk Through~~

X. REPORTS

A. PRESIDENT’S REPORT

Mrs. Verdi congratulated Nurse Hamilton on her retirement.

Mrs. Verdi also stated that Graduation events were a success!

B. SUPERINTENDENT OF SCHOOLS (Mrs. Tracey L. Marinelli)

1. Superintendent’s Report (Exhibit A)

Mrs. Marinelli advised the Board of the following:

- The Student Safety Data System (SSDS) is on tonight’s agenda for approval. Mrs. Marinelli explained the submission process.
- There were three confirmed HIBs and zero suspension. All mandatory drills have been performed in all three schools.

- Statement of Assurance for safety drill is also on the agenda this evening for approval.
- Enrollment School #1- 391, School #2- 356, and School #3-178
- We won three National Awards- Honorable mention from National School Public relations for our Referendum Video and our Website and an Excellence Award for our newsletter.
- Theme for the Strategic Plan is the Hornet Way
- Field trips for the upcoming school year is on the Admin agenda for discussion

C. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT-(Melissa Sanzari-Stevens)

Mrs. Stevens advised the Board of the following:

- Bathrooms at School #3 are almost complete
- We are installing a new visitor management system through Verkada, which is also on the agenda this evening for approval.

D. FINANCE & INSURANCE COMMITTEE (Mr. Fred DeMarco)

On motion of Mr. DeMarco and seconded by Dr. Capizzi the following motions were offered for approval.

1. PRESENTATION OF BILLS:

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, move that the Little Falls Board of Education approve the list of bills dated June 27, 2023, Warrant No.'s #29435 thru #29528 (Current Account) totaling \$3,034,129.78 ;Wire Transfer #5102023 & #6082023 (Health Insurance) totaling \$461,766.25 Warrant No. #1263 thru 1270 (Cafeteria Account) totaling \$84,390.67 ; Warrant #1029 thru 1040 (Before & After Care Account) totaling \$1,965.40(void and recut #1012 be paid if, properly sworn to and funds are available in accordance with Board of Education Policy and to be appended to the minutes of this meeting. The School Business Administrator/Board Secretary, in accordance with N.J.A.C. 6A:23-2.11I3, certifies that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a) and the Board of Education, in accordance with N.J.A.C. 6A:23-2.11(c)4, certifies that after review of the Board Secretary's & Treasurer's --monthly financial reports that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b). Further, the Board of Education and the Business Administrator/Board Secretary certify that major accounts/fund balances have not been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Exhibit B)

2. TRANSFERS – MAY 2023

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, move that the Little Falls Board of Education authorize the School Business Administrator/Board Secretary's action of making transfers prior to the Board Meeting as per the attached May 31, 2023 Transfer Report.

(Exhibit B-1)

3. TREASURER AND SECRETARY’S REPORTS – MAY 31, 2023
RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, moved that the Little Falls Board of Education accept the Treasurer and Secretary’s Reports for the month ending December 31, 2022.
(Exhibit C)
4. P.L. 2015, CHAPTER 47 REPORT OF AWARDED CONTRACTS 2023-2024 SY
Pursuant to PL 2015, Chapter 47 the Little Falls Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all State and Federal Statutes and Regulations; in particular, New Jersey Title 18A:18. Et seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 200.

Vendor Name

A.C. Daughtry
Academy 360 (Spectrum 360)
ACES Cooperative Pricing System
Action Elevators
ADMIN Partners
Advanced Assessment Systems/LinkIt!
Aesop
AFLAC
Arthur J. Gallagher
ASCD
Ascendant
Atlas Curriculum Management System
AXA Equitable
Bergen County Special Services
Berkeley Life and Health Insurance Co.
Bio-Shine
BRG Corporation
Briggs Associates
Bryan W. Fennelly, MD
Brown & Brown Benefit Advisors, Inc.
C&M Doors
Canon Financial Services
CarePlus NJ, Inc.
CDW-G
Cellco dba. Verizon Wireless
Center for Family Resources/Head Start
Center for Supportive Services
Cerebral Palsy of New Jersey
Chapel Hill Academy

Child Development Center
Cigna
Donnelly Energy
Dr. Andre J. Francois of The Bilingual Child Study Team
Dr. Anthony Pastena
Dr. Chung
Dr. Dorothy Bryan
Dr. Ellen Platt
Dr. Eric Bartky
Dr. Francesco Lima
Dr. Holahan
Dr. Kristin Sharma
Dr. Mallik
Dr. Mark Faber
Dr. P. Patel
Dr. Tracey Severns / Teach4Results
Dr. Woo
E2E Exchange
Eastern Datacomm
Educational Data Services
Educational Services Commission of New Jersey
Eric West Sub-Fund
Essex Regional Educational Services Commission
First Student
Flight19 Media
Fogarty & Hara
FTJ Fund Choice
GovDeals
H.A. DeHart and Son
High Focus Centers
Hillmar
Horizon Blue Cross Blue Shield of NJ
Hunterdon County Educational Services Commission
I'm Just a Kid With an IEP, LLC
Immedicenter of Totowa
JAM Graphics
Jersey Kids Transportation (thru NRESC)
Kid Clan Services
Lakeland Bank
Lakeview Learning Center
LearnWell
Lerch, Vinci, & Bliss
Lightpath

Lincoln Financial Group
Marlene Krupp (Math Consultant)
Maryann Pasuit (Literacy Consultant)
McManimon, Scotland, and Baumann
Med-Care of Fairfield
MetLife Investors
Montclair State University/Center for Speech Pathology
Morristown Medical Child Development Center
Mr. Anthony Ciardella of Brown & Brown Benefit Advisors
National Junior Honor Society
National Vision Administrators (NVA)
New Jersey Association of School Business Officials (NJASBO)
New Jersey Commission for the Blind and Visually Impaired
New Jersey Direct Pensions and Benefits (NJDPB)
New Jersey School Boards Association (NJSBA)
New Jersey Schools Insurance Group
Newsela
North Jersey Federal Credit Union
North Jersey Media Group
North Jersey Outreach (KDDS TOO)
Northern Region Educational Services Commission
Passaic Arts & Science Charter School (iLearn)
Passaic County Elks Cerebral Palsy Treatment Center
Passaic County School Boards Association (PCASBO)
Passaic Valley Regional High School
Paul C. Pytal
Payschools
Pennsylvania Educational Purchasing Program (PEPM)
Performance Pediatrics
Phoenix Advisors
Pitney Bowes
PNC Bank
Pomptonian Food Service
Prudential Insurance Co. of America
Public Service Electric and Gas
Ready Refresh
Realtime Information Technology
Reiner & Company
RFS Commercial Inc.
RK Environmental
RSC Architects
Rutgers Center for Effective School Practices
Saint Clare's Health System

