

LITTLE FALLS SCHOOL DISTRICT BOARD OF EDUCATION

LITTLE FALLS, NEW JERSEY

REGULAR MEETING AGENDA: Tuesday, May 12, 2026

- I. CALL TO ORDER
- II. FLAG SALUTE
- III. PUBLIC MEETING STATEMENT

In accordance with the provisions of the New Jersey Public Meetings Act, the Little Falls Board of Education has caused notice of this meeting by notifying the Board's official newspaper, the local parent-teacher associations, and posting same on the Community Bulletin Board and the District's Website.

IV. ROLL CALL

	Yes	No	Abstain/Absent
Ms. Janine Barone			
Ms. Desiree DiBuono			
Ms. Patricia Lijoi			
Ms. Nicole Smith			
Mr. Michael Tullo			
Ms. Shannon Zurbruegg			
Dr. Rachel Capizzi			

V. CORRESPONDENCE

VI. MINUTES

MOVE that the Little Falls Board of Education approve the Minutes of the following Meeting.

- 1. Regular Meeting – April 28, 2026
- 2. Executive Meeting April 28, 2026
- 3. Budget Meeting Minutes- April 28, 2026

M:

S:

VII. OPEN MEETING TO THE PUBLIC – **(Limited to Agenda Items Only)**

M:

S:

VIII. PRESENTATION-

1. Hornet of The Month

SCHOOL #1

- 5TH Grade- Emma Dennis
- 6th Grade- Ione Skye Laguerre
- 7th Grade- Nathaniel Cheng
- 8th Grade- Aundrea Teoh

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SCHOOL #3

- 4TH Grade-Emery Espejo
- 3rd Grade- Emma Wilks

SCHOOL #2

- Kindergarten- Adelina Shkyra
- 1st Grade- Dilara Akil
- 2nd Grade- Valentina Calcano

IX. PRESIDENT’S REPORT- Dr. Capizzi

X. SUPERINTENDENT OF SCHOOLS (Mrs. Tracey Marinelli)

1. Superintendent’s Report. **(Exhibit A)**
2. BE IT RESOLVEDs, that the Little Falls Board of Education affirms the Superintendent’s decision in HIB investigations (SC3-005-3-6-26-LFD-013, SC3-006-3-8-26-LFD-014 SC3-007-3-6-26-LFD-015, SC3-008-3-11-26-LFD-016, SC3-009-3-11-26-LFD-017) for the reason set forth in the Superintendent’s decision to the students’ parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board’s decision to affected students’ parents.

M:

S:

	Yes	No	Abstain/Absent
Ms. Janine Barone			
Ms. Desiree DiBuono			
Ms. Patricia Lijoi			
Ms. Nicole Smith			
Mr. Michael Tullo			
Ms. Shannon Zurbruegg			
Dr. Rachel Capizzi			

XI. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT-(Melissa Sanzari-Stevens)

XII. COMMITTEE REPORTS

XIII. SUPPLEMENTAL AGENDA

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XIV. CONSENT AGENDA

M:

S:

	Yes	No	Abstain/Absent
Ms. Janine Barone			
Ms. Desiree DiBuono			
Ms. Patricia Lijoi			
Ms. Nicole Smith			
Mr. Michael Tullo			
Ms. Shannon Zurbruegg			
Dr. Rachel Capizzi			

RESOLUTIONS FOR CONSENT AGENDA (XIV)

Be IT RESOLVED, UPON THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS in conjunction with the Business Administrator/Board Secretary move that the following actions be taken:

