

**BOARD OF EDUCATION
LITTLE FALLS SCHOOL DISTRICT
LITTLE FALLS, NEW JERSEY**

MINUTES

REGULAR MEETING: Tuesday, May 9, 2023 Minutes 7:00 PM

Dr. Capizzi called the meeting to order at 7:00 PM

- I. CALL TO ORDER
- II. FLAG SALUTE
- III. PUBLIC MEETING STATEMENT

In accordance with the provisions of the New Jersey Public Meetings Act, the Little Falls Board of Education has caused notice of this meeting by notifying the Board's official newspaper, the local parent-teacher associations, and posting same on the Community Bulletin Board and the District's Website.

IV. ROLL CALL

Board Members present: Dr. Capizzi, Mr. Cowen, Mr. DeMarco, Mr. Russo, Mrs. Smith and Mrs. Zurbruegg

Board Members Absent: Mr. Jandoli, Mr. Miraglia, and Mrs. Verdi,

Also, Present. Mrs. Tracey Marinelli, Superintendent, Mrs. Melissa Sanzari-Stevens, Business Administrator/Board Secretary.

V. CORRESPONDENCE- None

VI. MINUTES

On motion of Mr. DeMarco and seconded by Mr. Russo the following motions were offered for approval.

1. APPROVAL OF MINUTES

MOVE that the Little Falls Board of Education approve the Minutes of the following meetings.

- 1. Regular Meeting – April 25, 2023
- 2. Budget Meeting April 25, 2023
- 3. Executive Meeting April 25, 2023

AYES: 6

NAYES:0

ABSENT: 3

VII. OPEN MEETING TO THE PUBLIC – **(Limited to Agenda Items Only)**

On motion of Mr. DeMarco and seconded by Mr. Russo, the meeting was opened for public comment.

Since no, one wished to be heard,

On motion of Mr. DeMarco and seconded by Mr. Russo moved that the Little Falls Board of Education close the meeting to the public.

AYES: 6

NAYES:0

ABSENT: 3

VIII. PRESENTATION

Mrs. Marinelli presented certificates to the following students for becoming Hornets of the Month

1. Hornet of the Month

School #1 – Ayin Kim, Samuel Mugleston, Kyleigh Hanna, Isabella Cruz

School #2 –Hailey Torres

School #3- Ella Fortier-Miranda and Talia Abdallah

2. School Board Training was presented by Matt Lee NJ School Board Association

IX. REPORTS

A. PRESIDENT’S REPORT _ None

B. SUPERINTENDENT OF SCHOOLS (Mrs. Tracey L. Marinelli)

1. Superintendent’s Report. (Exhibit A)

Mrs. Marinelli advised the Board of the following:

- This week is Teacher Appreciation Week
- School #1 PTA celebrated last week with a School of Rock Theme
- School 2/3 PTA celebrated with You hit it Out of The Park Theme
- Administration will celebrate the staff this week with numerous surprises
- Zero HIBs, zero suspensions, all mandatory drill have been performed in all three schools
- Enrollment School #1- 391, School #2- 356, and School #3- 172
- School #3 unveiled the Little Falls Education Foundation One Book initiative
- Building and Ground met this evening and we have exciting incentives on the horizon

Mrs. Marinelli read the following resolution into the record

TEACHER APPRECIATION

WHEREAS, teachers mold future citizens through education: and

WHEREAS, teachers encounter students of widely differing backgrounds; and

WHEREAS, our country's future depends upon providing quality education to all students; and

WHEREAS, teachers spend countless hours preparing lessons, evaluating progress, counseling
And coaching students and performing community service; and

WHEREAS, our community recognizes and supports its teachers in educating the children of its
Community.

NOW, THEREFORE, BE IT RESOLVED that the Little Falls Board of Education proclaims
May 8-12, 2023, to be **TEACHER APPRECIATION WEEK**; and

BE IT FURTHER RESOLVED that the Little Falls Board of Education strongly encourage all
members of our community to join with it in personally expressing appreciation to our teachers
for their dedication and devotion to their work.

On motion of Mr. DeMarco and seconded by Mr. Mrs. Zurbruegg the following motions
were offered for approval.

2. **BE IT RESOLVED**, that the Little Falls Board of Education affirms the
Superintendent's decision in HIB investigation Sc1-007-03-22-23-LFD-
013 for the reason set forth in the Superintendent's decision to the students'
parents, and directs the Business Administrator/Board Secretary to transmit a
copy of the Board's decision to affect students' parents.