Salazar & Associates, Inc.
Scholastic Bus Company
Schoolwide
Security Benefits
Selective Insurance Company
Shepard School, Inc.
Speech & Hearing Associates
St. Joseph Medical Center
Storytelling Arts
Strauss Esmay Associates
Success Advertising
Systems3000
Telesystems
Terminix
The Herald & News
The New England Center for Children (ACES)
The Record
The Star Ledger
Trans-Ed, Inc.
United Business Systems
US Communities Government Purchasing Alliance (OMNIA Partners)
Vanguard
Verkada
Windsor Learning Center

5. APPROVAL OF AGREEMENT (July 1, 2023 – July 1, 2026)

NEW JERSEY SCHOOL BOARD ASSOCIATION INSURANCE GROUP)

WHEREAS, N.J.S.A. 18A:18B-1, et seq., enables boards of education to join with other boards of education in school board insurance trusts for the purpose of forming self-insurance pools;

WHEREAS, the New Jersey Schools Insurance Group (“NJSIG”) is a joint insurance fund authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;

WHEREAS, the Little Falls Board of Education herein after referred to as the “Educational Institution,” has resolved to apply for and/or renew its membership with NJSIG;

WHEREAS, the Educational Institution certifies that it has not defaulted on a claim, and has not been cancelled for non-payment of insurance premium for a period of at least two (2) years prior to the date of its application to NJSIG;

WHEREAS, the Educational Institution desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and,

WHEREAS, the Educational Institution finds that the best and most efficient way of securing this protection and services is by cooperating with other boards of education in the State of New Jersey.

NOW THEREFORE, BE IT RESOLVED, THAT:

- 1) This agreement is made by and between NJSIG and the Educational Institution;
- 2) The Educational Institution joins with other boards of education in organizing and becoming members of NJSIG pursuant to N.J.S.A. 18A:18B-3(a), for a period of three years, beginning on July 1, 2023, and ending July 1, 2026 at 12:01 a.m.;
- 3) In consideration of membership in NJSIG, the Educational Institution agrees that for those types of coverage in which it participates, the Educational Institution shall jointly and severally assume and discharge the liabilities of each and every member of NJSIG to such agreement arising from their participation in NJSIG. By execution hereof the full faith and credit of the Educational Institution is pledged to the punctual payment of any sums which shall become due to NJSIG in accordance with the bylaws thereof, the plan of risk management, this Agreement and any applicable statute or regulation;
- 4) The Educational Institution and NJSIG agree that NJSIG shall hold all monies paid by the Educational Institution to NJSIG as fiduciaries for the benefit of NJSIG claimants all in accordance with applicable statutes and/or regulations;
- 5) NJSIG shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1, et seq. and such other statutes and regulations as may be applicable;
- 6) By adoption and signing of this resolution, the Educational Institution is hereby joining NJSIG in accordance with the terms of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership, effective the date indicated below, for the types of insurance as indicated in the Insurance Binder issued by NJSIG;
- 7) The Educational Institution hereby ratifies and affirms the bylaws and other organizational and operational documents of NJSIG, and as from time to time amended by NJSIG and/or the State of New Jersey, Department of Banking and Insurance, in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith;
- 8) The Educational Institution agrees to be a participating member of NJSIG for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership, including, but not limited to the NJSIG's Plan of Risk Management;
- 9) The Educational Institution under its obligations as a member of NJSIG agrees to allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of NJSIG including the plan of risk management;
- 10) If NJSIG, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the Educational Institution agrees to reimburse NJSIG for all such reasonable expenses, fees and costs on demand;

11) The Business Administrator is hereby authorized in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq., to execute such contracts and documentation with NJSIG as is necessary to effectuate this resolution; and,

12) The Business Administrator is directed to send a certified copy of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership to NJSIG.

THAT, by adoption and signing of this resolution, the Board of Education is hereby joining the New Jersey Schools Insurance Group in accordance with the terms of the attached Indemnity and Trust Agreement, effective the date indicated below, for the following types of insurance:

PROPERTY	EDP	GENERAL LIABILITY
UMBRELLA/EXCESS	EQUIP BREAKDOWN	CRIME/BONDS
ERRORS OMISSIONS	AUTOMOBILE LIABILITY	FLOOD COVERAGE
AUTO PHYSICAL DAMAGE	CYBER LIABILITY	TERRISISM
CRISIS MANAGEMENT	RESTART	
WORKER'S COMPENSATION		
ENVIRONMENTAL AND SUPPLEMENTAL INDEMNITY		
SCHOOL BOARD LEGAL LIABILITY		
CAP SUPPLEMENTAL LIABILITY		
ENVIRMENTAL LIABILITY	BOILER AND MACHINERY	

6. APPROVAL: SUBMITTAL OF ELEMENTARY & SECONDARY EDUCATION ACT (ESEA) GRANT APPLICATION

Recommended action of the Superintendent, move that the Little Falls Board of Education approves the submittal of the 2022/2023 ESEA Grant Application to the Department of Education with the following amounts:

Title I A Basic	\$179,018.00
Title IIA	\$ 25,396.00
Title III	* \$ 3,311.00
Title III Immigrant	\$ 3,181.00
Title IV	\$ 14,381.00

*refusal of funds

7. APPROVAL OF E2E EXCHANGE BIDDING SERVICES

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve E2E Exchange, Syracuse, NY, for the management of bidding services on E Rate funded services for the Funding Year 2024 at an annual fee of \$1,650.00 and a \$750.00 bid management per Form 470.