A. PERSONNEL, NEGOTIATIONS, AND FINANCE

1. The Little Falls Board of Education approve the list of bills dated May 12, 2026, Warrant No.'s # 32306 thru #32347(Current Account) totaling \$846,188.49; Wire Transfer #05112026 (Health Insurance)totaling \$ 383,705.35 Warrant No. #1369 (Cafeteria Account) totaling \$46,271.70 ; Warrant #1107 (Before & After Care Account) totaling \$35.21; Wire Transfers #04222026 (Postage) totaling \$100.00; Warrant #1095)SUI Account) totaling \$1,159.66 be paid if, properly sworn to and funds are available in accordance with Board of Education Policy and to be appended to the minutes of this meeting. The School Business Administrator/Board Secretary, in accordance with N.J.A.C. 6A:23-2.11I3, certifies that no line-item account has encumbrances and expenditures, which in total exceed the line-item appropriation in violation of N.J.A.C. 6A:23-2.11(a) and the Board of Education, in accordance with N.J.A.C. 6A:23-2.11(c)4, certifies that after review of the Board Secretary's & Treasurer's –monthly financial reports that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b). Further, the Board of Education and the Business Administrator/Board Secretary certify that major accounts/fund balances have not been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **(Exhibit B)**

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2. The Little Falls Board of Education authorize the School Business Administrator/Board Secretary's action of making transfers prior to the Board Meeting as per the attach April 30, 2026 Transfer Report. **(Exhibit B-1)**
3. The Little Falls Board of Education accept the Treasurer and Secretary's Reports for the month ending April 30, 2026. **(Exhibit C)**
4. WHEREAS, there are certain business and personnel matters which usually require action of the Board of Education during the months of July and August, such as the approval of bills and claims, appropriation adjustments, contract awards and the personnel report, and

WHEREAS, there are acceptances of state funding for capital projects which require action of the Board of Education during the months of July and August,

NOW THEREFORE BE IT RESOLVED, that the Board President be and hereby is authorized to approve the above-mentioned business and personnel matters as recommended by the Superintendent and to act on behalf of the Board in matters of accepting state funds for capital projects during those periods when the Board of Education does not convene, and

BE IT FURTHER RESOLVED that in the absence of the Board President, the Board Vice President be empowered to approve the above-mentioned items, and

BE IT FINALLY RESOLVED that the previously mentioned business and personnel matters as well as any acceptance of funds be subsequently submitted to the Little Falls Board of Education for ratification at the next regular meeting of the Board of Education.

5. The Little Falls Board of Education authorizes the establishment of the following petty cash funds in the amounts indicated below:

2026–2027 School Year.

LOCATION	ACCOUNT AMOUNT	SINGLE EXPENDITURE
Central Office – Supt.	\$225.00	\$100.00
Business Office – SBA	\$225.00	\$100.00
Central Office- Accounts Receivable	\$200.00	\$100.00
School #1 – Principal	\$175.00	\$75.00

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School #2 – Principal	\$100.00	\$50.00
School #3 – Principal	\$100.00	\$50.00
Director Special Services	\$100.00	\$50.00
Science for School #1	\$75.00	\$40.00
Science for School #2	\$75.00	\$40.00
Science for School #3	\$75.00	\$40.00
Cafeteria Schools 1,2, &3	\$400.00(split)	Start-up

6. The Little Falls Board of Education approves the schedule of tax payments from the municipality for the **2026-2027** School Year as follows in accordance with N.J.S.A. 18A:13-23 and Policy 6141:

DATE DUE	TAXES	DEBT SERVICES	TOTAL PAYMENT DUE
July 1, 2025	\$ 3,120,556.00	\$368,727.00	\$ 3,489,283.00
September 1, 2025	\$ 3,120,556.00	\$368,727.00	\$ 3,489,283.00
November 1, 2025	\$ 3,120,556.00	\$368,727.00	\$ 3,489,283.00
January 1, 2026	\$ 3,120,556.00	\$368,727.00	\$ 3,489,283.00
March 1, 2025	\$ 3,120,556.00	\$368,727.00	\$ 3,489,283.00
May 1, 2025	\$ 3,120,556.00	\$368,725.00	\$ 3,489,281.00
Totals	\$ 3,120,556.00	\$2,212,360.00	\$20,935,696.00