AYES: 6

NAYES: 0

ABSENT: 3

C. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT-(Melissa Sanzari-Stevens)

Mrs. Stevens advised the Board of the following:

- Bids for the floors and doors are due June 1, 2023
- An email for the NJSBA convention was sent out to all Board members

- D. FINANCE & INSURANCE COMMITTEE (Mr. Fred DeMarco)
On motion of Mr. DeMarco and seconded by Mrs. Zurbruegg the following motions were offered for approval.

1. PRESENTATION OF BILLS:

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, move that the Little Falls Board of Education approve the list of bills dated May 9, 2023, Warrant No.'s #29388 thru # 29434 (voided and reprint check #29388 & void check #29424 (Current Account) totaling \$:683,747.60 \$Warrant No. #1262 (Cafeteria Account) totaling \$27,826.85 ; be paid if, properly sworn to and funds are available in accordance with Board of Education Policy and to be appended to the minutes of this meeting. The School Business Administrator/Board Secretary, in accordance with N.J.A.C. 6A:23-2.11I3, certifies that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a) and the Board of Education, in accordance with N.J.A.C. 6A:23-2.11(c)4, certifies that after review of the Board Secretary's & Treasurer's --monthly financial reports that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b). Further, the Board of Education and the Business Administrator/Board Secretary certify that major accounts/fund balances have not been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

(Exhibit B)

2. TRANSFERS – APRIL 2023

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, move that the Little Falls Board of Education authorize the School Business Administrator/Board Secretary's action of making transfers prior to the Board Meeting as per the attached April 30, 2023 Transfer Report.

(Exhibit B-1)

3. TREASURER AND SECRETARY'S REPORTS – APRIL 30, 2023

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, moved that the Little Falls Board of Education accept the Treasurer and Secretary's Reports for the month ending April 30, 2023.

(Exhibit C)

4. SUMMER BUSINESS AND PERSONNEL PROCEDURES 2023-24 SCHOOL YEAR
WHEREAS, there are certain business and personnel matters which usually require action of the Board of Education during the months of July and August, such as the approval of bills and claims, appropriation adjustments, contract awards and the personnel report, and

WHEREAS, there are acceptances of state funding for capital projects which require action of the Board of Education during the months of July and August,

NOW THEREFORE BE IT RESOLVED, that the Board President be and hereby is authorized to approve the above mentioned business and personnel matters as recommended by the Superintendent and to act on behalf of the Board in matters of

accepting state funds for capital projects during those periods when the Board of Education does not convene, and

BE IT FURTHER RESOLVED that in the absence of the Board President, the Board Vice President be empowered to approve the above mentioned items, and

BE IT FINALLY RESOLVED that the previously mentioned business and personnel matters as well as any acceptance of funds be subsequently submitted to the Little Falls Board of Education for ratification at the next regular meeting of the Board of Education.

5. PETTY CASH FUND

MOVE that the Little Falls Board of Education authorizes the establishment of the following petty cash funds in the amounts indicated below: **2023–2024 School Year.**

LOCATION	ACCOUNT AMOUNT	SINGLE EXPENDITURE
Central Office – Supt.	\$225.00	\$100.00
Business Office – SBA	\$225.00	\$100.00
School #1 – Principal	\$175.00	\$75.00
School #2 – Principal	\$100.00	\$50.00
School #3 – Principal	\$100.00	\$50.00
Director Special Services	\$100.00	\$50.00
Science for School #1	\$75.00	\$40.00
Science for School #2	\$75.00	\$40.00
Science for School #3	\$75.00	\$40.00
Cafeteria Schools 1,2,&3	\$400.00(split)	Start-up

6. APPROVE TAX PAYMENT SCHEDULES

MOVE that the Little Falls Board of Education approves the schedule of tax payments from the municipality for the **2023-2024** School Year as follows in accordance with N.J.S.A. 18A:13-23 and Policy 6141:

Month	Taxes	Debt Service	Month	Taxes	Debt Service
July	\$1,349,610.75	\$123,084.00	January	\$1,349,610.75	\$123,083
August	\$1,349,610.75		February	\$1,349,610.75	
September	\$1,349,610.75		March	\$1,349,610.75	
October	\$1,349,610.75		April	\$1,349,610.75	
November	\$1,349,610.75		May	\$1,349,610.75	
December	\$1,349,610.75		June	\$1,349,610.75	

7. APPROVES ANNUAL TUITION RATES FOR 2023-2024

RESOLVED, that the Little Falls School District Board of Education, in the County of Passaic, New Jersey approves the following tuition rates for non-resident pupils for events for 2023 – 2024 School Year.