8. APPROVAL OF ASCENDANT

MOVE that the Little Falls Board of Education enter into a Services Agreement with Ascendant to provide offsite IT Management, Cyber Security, Licensing, Monitoring and Support, in the contract amount of \$43,980.00 for the period beginning July 1, 2023 and ending June 30, 2024.

9. ACCEPTANCE OF ESSEX REGIONAL EDUCATIONAL SERVICES COMMISSION TRANSPORTATION SERVICES AGREEMENT-23-24 SY
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the Essex Regional Educational Services commission transportation services agreement for the 2023-2024 school year.

10. CAPITAL RESERVE TRANSFER
WHEREAS, NJSA 18A:7F-41 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes permit a Board of Education to transfer anticipated excess current revenue or unexpected appropriations into reserve accounts by board resolutions, and
WHEREAS, The Little Falls Board of Education anticipates that an amount not exceed \$750,000.00 may be available for such purposes of transfer to the Capital Reserve Account;

NOW, THEREFORE BE IT RESOLVED by the Little Falls Township Board of Education that it be hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations, not to exceed \$750,000.00.

11. MAINTENANCE RESERVE TRANSFER
WHEREAS, NJSA 18A:7F-41 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes permit a Board of Education to transfer anticipated excess current revenue or unexpected appropriations into reserve accounts by board resolutions, and

WHEREAS, The Little Falls Board of Education anticipates that an amount not exceed \$400,000.00 may be available for such purposes of transfer to the Maintenance Reserve Account;
NOW, THEREFORE BE IT RESOLVED by the Little Falls Township Board of Education that it be hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations, not to exceed \$400,000.00.

12. NATIONAL SCHOOL BREAKFAST/LUNCH PROGRAM 2023-2024

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, move that the Little Falls Board of Education enter into the National School Breakfast/Lunch Program for students in Schools #1, #2 and #3 for the 2023-24 School Year effective September 1, 2023 through June 30, 2024. It is recommended that the School Business Administrator/Board Secretary advertise that the District will be participating in the National School Breakfast/Lunch Program.

Further, the price of the school lunch is established as follows: (Exhibit D)

Prices <u>2023-2024</u>	
Student Breakfast	\$ 2.25
Reduced Student Breakfast	.00
Student Lunch (hot & cold))	\$ 4.00
Reduced Student Lunch (hot & cold)	.00
Student Milk	\$1.00
Extra Slice of Pizza	2.75
A la Carte Entrée Only	3.25

Boar's Head Deli Sandwich or wrap as complete meal or a la Carte	4.00
Boar's Head Salad lunch as a complete meal or a la Carte	4.00
Side Vegetable, 1 cup (2 Portions)	1.50
French Fries/Potatoe Tots, 4 oz	2.50

<u>SNACKS</u>	
Fresh Baked Cookies	1.00
Fresh Fruit/Cupped Fruit (2portions)	1.50
Baked Chips/Popcorn (small)	1.50
Baked Chips/Popcorn (large)	2. 00
Fruit Snacks	1.50
Rice Krispies Treats	1.75
Pop-Tart, single	1.50
Bottled Water, 10 oz	1.25
Bottled Water, 16 oz	1.50
Snapple Juice/Sparkling Juice	2.50
Ice Cream	1.75-3.25

Faculty Meals	
Adult Lunch	5.00
Soup	3.00
Coffee/Tea	2.00
Bagel with Butter or Cream Cheese	2.75
Muffin	3.00
Breakfast Sandwich	3.50

13. APPROVAL OF PURCHASE – BIO-SHINE 23-24 SY

Pursuant to N.J.S.A. 18A:18A-10 {a);} and N.J.A.C. 5:34-7.29(c), and based upon the recommendation of the School Business Administrator /Board Secretary, The Little Falls Board of Education, by this resolution and without advertising for bids, authorizes the purchase of Facility Maintenance Equipment, and Custodial Supplies and Equipment from the following listed State Contract vendor who participates with the New Jersey Cooperative Purchasing Program through Hunterdon County Educational Services Commission.

The State Contract vendor agrees to sell Facility Maintenance Equipment and Custodial Supplies and Equipment and Supplies to the Little Falls Board of Education in accordance and subject to all conditions applicable to the individual state contract at a cost not to exceed \$100,000.

<u>Vendor</u>	<u>State Contract#</u>	<u>Description</u>
Bio-Shine	HCESC-Cat/Ser-23-02	Facility Maintenance Equipment
Bio-Shine	HCESC-Cat-23-03	Custodial Supplies and Equipment

14. EDUCATIONAL DATA SERVICES, INC. –AWARD BIDS 2023-2024

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, move that the Little Falls Board of Education approve the awards for the 2023-24 School Year supplies for the following categories:

General Classroom	
Supplies	\$ 14,472.99
Copy Duplicator Supplies	\$ 5,053.98
Fine Art Supplies	\$ 2,493.91
Health & Trainer Supplies	\$ 1,878.65
Library Supplies	\$ 89.13
Math Supplies	\$ 183.23
Music	\$ 149.60
Office/Computer Supplies	\$ 5,669.69
Physical Education	
Supplies	\$ 1,911.42
Science Supplies	\$ 2,810.58
Special Needs	\$ 632.56
Teaching Aids	\$ 2,432.87
World Language Supplies	\$ 11.45

15. ACCEPTANCE OF BIDS

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator, move that the Little Falls Board of Education approve the receipt of the following bids for 2023 Floor Replacement Project, opened June 1, 2023, and award bid for School #1 flooring only to RFS Commercial, INC. 280 N. Midland Ave, Saddle Brook, NJ 07663, pending attorney review.

Contractor	Base Bid	School #1	School #2	School #3
RFS Commercial, Inc.	\$771,475.00	\$327,475.00	\$249,000.00	\$195,000.00
Commercial Interiors Direct	\$1,306,325.00 plus \$60,000.00 contingency	\$502,440.00	\$408,772.00	\$335,113.00

16. APPROVAL OF BIDS

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator, move that the Little Falls Board of Education approve the receipt of the following bid for 2023 Door Replacement Project, opened June 6, 2023, and award bid to C&M Door Controls 20 Markley Street, Port Reding, NJ 07064, pending attorney review.