7. The Little Falls Board of Education authorize the School Business Administrator/Board Secretary to submit the attached bills list dated through May 12, 2026, to the trustee M&T Bank, for the purpose of the Passaic County improvement Authority Projects (PCIA).
(Exhibit C-1)
8. The Little Falls Board of Education approve JAM Graphics, 502 Hamburg Turnpike Wayne NJ 07470, for fees services for the district's website at fee of \$4,990.20
9. The Little Falls Board of Education approve JAM Graphics, 502 Hamburg Turnpike Wayne NJ 07470, for phone application development with push notification at a fee of \$2,500.00.
10. The Little Falls Board of Education approve payment to the Student Activities Account for the cost of the 8th Grade Dance, at the Barnyard, Trip to Dorney Park and Camp Bernie for one (1) administrators and (1) nurse for a total amount not to exceed \$340.00, per person.

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11. The Superintendent move that the Little Falls Board of Education approve the submission of extraordinary aid application to the New Jersey Department of Education.
12. The Little Falls Board of Education approve Community Pass (Togetherwork), PO Box 628 Ridgewood, NJ 07451, to provide for the management of The Hive Before and Aftercare and Pre-K program, for the school year 2026/2027 at an annual fee of \$6,250.00.
13. The Little Falls Board of Education approve Atlas Curriculum Management System as the district's curriculum management system, at a cost of \$5,310.90 license fee, July 1, 2026 through June 30, 2027.
14. The Little Falls Board of Education move to accept the contact from Pomptonian Food Service for the 2026-2027 school year. The FSMC shall receive, in addition to the costs of operation, an administrative/ management fee of \$42,425.00 to compensate the FSMC for administrative and management costs to compensate the FSMC for administrative and management costs. This fee shall be included as a cost of operation and billed in ten (10) installments of \$4,242.50 per month. The SFA guarantees the payment of such costs and fee to the FSMC. There is no guaranteed financial performance. Total expenses (cost) include food, labor, supplies, other expenses, and FSMC management fee. Total cost of contract is \$526,911.57.
15. The Little Falls Board of Education enter into the National School Breakfast/Lunch Program for students in Schools #1, #2 and #3 for the 2026-27 School Year effective September 1, 2026 through June 30, 2027. It is recommended that the School Business Administrator/Board Secretary advertise that the District will be participating in the National School Breakfast/Lunch Program.

Further, the price of the school lunch is established as follows: **(Exhibit D)**

Prices <u>2026-2027</u>	
Student Breakfast	\$ 2.65
Reduced Student Breakfast	.00
Student Lunch (hot & cold))	\$ 4.40
Reduced Student Lunch (hot & cold)	.00
Student Milk	\$ 1.00
Extra Slice of Pizza	\$ 3.00
A la Carte Entrée Only	\$ 4.40
Boar's Head Deli Sandwich or wrap as complete meal or a la Carte	\$ 4.40
Boar's Head Salad lunch as a complete meal or a la Carte	\$ 4.40
French Fries/Potatoe Tots, 4 oz	\$ 2.85

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SNACKS

Fresh Baked Cookies	\$ 1.00
Fresh Fruit/Cupped Fruit (2portions)	\$ 2.00
Baked Chips/Popcorn (small)	\$ 2.30
Baked Chips/Popcorn (large)	\$ 2.30
Fruit Snacks	\$ 1.75
Rice Krispies Treats	\$ 2.00
Pop-Tart, single	\$ 1.50
Bottled Water, 10 oz	\$ 1.50
Bottled Water, 16 oz	\$ 1.75
Snapple Juice/Sparkling Juice	\$ 2.50
Ice Cream	\$ 1.75-3.50

Faculty Meals

Adult Lunch	\$ 5.25
Soup	\$ 3.00
Coffee/Tea	\$ 2.25
Bagel with Butter or Cream Cheese	\$ 3.25
Muffin	\$ 3.25
Breakfast Sandwich	\$ 4.00

16. The Little Falls Board of Education accept the following, pursuant to Board of Education Policy #7230, "Gifts, Grants and Donations," for the 2025-2026 school year.