REGULAR TUITION	2023-2024 School Year
Preschool/Kindergarten	\$ 13,693.00
Grades 1 – 5	\$ 16,024.00
Grades 6-8	\$ 15,466.00

SPECIAL EDUCATION	2023- 2024 School Year
LLD1 Program	\$ 62,192.00
LLD2/MD	\$ 47,270.00
Pre-k Dis F/T	\$146,156.00
Pre-k Dis P/T	\$ 99,598.00

8. APPROVAL OF EXTENDED SCHOOL YEAR TUITION RATES FOR 2023-2024

RESOLVED, that the Little Falls School District Board of Education, in the County of Passaic, New Jersey approves the following tuition rates for non-resident pupils for events for 2022 – 2023 Extended School Year. Additional services at an hourly rate to be charged for occupational therapy, physical therapy, behavioral therapy, speech, 1:1 aides.

EXTENDED SCHOOL YEAR	2023-2024 School Year
Grades K-8 non ABA	\$ 1,200.00
Grades K-8 ABA	\$ 2,000.00

9. APPROVAL OF PAYMENT - EIGHTH GRADE TRIP

RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education approve payment to the Student Activities Account to offset the cost of the 8th Grade Trip to Dorney Park and Philadelphia, Pennsylvania, for students experiencing financial hardship for a total amount not to exceed \$1,106.40.

10. APPROVAL OF PAYMENT- EIGHTH GRADE TRIP

RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education approve payment to the Student Activities Account for the cost of the 8th Grade Trip to Dorney Park and Philadelphia, Pennsylvania, for two (1) administrators and (1) nurse for a total amount not to exceed \$250.00.

11. APPROVAL OF 8TH GRADE DINNER/CHAPERONES

RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education approve payment to the Student Activities Account for the cost of the 8th Grade dinner for two (2) administrators and (1) nurse for a total amount not to exceed \$65.00 per plate.

12. APPROVAL OF AGREEMENT – LINKIT

MOVE that the Little Falls Board of Education approve the Agreement with LinkIt to provide data warehousing, analytics and assessment solutions for the 2023 - 2024 School Year at a cost not to exceed \$29,803.00.

13. ACCEPTANCE OF DONATIONS

As per the recommendation of the Superintendent moved that the Little Falls Board of Education accept, pursuant to Board of Education Policy #7230, “Gifts, Grants and Donations,”

Check Number	Donation	Amount
166667	Michael Tullo/Progressive Insurance	\$ 250.00
1857	School #1 PTSA Donation 5-8 Field trips	\$6,000.00
1858	School #1 PTSA Donation 8 th Grade Party	\$ 500.00

14. SUBSTITUTE PAY

MOVE that the Little Falls Board of Education establish the following Substitute Pay for the 2023–2024 School Year as follows:

Substitute for Certified Teacher	\$140.00 per diem
Substitute for Para Professional	\$100.00 per diem
Substitute for School Nurse	\$200.00 per diem
Substitute for Custodian w/o Black Seal	\$ 20.00 per hour
Substitute for Custodian w/ Black Seal	\$ 22.00 per hour
Substitute for Secretary/Clerical	\$ 20.00 per hour

15. APPROVAL OF PHYSICAL THERAPY SERVICES FOR THE 23-24 ESY SY

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve Kid Clan for Physical Therapy Services for the 2023-2024 at a rate of \$105.00 per hour.

16. SUBMISSION OF EXTRAORDINARY AID

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the submission of extraordinary aid application to the New Jersey Department of Education.

17. APPROVAL OF KID CLAN SERVICES FOR THE 23-24 SY

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve Kid Clan for the following services for the 2023-2024 school year.