Contractor	Base Bid	School #1	School #2	School #3
C&M Door Controls	\$ 830,500.00	\$294,500.00	\$271,800.00	\$204,200.00
B. Puntasecca	\$ 992,000.00	\$344,000.00	\$324,000.00	\$264,000.00
Salazar & Associates	\$1,759,000.00	\$630,613.00	\$618,921.00	\$490,018.00

17. APPROVAL OF ANNUAL AGREEMENT PAYSCHOOLS FOR 23/24

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve Payschools for the management of POS for the school year 2023/2024 at an annual fee of \$3,425.00.

18. AUDITOR FOR THE 22/23 SY

MOVE that Lerch, Vinci, & Bliss be appointed School Auditor at an annual rate of \$23,250.00 for the 2022/2023 school year. Further moved that the Little Falls Board of Education pay the auditor for additional services at the standard billing rates.

2022/2023 Billing Rates:

Partners	\$160.00- \$190.00 per hour
Managers	\$135.00-\$150.00 per hour
Senior Accounts/Supervisors	\$100.00-\$125.00 per hour
Staff Accountants	\$80.00-\$95.00 per hour
Other Personnel	\$50.00 per hour
ACFR	\$2,050.00
GASB NO.68	\$2,250.00
GASB NO. 75	\$1,550.00
AudSum	\$ 850.00
Data Collection Form SF-SAC	\$ 850.00
Bonds and Referendum Preparation	\$ 500.00

19. AMEND AUDITOR FOR THE 23/24 SY

MOVE that Lerch, Vinci, & Bliss be appointed School Auditor at an annual rate of \$26,000.00/ACFR included for the 2023/2024 school year. Further moved that the Little Falls Board of Education pay the auditor for additional services at the standard billing rates.

2023/2024 Billing Rates:

Partners	\$160.00- \$190.00 per hour
Managers	\$135.00-\$150.00 per hour
Senior Accounts/Supervisors	\$100.00-\$125.00 per hour
Staff Accountants	\$80.00-\$95.00 per hour
Other Personnel	\$50.00 per hour
GASB NO.68	\$2,300.00
GASB NO. 75	\$1,600.00
AudSum	\$ 900.00
Data Collection Form SF-SAC	\$ 900.00
Bonds and Referendum Preparation	\$ 500.00

20. APPROVAL OF OUT OF DISTRICT PLACEMENTS

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following out of district placement and extraordinary services for student 2002588 at Shepard School for the 2023-2024 School Year at a rate of \$57,677.94 September 2023-June 2024. (Exhibit E)

21. AMEND APPROVAL OF CLEAN ENERGY FUTURE-ENERGY EFFICIENCY PROGRAM ENERGY SAVER PROGRAM-PSE&G

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator, move that the Little Falls Board of Education approve the installation and payment agreement between Public Service Electric and Gas Company (PSE&G) and the Little Falls Board of Education for the upgrades to the boilers at School #1, in the amount of \$311,166.36, **School #2, in the amount of \$52,403.64**, and School #3, in the amount of \$130,135.61, to be funded through the ARP Grant.

22. AMEND APPROVAL OF PAYMENT - EIGHTH GRADE TRIP

RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education approve payment to the Student Activities Account to offset the cost of the 8th Grade Trip to Dorney Park and Philadelphia, Pennsylvania, for students experiencing financial hardship for a total amount not to exceed **\$1,158.40**.

23. ACCEPTANCE OF DONATIONS

As per the recommendation of the Superintendent moved that the Little Falls Board of Education accept, pursuant to Board of Education Policy #7230, “Gifts, Grants and Donations,”

Check Number	Donation	Amount
267	Beck Family To be donated to School #2 outstanding lunch balances	\$500.00

24. APPROVAL OF VERKADA

RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education approve Verkada as a security management system, to provide access control, cameras, and visitor management services, at a rate of \$119,201.57 for three years at zero percent interest rate.

25. APPROVAL OF BUILDING MANAGEMENT SYSTEM

RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education approve FMX as the building management system for the 2023-2024 school year at an annual fee of \$7,250.00 and a one-time implementation cost of \$1,812.50.

26. APPROVAL OF OUT OF DISTRICT PLACEMENTS

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following out of district placement and extraordinary services for student 2003274 at Chapel Hill Academy for the 2023-2024 School Year in the amount of \$86,520.00. (Exhibit F)

27. APPROVAL OF OUT OF DISTRICT PLACEMENTS

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following out of district placement and extraordinary services for student 2002121 at Academy 360 for the 2023-2024 School Year in the amount of \$125,609.65. (Exhibit G)

28. APPROVAL OF PROFESSIONAL DEVELOPMENT RESOURCE CONTRACT

RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education approve Prism to provide eighty (80) hours of coaching for a fee of \$20,000.00 and two six hour workshops, which include consulting, prep time, travel time, in person meetings, and handouts, for a total of twelve hours for a fee of \$3,900.00. Total cost of Prism professional development \$23,900.00.

AYES: 8
NAYES:0
ABSENT: 1

- E. EDUCATION COMMITTEE (Dr. Rachel Capizzi)
On motion of Dr. Capizzi and seconded by Mr. Miraglia the following motions were offered for approval.
1. APPROVAL OF NEW SUBSTITUTES SUPPLIED BY CONSORTIUM
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following new substitute applicants supplied to us by the Northern Regional Educational Services Commission Substitute Teacher Registry. All substitutes have filed Federal Form I-9, and are in possession of acceptable clearance pursuant to N.J.S.A. 18A:6-7.1/18A:39-10.1/18A:6-4.14: (Exhibit H)
 2. HEAD START 2023-2024 SCHOOL YEAR
RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education approve the Interagency Agreement for Special Education Preschool Services to resident children participating in Head Start Programs for the 2023-2024 School Year. The purpose of this agreement is to establish working procedures between the Little Falls School District and Center for Family Resources-Head Start, in the provision of services to resident preschool children eligible for Special Education in compliance with Federal and New Jersey state laws and regulations. Head Start, in the provision of services to resident preschool children eligible for Special Education in compliance with Federal Performance Standards and Regulations to obtain this written agreement with every school district.
 3. SUBMISSION OF THE SCHOOL SAFETY SECURITY DRILLS STATEMENT OF ASSURANCE FOR THE 23/24SY
RECOMMENDED ACTION by the Superintendent That the Little Falls Board of Education approve the submission the district's Safety Security Drills Statement of Assurance for the academic year 2023-2024 to the county office.
 4. APPROVAL OF SSDS SUBMISSION
RECOMMENDED ACTION of the Superintendent move that the Little Falls Board of Education approve the submission of The Student Safety Data System Report data for year-end verification.
 5. APPROVAL OF DISTRICT EMERGENCY VIRTUAL INSTRUCTION PROGRAM
RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education approve the following District Emergency Virtual Instruction Program for the 2023-2024 school year.