Date	Check Number	Amount	Received From
4/23/2026	1988	\$350.00	School #1 PTA Student Council Donation

17. The Little Falls Board of Education approve the following out of district placement for student 2003539 at P.G. Chambers School, Cedar Knolls, NJ for the 2026-2027 School Year in the amount of \$111,869.10, July 2026-June 2027.
18. The Little Falls Board of Education appoint the law firm of Fogarty, Hara, LaPira & Cherry, LLC. of Fair Lawn NJ for professional legal services required by the Superintendent and/or the Board of Education at a rate of \$185.00 per hour for Partners, a rate of \$165.00 for Associates, \$125.00 for law clerk, and \$85.00 for a paralegal, for the 2026-2027 school year.
19. The Little Falls Board of Education approve Lerch, Vinci, & Bliss to be appointed School Auditor at an annual rate of \$28,375.00, which includes ACFR, RSI, GASB -34and MD&A, for the 2026/2027 school year. Further moved that the Little Falls Board of Education pay the auditor for additional services at the standard billing rates.

2026/2027 Billing Rates:

Partners	\$160.00- \$200.00 per hour
Managers	\$135.00-\$160.00 per hour

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Senior Accounts/Supervisors	\$100.00-\$130.00 per hour
Staff Accountants	\$80.00-\$110.00 per hour
Other Personnel	\$50.00 per hour
GASB NO.68	\$2,475.00
GASB NO. 75	\$1,750.00
AudSum	\$ 975.00
Data Collection Form SF-SAC	\$ 975.00
Secondary Disclosure	\$ 575.00

20. The Little Falls Board of Education approve E Rate Consulting, Montclair, NJ, for the management of bidding services at an annual fee of \$1,000.00 for Category one services and a \$2,500.00 annual fee for Category two services.
21. The Little Falls Board of Education approve the re-employment of the staff below as Paraprofessional for the 2026-2027 school year based upon a 1,052.25-hour work Year.
(Exhibit E)
22. The Little Falls Board of Education approve Charles Smith as School Safety Specialist for the 2026/2027 school year effective July 1, 2026.
23. The Little Falls Board of Education approve all Lunchroom/Playground Aides to be authorized to serve in the position of Clerical Substitute.
24. The Little Falls Board of Education authorize the payment for unused sick days pursuant to the contractual agreement between the Little Falls Board of Education and the following employees to be paid out on July 15, 2026:

Employee	Amount
4123	\$14,432.15
4055	\$ 5,000.00
4552	\$15,000.00

25. The Little Falls Board of Education approve payment to the following individuals for chaperoning the School #3 Art and Maker Fair on April 20, 2026 at the contractual chaperone rate of \$42.50 per hour for two hours.

Employee	# of Hours	Amount
Katrina Lanza	2 hours	\$85.00
Karina Martinez	2 hours	\$85.00

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26. The Little Falls Board of Education approve payment to the following individuals for chaperoning the School #3 Art and Maker Fair on April 20, 2026 at the contractual chaperone rate of \$30.00 per hour for two hours.

Employee	# of Hours	Amount
Tracey Schultz	2 hours	\$60.00
Amy Wright	2 hours	\$60.00

27. RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve travel expenses as noted for the following district employees and Board Members for the NJASBO Conference being held June 2-5, 2026:

<u>NAME</u>	<u>WORKSHOP/LOCATION</u>	<u>DATE</u>	<u>ESTIMATED COST</u> <u>(Mileage/Meals Conference)</u>
Melissa Sanzari-Stevens	NJASBO Workshop	6/2-6/5/2026	\$16.10 Tolls \$124.00 mileage (approximate) \$500.00 Individual Reg Atlantic City, NJ Meals Overnight Stay \$51.00 Meals 1 st & Last day of travel for each \$68.00 full day