<u>EVALUATIONS</u>	<u>FEE</u>
Occupational Therapy	\$295.00
Physical Therapy	\$265.00
Monolingual Speech	\$350.00
Monolingual Psychological	\$350.00
Monolingual Educational	\$350.00
Bilingual Speech	\$450.00
Bilingual Psychological	\$450.00
Bilingual Educational	\$450.00
Physical Therapy Services	\$105.00

18. TRANSPORTATION CONTRACT RENEWAL- FIRST STUDENT -23/24 SY

RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education renew the contract with Scholastic Bus Company of Fair Lawn, NJ for the 2023-2024 School Year at a 5.86% CPI increase as follows:

Route	School	Route Cost Per Day
LF-YEL	Sch#2	\$ 370.51 + 111.15 Aide cost
LF-5B	Sch#3	\$ 423.44 + 111.15 Aide cost

Said contract for approximately 180 days. Total approximate cost of \$182,925.00

AYES: 6
NAYES:0
ABSENT: 3

E. EDUCATION COMMITTEE (Dr. Rachel Capizzi)

On motion of Mr. DeMarco and seconded by Mr. Russo the following motions were offered for approval.

1. ACCEPTANCE OF NEW SUBSTITUTES

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following new substitute applicants all substitutes have filed Federal Form I-9, and are in possession of acceptable clearance pursuant to N.J.S.A. 18A:6-7.1/18A:39-10.1/18A:6-4.14

Ryan Marshall
Angela Butler

2. APPROVAL OF SCHOOL TRIPS -22/23 SY

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of

- Education approve the following field trips: (Exhibit D)
3. APPROVAL OF FULL TIME WORLD LANGUAGE TEACHER
RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education approve a full time world language teacher position with UPC code TCHWL03.
4. AMEND APPROVAL OF THE 2023-2024 EXTENDED SCHOOL YEAR
RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education approve the calendar and schedule for the 2023-2024 Extended School Year Program as follows:

ESY Program Dates: Monday June 26, 2023 through Thursday July 27, 2023

Monday through Thursday, No School July 3rd and 4th, 2023

Student Hours: 8:15 AM – 1:15 PM

1. ABA PRESCHOOL/PRIMARY PROGRAM
2. LEARNING AND/OR LANGUAGE ELEMENTARY CLASS Grade K-2 (LLD-2)* 2 Sessions
3. LEARNING AND/OR LANGUAGE MIDDLE CLASS Grade 5-8 (LLD-2)

Student Hours: 9:00AM-11:30 PM

4. SPECIAL EDUCATION PRESCHOOL PROGRAM

Student Hours: 9:00AM-1:00 PM

5. LEARNING AND/OR LANGUAGE ELEMENTARY CLASS Grade K-3 (LLD-1)
6. LEARNING AND/OR LANGUAGE ELEMENTARY CLASS Grade 4-8 (LLD-1)

5. APPROVAL OF HOME INSTRUCTION
RECOMMENDED BY THE SUPERINTENDENT, move that the Little Falls Board of Education approve home instruction services to district student #2002486. Home instruction not to exceed 5 hours per week effective May15, 2023 through June 16, 2023.

AYES: 6

NAYES:0

ABSENT: 3

F. REPAIRS & MAINTENANCE/BUILDING & GROUNDS COMMITTEE

(Mr. Michael Russo)

On motion of Mr. Russo and seconded by Mrs. Zurbruegg the following motions were offered for approval.

1. USE OF FACILITIES BY OUTSIDE ORGANIZATIONS

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the use of district facilities by the following community groups who have filed the proper application form and have submitted proof of necessary insurance coverage:

School #1 *approve/ratify

Date	Event	Location and Time	Requested By:
05/15/2023	Parent Meeting	Café 6:30pm	School #1 Advisor
5/25/2023	Spring Concert	APR 6:30pm	School #1 Advisor
6/5/2023	NJNHS	APR/Café 5:00-9:00pm	School #1 Advisor

2. AUTHORIZATION TO REQUEST ALTERNATE METHOD, OF COMPLIANCE FOR KINDERGARTEN CLASSROOMS AT SCHOOL #2 FOR THE 2023-2024 SY - ROOMS #112, #206, #207, #208, #212

RECOMMENDED ACTION by the Superintendent, in consultation with the School Business Administrator/Board Secretary, move that the Little Falls Board of Education approve the filing of a request for authorization to use the alternate method of compliance in accordance with N.J.A.C. 6A:26-6.2(h)4ii, by providing toilet rooms adjacent to or outside the kindergarten classroom at School #2 in lieu of individual toilet rooms in each.