AYES: 8
NAYES:0
ABSENT: 1

F. REPAIRS & MAINTENANCE/BUILDING & GROUNDS COMMITTEE

(Mr. Michael Russo)

On motion of Mr. Miraglia and seconded by Mr. Jandoli the following motions were offered for approval.

1. USE OF FACILITIES BY OUTSIDE ORGANIZATIONS

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the use of district facilities by the following community groups who have filed the proper application form and have submitted proof of necessary insurance coverage:

School #2 *approve/ratify

Date	Event	Space/Time	Requested By:
*6/22/2022	PVHS Graduation	Parking Lots/ 4:00-8:00pm	Passaic Valley High School

2. DISPOSAL OF TECHNOLOGY EQUIPMENT

RESOLVED, to approve the disposal of the following technology equipment,
found to be obsolete. (Exhibit I)

3. AUTHORIZING DISPOSAL OF SURPLUS PROPERTY

WHEREAS, the Little Falls Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Commissioners are desirous of selling said surplus property in an “as is” condition without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the Little Falls Board of Education, Little Falls, County of Passaic, as follows:

(1) The sale of the surplus property shall be conducted through GovDeals the terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Little Falls Board of Education.

(2) The sale will be conducted online and the address of the auction site is govdeals.com.

(3) The sale is being conducted pursuant to Local Finance Notice 2008-9.

(4) A list of the surplus property to be sold is as follows: see attached.

(5) The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

(6) The Little Falls Board of Education reserves the right to accept or reject any bid submitted.
(Exhibit J)

4. AUTHORIZATION TO REQUEST DUAL USE AT SCHOOL #2 FOR THE 23- 24 SY ROOMS #101, #103

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, move that the Little Falls Board of Education approve the filing of a request for authorization for dual use for the 2023-2024 school year.

5. AUTHORIZATION TO REQUEST DUAL USE AT SCHOOL #2 FOR THE 23- 24 SY ROOM #107

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, move that the Little Falls Board of Education approve the filing of a request for authorization for dual use for the 2023-2024 school year.

AYES: 8

NAYES:0

ABSENT: 1

G. PERSONNEL/NEGOTIATIONS COMMITTEE (Mr. Vincent Miraglia)

On motion of Mr. Miraglia and seconded by Dr. Capizzi the following motions were offered for approval.

1. APPROVAL OF TRAVEL/CONFERENCE EXPENSES

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve travel/conference expenses as noted for the following district employees/board members: (Exhibit K)

2. APPROVAL OF SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY CONTRACT–JULY 1, 2023 – JUNE 30, 2024

WHEREAS, an employment agreement between the Little Falls Board of Education and Melissa Sanzari-Stevens for the position of School Business Administrator/Board Secretary for the Little Falls School District was submitted to and approved by the Executive County Superintendent; and has met the required criminal background checks;

BE IT FURTHER RESOLVED that the Board approves the Employment Agreement with Melissa Sanzari-Stevens for the position of School Business Administrator/Board Secretary for the foregoing period of appointment, which Employment Agreement is attached to this Resolution and made a part hereof. (Exhibit L)

3. TEMPORARY PURCHASING AGENT 2023-2024 SY

WHEREAS, Melissa Sanzari- Stevens School Business Administrator/Board Secretary, at present does not possess a qualified purchasing agent (QPA) certificate;

WHEREAS, the Governor, in consultation with the State Treasurer and pursuant to N.J.S.A. 18A:18A-3 (b), on July 1 ,2015 has increased the bid threshold for school districts with purchasing agents who possess qualified purchasing agent certificates from \$32,000 to \$44,000;

WHEREAS, the Little Falls Board of Education would like to take advantage of the maximum bid threshold of \$44,000;

NOW, THEREFORE BE IT RESOLVED that the Little Falls Board of Education hereby appoints pursuant to N.J.A.C. 5:34-5.5 Melissa Sanzari- Stevens, as temporary purchasing

agent of the board of education, and as such, establishes and sets the bid threshold amount of \$44,000 for the board of education, and furthermore, the board authorizes Melissa Sanzari- Stevens to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate the newly established bid threshold amount.

4. PAYMENT TO STAFF-8TH GRADE DANCE CHAPERONES- 23/24 SY

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve payment to the following individuals for chaperoning the 8th Grade Dance at the Brownstone on June 7, 2023, at the contractual chaperone rate of \$35.00 per hour.

Name	Number of Hours	Amount
Rebecca Calderone	3 Hours	\$105.00
Kristy Gregory	3 Hours	\$105.00
Tiffany Studzinski	3 Hours	\$105.00

5. APPROVAL OF CHAPERONE – EIGHTH GRADE CARNIVAL

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the number of chaperones for the eighth grade carnival, June 15, 2023 at the School 1, three chaperones and one nurse.

6. PAYMENT TO STAFF-8TH GRADE GRADUATION CHAPERONES- 22/23 SY

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve payment to the following individuals for chaperoning the 8th Grade Graduation at the Recreation Center on June 14, 2023, at the contractual chaperone rate of \$35.00 per hour.

Employee	Number of Hours	Amount
Sara Friedland	2 hours	\$70.00
James Simmons	2 hours	\$70.00

7. PAYMENT TO STAFF-8TH GRADE GRADUATION CHAPERONES- 22/23 SY

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve payment to the following individuals for chaperoning the 8th Grade Graduation at the Recreation Center on June 14, 2023, a contractual chaperone rate of \$25.00 per hour.