<u>NAME</u>	<u>WORKSHOP/LOCATION</u>	<u>DATE</u>	<u>ESTIMATED COST</u> <u>Mileage/Meals Conference</u>
Melissa Sanzari-Stevens	NJASBO Conference	6/2-6/5/2026	\$110.00 as per GSA rate Hotel Accommodations per night, each Attendee + applicable taxes and fees

28. The Little Falls Board of Education appoint Ms. Lindsey Enchelmaier as the district's designated H.I.B. (Harassment, Intimidation, Bullying) Coordinator.
29. The Little Falls Board of Education approve Quanisha Carswell, ABA paraprofessional, Effective May 18, 2026 through June 30, 2026, Step 1, pending all background checks.
30. The Little Falls Board of Education approve the following Extra Curricular Activities Stipends for the 2026-2027 School Year.

School #1

Employee	Extra-curricular Activity	Amount
Rebecca Calderone	Yearbook Advisor	\$1,865.43
Kerrienne Brown Tiffany Studzinski	School #1 Musical	\$6,242.40 (Split)
Amanda Roth	Band Director	\$1,865.43
Jim Delfino Vincent Plateroti	8 th Grade Advisors (2)	\$2,385.63

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Kelly Abrams Lynn Donovan	5 th Grade Advisors (2)	\$ 906.18
David Farrell Melissa Natale	6 th Grade Advisors (2)	\$ 906.18
Christine Fiorendino Hope Lachman	7 th Grade Advisors (2)	\$ 906.18
Kristy Gregory Briana Cruz	Student Council Advisors (2)	\$1,865.43
Marisa Kolarovic	Community Liaison/Newspaper	\$ 906.18
Bethanne Strippoli	STEAM Fair	\$ 906.18
Jamie Wandel	Art Show	\$ 906.18
Amanda Roth	Before and After-Hours Band	\$ 906.18
Stephanie Bush	Before and After Hours Choir	
Bethanne Strippoli	Jr. Municipal Alliance	\$1,865.43
Bethanne Strippoli	Junior National Honor Society	\$1,865.43
Irina Carroll James Schoeneich	Peer Group Connection (2)	\$ 906.18
Emily Young	Anti-Bullying Specialist	\$ 728.28
Lindsey Enchelmaier	HIB Coordinator	\$ 728.28
Jim Delfino Vincent Plateroti	Podcast (2)	\$ 906.18
Marisa Kolarovic	Garden Club	\$1,248.48
Irina Carroll Christine Fiorendino	RAK (Random Acts of Kindness)	\$1,865.43 (split)
Melissa Natale	Culinary	\$ 906.18
Adam Quazza	Hornet's Nest Advisor	\$ 906.18

Schools #2/3

Employee	Extra-curricular Activity	Amount
Stephanie Bush	Music Show Director	\$1,865.43
Lisa Spero	Art Show School 3	\$ 906.18
	Art Show School 2	\$ 906.18
Sandra Barbella	Battle of The Books	\$ 906.18
Celeste Bonilla	STEAM Fair	\$ 906.18
Shana Opdenberg	STEAM Fair School 2	\$ 906.18
Leslie Della Pesca Daniella Ricci	Student Council (2)	\$1,248.48
Jessica Prawetz	Anti-Bullying Specialist Sch #2	\$ 728.28
Martha Kochanowski	Anti-Bullying Specialist Sch #3	\$ 728.28

31. The Superintendent, move that the Little Falls Board of Education approve the reappointment of the custodial staff as per the attached exhibit for the 2026/2027

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School year.