3. SUBMISSION OF THE LEAD TESTING STATEMENT OF ASSURANCE FOR THE 23/24 SY

RECOMMENDED ACTION by the Superintendent That the Little Falls Board of Education approve the submission the district's Lead Testing Statement of Assurance for the academic year 2023-2024 to the county office.

4. DISPOSAL OF SERVER RACKS

RESOLVED, to approve the disposal of the following server racks that are found to be obsolete.

Server Racks Asset Tag Numbers:

000011, 007631, and 000010

AYES: 6

NAYES:0

ABSENT: 3

G. PERSONNEL/NEGOTIATIONS COMMITTEE (Mr. Vincent Miraglia)

On motion of Mr. DeMarco and seconded by Mrs. Smith the following motions were offered for approval.

1. APPROVAL OF TRAVEL/CONFERENCE EXPENSES

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve travel/conference expenses as noted for the following district employees/board members: (Exhibit E)

2. REAPPOINTMENT OF STAFF 2023-2024 SCHOOL YEAR

RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education approve the reappointment of staff as per the attached exhibit for the 2023/2024 School year. (Exhibit F)

3. APPROVAL OF 8TH GRADE PHILADELPHIA PA TRIP CHAPERONES

RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education approve the following staff chaperones for the 8th grade Philadelphia Pennsylvania trip May 19, 2023.

Sue Eckrote	Nurse (Donna Hamilton)
Tiffany Studzinski	Dave Farrell
Rebecca Calderone	Marc Perniciaro
Kristy Gregory	Briana Cruz
James Delfino	Edward Cronin
Vincent Plateroti	Joseph Keating
Christine Fiorendino	James Schoenich
Irina Carroll	Dana Sprague
Lauren Campbell	Michele Gennarelli

4. APPROVAL OF 8TH GRADE DORNEY PARK TRIP CHAPERONES

RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education approve the following staff chaperones for the 8th grade Dorney Park trip June 1, 2023.

Sue Eckrote	Nurse
Tiffany Studzinski	Dave Farrell
Rebecca Calderone	Marc Perniciaro
Kristy Gregory	Briana Cruz
James Delfino	Edward Cronin
Vincent Plateroti	Joseph Keating
Christine Fiorendino	James Schoenich
Irina Carroll	Dana Sprague
Lauren Campbell	Michele Gennarelli

5. REAPPOINTMENT AND APPROVAL OF AGREEMENT- CENTRAL OFFICE STAFF 2023-2024 SY
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the re-employment of the Central Office Staff, effective July 1, 2023 for the 2023/2024 school year. (Exhibit G)
6. REAPPOINTMENT AND APPROVAL OF AGREEMENT- PART TIME BUS DRIVER/UTILITY WORKER-2023/2024 SY
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the reappointment of the following part time Bus Driver/Utility worker for the 2023-2024 school year. (Exhibit H)
7. REAPPOINTMENT AND APPROVAL OF AGREEMENT-FULL TIME BUS DRIVER/CLERICAL ASSISTANT- 2023/2024 SY
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the reappointment of the following full time Bus Driver/clerical assistant for the 2023-2024 school year. (Exhibit I)
8. REAPPOINTMENT AND APPROVAL OF AGREEMENT- SCHOOL PSYCHOLOGIST- 2023/2024 SY
RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education approve the July 1, 2023 to June 30, 2024 Contract Agreement with Sherri Glassman, School Psychologist. (Exhibit J)
9. REAPPOINTMENT AND APPROVAL OF AGREEMENT-BUILDING AND GROUNDS MANAGER-2023/2024 SY
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the re-appointment of Building and Grounds Manager effective, July 1, 2023 through June 30, 2024. (Exhibit K)
10. REAPPOINTMENT AND APPROVAL OF AGREEMENT- OCCUPATIONAL THERAPIST-2023/2024 SY
RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education approve the September 1, 2023 to June 30, 2024 Contract Agreement with Margaret Duca Occupational Therapist. (Exhibit L)
11. REAPPOINTMENT AND APPROVAL OF AGREEMENT- DIRECTOR OF SPECIAL SERVICES- 2023/2024 SY
RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education approve the July 1, 2023 to June 30, 2024 Contract Agreement with Dawn Daura, Director of Special Services. (Exhibit M)

12. APPROVAL OF THRIVE FROM THE HIVE SUMMER STAFF

RECOMMENDED ACTION by the Superintendent, move that the Little Falls Board of Education approve the following staff list for Thrive From the Hive Summer Program. Program at a rate of \$52.00 per hour for certified staff, \$40.00 per hour for certified substitute rate. All certified staff are authorized to serve in the position of substitute.