Employee	Number of Hours	Amount
Emma DeFeo	2 hours	\$50.00
Michelle Gennarelli	2 hours	\$50.00

8. PAYMENT TO STAFF-8TH GRADE CARNIVAL CHAPERONES- 22/23 SY
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve payment to the following individuals for chaperoning the 8th Grade carnival at the School #1 on June 14, 2023, a contractual chaperone rate of \$35.00 per hour.

Employee	Number of Hours	Amount
Donna Hamilton	2 hours	\$70.00
Kristy Gregory	2 hours	\$70.00
Marc Perniciaro	2 hours	\$70.00

9. PAYMENT TO STAFF-8TH GRADE CARNIVAL CHAPERONES- 22/23 SY
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve payment to the following individuals for chaperoning the 8th Grade carnival on June 14, 2023, a contractual chaperone rate of \$25.00 per hour.

Employee	Number of Hours	Amount
Emma DeFeo	2 hours	\$50.00

10. AUTHORIZATION TO HIRE BETWEEN BOARD MEETINGS
RECOMMENDED ACTION by the Superintendent moved that the Little Falls Board of Education authorizes the Superintendent to extend offers of employment after consulting with the Board of Education regarding budgeted positions for which there may be a vacancy between June 27, 2023 and September 19, 2023.

11. PAYMENT TO STAFF-SPRING CONCERT CHAPERONES- 22/23 SY
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve payment to the following individuals for chaperoning the Spring Concert on Thursday May 24, 2022, at the contractual chaperone rate of \$35.00 per hour.

Employee	Number of Hours	Amount
Donna Hamilton	2 hours	\$70.00
Marissa Kolarovic	2 hours	\$70.00
Katrina Lanza	2 hours	\$70.00
Adam Quazza	2 hours	\$70.00

12. APPOINTMENT OF LUNCH AIDES/PLAYGROUND AIDES 23/24 SY

As per the recommendation of the Superintendent move that the Little Falls Board of Education employ Lunchroom/ Playground Aides for the 2023-2024 school year at hourly salaries as indicated to be paid out of Food Service account number 60-910-310-100-10-00.

Staff Member	School	Hrs. Per Day	Rate of pay
Patty Ciarfella	School #2	Per 23/24 contract	\$15.00 per hour
Safaa Dalco	School #3	Per 23/24 contract	\$15.00 per hour
Teresa DeStefano	School #3	Per 23/24 contract	\$15.00 per hour
Maria Puzio	School #1	Per 23/24 contract	\$15.00 per hour
Lois Juliano	School #1	Per 23/24 contract	\$15.00 per hour
Nancy O'Conner	School #2	Per 23/24 contract	\$15.00 per hour

13. CHILD STUDY TEAM SUMMER EVALUATIONS

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following child study team evaluations to be conducted during July and August. Salaries for Child Study Team members are as follows:

Lori Douma: Case Management & Evaluations Not to exceed 10 Hours @ \$52.00 / hour

Jessica Purn: LDT-C Case Management & Evaluations Not to exceed 5 Hours @ \$52.00 / hour

Jim Schoeneich: Social Worker Case Management & Evaluations Not to exceed 5 Hours @ \$52.00 / hour

Lauren Restaino: School Psychologist Case Management & Evaluations Not to exceed 5 Hours @ \$52.00 / hour

ESY STAFF

General Education Teacher(s) to cover Eligibility Meetings – Not to exceed 5 hours@ LFEA Contracted rate

Special Education Teacher(s) to cover Eligibility Meetings – Not to exceed 5 hours @ LFEA Contracted rate

14. APPROVAL OF SPEECH THERAPY SERVICES FOR THE 23-24 SY

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve Performance Pediatrics, 142 Totowa Road, Totowa, NJ/ 156 North Lafayette NJ for speech therapy services, for the 2023-2024 school year, at a rate of \$80.00 per hour, contingent upon a satisfactory criminal history review, appropriate NJ certification, and personnel clearance.

15. APPROVAL OF SPEECH THERAPY SERVICES FOR THE 23-24 ESY
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve Performance Pediatrics, 142 Totowa Road, Totowa, NJ/ 156 North Lafayette NJ for speech therapy services, for the 2023-2024 Extended School Year, at a rate of \$80.00 per hour, contingent upon a satisfactory criminal history review, appropriate NJ certification, and personnel clearance.
16. APPOINTMENT OF TECHNOLOGY COORDINATOR
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve Nicholas Franciosa as Technology Coordinator for the 2023-2024 school year UPC code TechCoord-01 at a rate of \$80,000.00 per year.
17. APPROVE/RATIFY EXTENDED SCHOOL YEAR STAFFING LIST FOR 2023/2024
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following staff listing for the 2023/2024 Special Education Extended School Year Program at a rate of \$52.00 per hour for certified staff, \$20.00 per hour for paraprofessionals, and \$15.00 per hour for bus aides. Certified staff substitute rate \$40.00 per hour, CST substitute rate at \$40.00 per hour, and paraprofessional substitute rate at \$15.00 per hour. All Paraprofessional can substitute as bus aides.

ABA Preschool & LLD II Programs School 2- Not to Exceed 99 Hours

- Catherine Camerota ESY Para
- Mitchell Rogers ESY Para

Speech Therapist - Not to exceed 60 Hours @ contracted rate

- Performance Pediatrics

Occupational Therapy - Not to exceed 45 Hours

- Maggie Duca

ESY Teacher/Paraprofessional Substitutes:

- Juliana Dilkes

18. AMEND APPROVAL OF REIMBURSEMENT
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the reimbursement of **\$54.00** per person for chaperones of the Eighth Grade Philadelphia field trip to cover the purchase of the GoPass.
19. APPROVAL OF SCHOOL COUNSELOR POSITION
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the school counselor position at School #1, UPC code GUID03 to be paid out of account number 11-000-218-104-00-00.