(Exhibit F)

32. The Little Falls Board of Education approve the reappointment of staff as per the attached exhibit for the 2026/2027 School year. **(Exhibit G)**
33. The Little Falls Board of Education approve the resignation of Alexa Barreiros, teacher School #3, effective June 30, 2026.
34. The Little Falls Board of Education appoint Elba Castrovinci, as the District's ADA Officer.
35. The Little Falls Board of Education approve the following staff listing for the 2026/2027 Special Education Extended School Year Program at a rate of \$53.00 per hour for certified staff, \$30.00 per hour for paraprofessionals, and \$18.00 per hour for bus aides. Certified staff substitute rate \$40.00 per hour, CST substitute rate at \$40.00 per hour, and paraprofessional substitute rate at \$16.00 per hour. All Paraprofessional can substitute as bus aides. **(Exhibit H)**
36. The Little Falls Board of Education approve the resignation of Jacqueline Cruz, ABA paraprofessional, effective June 30, 2026.
37. The Little Falls Board of Education approves travel/conference expenses as noted for the attached district employees/board members. **(Exhibit I)**

B. EDUCATION AND STRATEGIC PLAN COMMITTEE

1. The Little Falls Board of Education approve the following new substitute applicants supplied to us by the Northern Regional Educational Services Commission Substitute Teacher Registry. All substitutes have filed Federal Form I-9, and are in possession of acceptable clearance pursuant to N.J.S.A. 18A:6-7.1/18A:39-10.1/18A:6-4.14: **(Exhibit J)**
2. The Little Falls Board of Education approve the following Montclair State University students for one hundred hours of student clinical experience to be performed for the 2026-2027 School year:

Julia Marchesani

3. That the Little Falls Board of Education approve the following field trips: **(Exhibit K)**

C. MAINTENANCE, BUILDING & GROUNDS AND REFERENDUM COMMITTEE

1. RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, move that the Little Falls Board of Education approve the filing of a request for authorization to use the alternate method of compliance

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in accordance with N.J.A.C. 6A:26-6.2(h)4ii, by providing toilet rooms adjacent to or outside the kindergarten classroom at School #2 in lieu of individual toilet rooms in each, for the following rooms.

<u>Room Number</u>	<u>School</u>
103	School #2
203	School #2
206	School #2
207	School #2
208	School #2
212	School #2

D. HEALTH, SAFETY AND POLICY COMMITTEE

1. WHEREAS, the Little Falls Board of Education currently provides dental benefits for all covered employees through participation in the Horizon Blue Cross Blue Shield of NJ pursuant to negotiated agreements with employee associations and Board of Education Policy, and
WHEREAS, the Little Falls Board of Education has received an offer of renewal for the period July 1, 2026 to June 30, 2027 from Horizon Blue Cross Blue Shield of NJ for dental coverage with a one (1) year rate guarantee, increase of 0% Costs are as follows:

Single	\$ 41.85
Husband/Wife	\$ 73.00
Parent/Child	\$ 73.00
Family	\$126.46

NOW THEREFORE BE IT RESOLVED that the Little Falls Board of Education does hereby approve Horizon Blue Cross Blue Shield of NJ to provide dental benefits for all covered employees effective July 1, 2026, and

BE IT FINALLY RESOLVED that the Business Administrator is directed to implement this decision effective immediately.

2. WHEREAS, the Little Falls Board of Education has received an offer of renewal from NVA /Public Employer Trust for the period July 1, 2026 to June 30, 2030 for vision Benefits.

VISION

Single	\$3.25
Employee/Spouse	\$6.50
Parent/Child	\$10.41

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Family

\$12.03

NOW THEREFORE BE IT RESOLVED that the Little Falls Board of Education does hereby approve NVA/Public Employer Trust to provide vision benefits for all covered employees effective July 1, 2026.

XV. PTA LIAISONS

XVI. LITTLE FALLS EDUCATION FOUNDATION LIAISON

XVII. UNFINISHED BUSINESS/ NEW BUSINESS

XVIII. OPEN MEETING TO THE PUBLIC

M:

S:

XIX. EXECUTIVE SESSION

M:

S:

XX. ADJOURNMENT