Teachers- Not to Exceed 45 hours per teacher

Linda Teese LeaMarie Pronesti
Christine Losito
Leslie Della Pesca

13. APPROVE/RATIFY APPROVAL OF HOME INSTRUCTION

RECOMMENDED ACTION BY THE SUPERINTENDENT, move that the Little Falls Board of Education approve Sarah Viterito to provide home instruction services to district student 2003190 at a rate of \$30.00 per hour. Home instruction not to exceed ten (10) hours per week, effective April 20, 2023 through May 20, 2023.

14. ACCEPTANCE OF RESIGNATION- ABA PARAPROFESSIONAL

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education accept the resignation of Daina Jones, ABA Paraprofessional School 2, effective May 15, 2023.

15. RE-APPOINTMENT OF PARAPROFESSIONALS FOR THE 23-24 SCHOOL SY

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the re-employment of the staff below as Paraprofessional for the 2023 2024 school year based upon a 1,052.25-hour work year.

Tracey Schultz	Vanessa Hamden
Donna Clough	Silvanna Nieves
Nancy Crammer	Allison Fuquen
Jackie Toledo	Geraldine Kearns
Andrea Diese	Asia Alexander
Iveta Ivanova	Ghada Darwich
Haley Duffy	Carmela Roncone
Michelle Gennarelli	Juliana Dilkes
Dana Kadkwi	Brianna Rosario
Fadwa Mustafa	Joanna Gazda
Emely Mercedes	Maureen Callie
Nicole Soriano	Kara Arena
Elaina Alvarez	Jackie Zipoy
Giuliana Biacamano	Kenana Nadar
Lina Mauruf	

16. APPROVAL OF JOB DESCRIPTION- TECHNOLOGY COORDINATOR
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following Technology Coordinator job description.

(Exhibit N)

17. SUBMISSION OF CONTRACT OF SCHOOL BUSINESS ADMINISTRATOR/ BOARD SECRETARY – JULY 1, 2023 – JUNE 30, 2024
WHEREAS, an employment agreement between the Little Falls Board of Education and Melissa Sanzari-Stevens for the position of School Business Administrator/Board Secretary for the Little Falls School District will be submitted to the Executive County Superintendent.

18. APPROVAL OF APPOINTMENT OF SCHOOL SAFETY SPECIALIST
RECOMMENDED ACTION by the Superintendent moved that the Little Falls Board of Education approve Charles Smith as School Safety Specialist for the 2023/2024 school year effective July 1, 2023.

19. APPROVE PAYMENT OF SUBSTITUTE BUS DRIVER STIPEND 23-24 SY
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the payment of a \$2,000.00 annual stipend for the 2023-2024 school year to the following employees for serving as Substitute Bus Driver on an as needed basis:

Robert Scelzo

20. APPOINTMENT OF AM AND PM BUS AIDES-23/24 SY
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following bus aides for the 23/24 school year.

STAFF MEMBER	POSITION	RATE OF PAY
Teresa DeStefano	Bus Aide	\$15.00 per hour
Nancy O’Conner	Bus Aide	\$15.00 per hour

21. APPROVE HOURLY RATES – CLERICAL SUBSTITUTES
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the hourly rate of pay of \$20.00 for the 2023-2024 school year for Clerical Substitutes. All Lunchroom/Playground Aides are authorized to serve in the position of Clerical Substitute.

22. APPROVAL OF LITERACY CONSULTANT SERVICES-23/24 SY
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve Maryann Pasuit to provide Literacy Consultant Services for the 23/24 school year at a rate of \$225.00 per hour.

23. PAYMENT TO STAFF – TREP\$ SCHOOL #1 -2022/2023 SY
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve payment to James Simmons for chaperoning TREP\$ on May 23, 2023 for three hours at the contractual chaperone rate of \$35.00 per hour.

24. AMEND PAYMENT TO STAFF-7th and 8th GRADE DANCE CHAPERONES- 22/23 SY
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve payment to the following individuals for chaperoning the 7th and 8th grade dance at School #1 on April 4, 2023, at the contractual chaperone rate of \$35.00 per hour, for **two hours**.