20. APPOINTMENT OF SCHOOL COUNSELOR
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the appointment of Jessica Prawetz as School Counselor at School #1 effective September 1, 2023 through June 30, 2024, MA Step 1, pending all background checks, to be paid out of account number 11-000-218-104-00-00.
21. PAYMENT TO STAFF –SPRING CONCERT
RECOMMENDED ACTION by the Superintendent moved that the Little Falls Board of Education approve payment to Nancy Cranmer for extracurricular supervision the School #1 Spring Concert held on May 25, 2023 at the contractual chaperone rate of \$25.00 hr. for two hours.
22. APPROVAL OF BOARD ATTORNEY
MOVE that the Little Falls Board of Education appoint the law firm of Fogarty & Hara of Fair Lawn, NJ for professional legal services required by the Superintendent and/or the Board of Education at a rate of \$175.00 per hour for Partners and a rate of \$155.00 for Associates for the 2023-2024 school year.
23. PAYMENT TO STAFF –SCHOOL #3 BAND SUPERVISION
RECOMMENDED ACTION by the Superintendent moved that the Little Falls Board of Education approve payment to Tracey Schultz for extracurricular supervision for morning band practice June 12, 2023 for .50 minutes at \$25.00 per hour, for a total of \$20.75.
24. PAYMENT TO STAFF –SCHOOL #3 BAND SUPERVISION
RECOMMENDED ACTION by the Superintendent moved that the Little Falls Board of Education approve payment to Paulo Madeira for extracurricular supervision for morning band practice May 23, 2023, .50 minutes at \$17.39 per hour, for a total of \$14.43.
25. AMEND APPROVAL OF UNPAID LEAVE OF ABSENCE 22-23 SY
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following unpaid leave of absence:

22/23 School Year

Name	Position/ Location	Unpaid Leave Start Date	Unpaid Leave End Date	FMLA Start date	NJFLA Date	EXTENDEND LEAVE (Unpaid without benefits)	Date of Return (Anticipated)
5039	Sch3	02/08/23	03/02/23			NA	06/30/23

26. APPROVAL OF APPOINTMENT – TEACHER – SCHOOL #2
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve Leamarie Pronesti, teacher, effective September 1, 2023 through June 30, 2024. Rate of pay will be MA Step 1, pending all background checks.

27. APPROVAL OF APPOINTMENT –LONG TERM MATERNITY LEAVE REPLACEMENT TEACHER 23-24 SY
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve Jamie Christopher, maternity leave replacement teacher School #2, Effective September 1, 2023 through June 30, 2024 or the return of the teacher. Rate of pay will be BA Step 1, pending all background checks.
28. ACCEPTANCE OF RESIGNATION- LUNCH AIDE
RECOMMENDED ACTION of the Superintendent move that the Little Falls Board of Education the resignation of Nisrin Alhomsi, lunch aide, School #3, effective June 15, 2023.
29. APPROVAL OF APPOINTMENT – IT SUPPORT TECH
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve Robertini Dessources, IT Tech Support (IT TECH SUPP 01), effective on or before July 1, 2023 through June 30, 2024. Rate of pay will be \$62,500.00 per year, pending all background checks.
30. ACCEPTANCE OF RESIGNATION- ABA PARAPROFESSIONAL
RECOMMENDED ACTION of the Superintendent move that the Little Falls Board of Education the resignation of Asia Alexander, ABA paraprofessional, School #2, effective June 30, 2023.
31. ACCEPTANCE OF RESIGNATION- ABA PARAPROFESSIONAL
RECOMMENDED ACTION of the Superintendent move that the Little Falls Board of Education the resignation of Haley Duffy, ABA paraprofessional, School #2, effective July 27, 2023. Last day of work will be July 27, 2023.
32. APPROVAL OF APPOINTMENT- DIRECTOR -BEFORE AND AFTERCARE PROGRAM- THE HIVE FOR THE 2023-2024 SY
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve Andrea Marchesani as the Director of The Hive for the 2023-2024 school Year at a stipend of \$11,200.00 per year.
33. APPROVAL OF CST EVALUATOR FOR THE 23/24 SY
RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education approve D.C Fagan Psychological Services for neuropsychological evaluation/testing for student 2002698, at a rate not to exceed \$4,500.00, for the 2023-2024 school year.

34. APPROVAL OF MATERNITY LEAVE OF ABSENCE 23/24 SCHOOL YEAR
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following maternity leave of absence:
23/24 SY

Name	Position/ Location	Leave Start Date	Accumulated Sick days Applied	FMLA Start date	NJFLA Date	EXTENDEND LEAVE (Unpaid without benefits)	Date of Return (Anticipated)
4909	Sch. 2	11/17/2023	23 sick days 11-17-23 thru 12/22/23	01/01/2024 thru 03/09/2024 (10 weeks)			03/12/2024
4909	Sch. 2			04/22/24 thru 05/03/2024 (2 weeks/ remainder of internment weeks)			05/05/2024

35. APPROVAL OF APPOINTMENT –LONG TERM MATERNITY LEAVE
REPLACEMENT TEACHER 23-24 SY
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve Daniella Ricci, maternity leave replacement teacher School #3, effective September 1, 2023 through November 24, 2023 or the return of the teacher. Rate of pay will be BA Step 1, pending all background checks.
36. HEALTH INSURANCE AGENT FOR THE 23/24 SY
MOVE that the Little Falls School District Board of Education designates Mr. Anthony Ciardella of Brown & Brown Benefit Advisors as the Health Insurance Consultant of Record at a fee of \$24,000.00 per year, for the 2023-2024 school year.
37. PAYMENT FOR UNUSED SICK DAYS
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education authorize the payment for unused sick days pursuant to the contractual agreement between the Little Falls Board of Education employee #4361, in the amount of \$15,000.00.
38. APPROVAL OF NON-RENEWAL
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the non-renewal of employee number 5156 effective June 30, 2023.
39. NOTICE OF INTENT TO RETIRE– SCHOOL #3 CUSTODIAN
As per the recommendation of the Superintendent moved that the Little Falls Board of Education accept, the notice of intent to retire of Mr. Larry Chestnut, custodian School #3, effective January 1, 2023. Last day of work will be December 31, 2023.
40. APPROVAL OF APPOINTMENT - NURSE SCHOOL #1
RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education approve the appointment of Lisa Perrota, effective September 1, 2023 through June 30, 2024. Rate of pay will be BA 15 step 10-11, pending all background checks.

41. APPROVAL OF SUBSTITUTE CUSTODIAN
RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education approve the appointment Dorjee Jashar as a substitute custodian at a rate of \$22.00 per hour. Start date to be determined.
42. APPROVAL OF JOB DESCRIPTION
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following Director of Grants job description.
(Exhibit O)
43. APPROVAL OF APPOINTMENT - CUSTODIAN
RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education approve the appointment of Justin Lopez, custodian, effective July 1, 2023 through June 30, 2024, pending all background checks. Rate of pay will be \$42,000 pro-rated.
AYES: 8
NAYES:0
ABSENT: 1

H. HEALTH & SAFETY COMMITTEE (Mr. Doug Jandoli)
On motion of Mr. Jandoli and seconded by Mr. Miraglia the following motions were offered for approval.

1. BUS EVACUATION DRILLS
MOVED that the Little Falls Board of Education accept the Bus Evacuation Drills Report, as circulated for the second part of the 2022/2023 School Year. Bus Evacuation Drills took place on the following dates: (Exhibit M)

May 18, 2023 District Bus 1 and 2
May 19, 2023 School #3 Assembly
May 23, 2023-Green, and Yellow Bus Routes
May 24, 2023- 2A
2. SUBMISSION OF SAFE RETURN PLAN
RECOMMENDED ACTION by the Superintendent moved that the Little Falls Board of Education approve submission the district's Safe Return Plan to the Department of Education.
3. ACCEPTANCE OF 2023 SAFETY GRANT PROGRAM-NEW JERSEY SCHOOLS INSURANCE GROUP (Eric West Sub-Fund)
RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary move that the Little Falls Board of Education accept the 202s Safety Grant Award from the New Jersey Schools Insurance Group's Eric West Sub-Fund for the District in the amount of \$3,000.00 to be appropriated in the 23/24 school year.

AYES: 8
NAYES:0
ABSENT: 1

I. POLICY COMMITTEE (Mr. Michael Russo)

On motion of Mr. DeMarco and seconded by Mrs. Zurbruegg the following motions were offered for approval.

1. FIRST READING OF POLICY-ALERT 230

As per the recommendation of the Superintendent moved that the Little Falls Board of Education hold a first reading of the following policy: (Exhibit N)

P	0144	Board Member Orientation and Training (Revised)
P&R	2520	Instructional Supplies (M)(Revised)
P	3217	Use of Corporal Punishment (Revised)
P	4217	Use of Corporal Punishment (New)
P	5305	Health Services Personnel (M)(Revised)
P&R	5308	Student Health Records (M)(Revised)
P&R	5310	Health Services (M)(Revised)
P	6112	Reimbursement of Federal and Other Grant Expenditures (M)(Revised)
R	6115.01	Federal Awards/Funds Internal Controls- Allow ability of Costs(M)(New)
P	6115.04	Federal Funds- Duplication of Benefits (M)(New)
P	6311	Contracts for Goods or Services Funded by Federal Grants(M)(Revised)
P	7440	School District Security (M)(Revised)
P	9100	Public Relations (Abolished)
P	9140	Citizen Advisory Committee (Revised)
R	9140	Citizen Advisory Committee (M)(Revised)

Policy Alert 231

P2419 School Threat Assessment Teams (M)(New)

AYES: 8
NAYES:0
ABSENT: 1

J. STRATEGIC PLANNING COMMITTEE (Shannon Zurbruegg)- None

K. COMMITTEE REPORTS

Mrs. Verdi stated that a Policy Committee meeting was held this evening prior to the Board meeting. Policies discussed were on the agenda for this evening.

XI. UNFINISHED BUSINESS

Mrs. Stevens stated that an email was sent to the Board members up for re-election, with information for the November Board of Education petitions.

XII. OPEN MEETING TO THE PUBLIC

On motion of Mrs. Zurbruegg and seconded by Mr. DeMarco, the meeting was opened for public comment.

Since no, one wished to be heard,

On motion of Mrs. Smith and seconded by Mrs. Zurbruegg moved that the Little Falls Board of Education close the meeting to the public.

AYES: 8

NAYES:0

ABSENT: 1

XIII. NEW BUSINESS

Mrs. Verdi updated the Board on a meeting held with officials from the Township of Little Falls. Mrs. Marinelli, Mrs. Stevens, Mrs. Verdi, along with Mayor Damiano, Chief Prall, and Business Administrator of Little Falls, discussed the proposal of a Class III officer in our Schools.

A discussion ensued and Mrs. Verdi stated that this would be placed on the August agenda.

Mrs. Verdi asked for questions or comments before voting on the Reduction of Board Members.

Dr. Capizzi stated that we currently have large Board for a district our size.

A discussion ensued amongst the Board members.

Mrs. Verdi stated that this vote is just to place the question on the ballot to let the voters decide.

On motion of Mrs. Verdi and seconded by Dr. Capizzi the following motions were offered for approval.

1. REDUCTION OF BOARD MEMBERS

WHERE AS The LITTLE FALLS BOARD OF EDUCATION, has nine members who reside on the Board of Education,

WHERE AS THE BOARD, wishes to reduce the number of Board of Education members from nine members to seven members.

BE IT RESOLVED that the Board President and the School Business Administrator/Board Secretary are hereby authorized to execute any and all documents necessary to reduce the number of Board Members from a nine member Board to a seven member Board.

“Be it further resolved that the Board directs the Board Secretary to submit a public question for the November 2023 election to the County Clerk in accordance with

N.J.S.A. 19:60-4 regarding whether the membership of the Board should be reduced from nine to seven.”

AYES: 5 Dr. Capizzi, Mr. DeMarco, Mr. Miraglia, Mrs. Smith, and Mrs. Verdi

NAYES: 3 Mr. Cowen, Mr. Jandoli, and Mrs. Zurbruegg

ABSENT: 1 Mr. Russo

XIV. ADJOURNMENT

On motion of Mr. Miraglia and seconded by Mr. DeMarco the meeting was adjourned 8:20 pm.

AYES: 8

ABSENT: 1

NAYES: 0

Respectfully Submitted,

Melissa Sanzari-Stevens

Melissa Sanzari-Stevens

Business Administrator/Board Secretary