Employees	Date	Amount
Lindsey Enchelmaier	4/4/2023	\$70.00
Marisa Kolarovic	4/4/2023	\$70.00
Vincent Plateroti	4/4/2023	\$70.00

24. PAYMENT TO STAFF- VOLLEYBALL CHAPERONES- 22/23 SY
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve payment to the following individuals for chaperoning the 5th and 6th grade volleyball game at School #1 on May 3, 2023, at the contractual chaperone rate of \$35.00 per hour, for two hours.

Employees	Date	Amount
Lynn Donovan	4/4/2023	\$70.00
Adam Quazza	4/4/2023	\$70.00

25. APPROVAL OF THE EXTENDED SCHOOL YEAR STAFFING LIST FOR 2023/2024
RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the following staff listing for the 2023/2024 Special Education Extended School Year Program at a rate of \$52.00 per hour for certified staff, \$20.00 per hour for paraprofessionals, and \$15.00 per hour for bus aides. Certified staff substitute rate \$40.00 per hour, CST substitute rate at \$40.00 per hour, and paraprofessional substitute rate at \$15.00 per hour. All Paraprofessional can substitute as bus aides.

ABA Preschool & LLD II Programs School 2- Not to Exceed 99 Hours

4 Teachers:

- Sarah Viterito
- Adam Quazza
- Stephanie Melendez
- Michelle Gennarelli

14 Paraprofessionals:

- Asia Alexander
- Haley Duffy
- Giuliana Biancamano
- Rachel Medina
- Brianna Rosario
- Allison Fuquene
- Nicole Soriano
- Emely Mercedes
- Dana Kadkwi
- TBD
- Julia Marchesani
- Angelina Callie
- Joanna Gazda
- TBD

Special Education Preschool Program School 2- Not to Exceed 54 Hours

1 Teacher:

- Sarah Butera

1 Paraprofessional:

- Paula Agens

LLD I Programs School 2- Not to Exceed 81 Hours

2 Teachers:

- Erin Keating
- Melissa Natale

3 Paraprofessionals:

- Iveta Ivanova
- Geraldine Kearns
- Tracey Shultz

ESY Bus Aides Not to Exceed 66 Hours

- Nancy O'Connor
- Theresa DeStefano

ESY Nurses - Not to exceed 99 Hours total

- Julie Abboud
- Audrey O'Jeda
- Jerilyn Mullen

ESY Behaviorist - Not to exceed 60 Hours

- Kim DeLia

Speech Therapist - Not to exceed 60 Hours @ contracted rate

- TBD

Occupational Therapy - Not to exceed 35 Hours

- Maggie Duca

ESY Physical Therapy - Not to exceed 40 Hours @ contracted rate

- Kid Klan

ESY Teacher/Paraprofessional Substitutes:

- Blake Spingarn
- Kelly Davis
- Cathy Truono

26. **APPROVAL OF APPOINTMENT – WORLD LANGUAGE TEACHER**

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve Katrina Martinez, teacher, effective September 1, 2023 through June 30, 2024. Rate of pay will be BA Step 1, UPC code TCHWL03 to be paid out of account number 11-120-100-101-10-00, pending all background checks.

27. **APPROVAL OF REIMBURSEMENT**

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve the reimbursement of \$50.00 per person for chaperones of the Eighth Grade Philadelphia field trip to cover the purchase of the GoPass.

28. APPROVAL OF APPOINTMENT – SCIENCE TEACHER

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve Pamela Gaccione, teacher, effective September 1, 2023 through June 30, 2024. Rate of pay will be BA Step 1, UPC code TCHRES11 to be paid out of account number 11-120-100-101-10-00, pending all background checks.

29. PAYMENT TO STAFF- SCHOOL 2 ART AND MAKER FAIR CHAPERONES- 22/23

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve payment to the following individuals for chaperoning the Art and Maker fair at School #2 on May 9, 2023, at the contractual chaperone rate of \$35.00 per hour, for two hours.

Employees	Date	Amount
Kerianne Brown	5/9/2023	\$70.00
Cindy Intile	5/9/2023	\$70.00

30. PAYMENT TO STAFF- SCHOOL 3 ART AND MAKER FAIR CHAPERONES- 22/23

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education approve payment to the following individuals for chaperoning the Art and Maker fair at School #3 on May 5, 2023, at the contractual chaperone rate of \$25.00 per hour, for two hours.

Employees	Date	Amount
Tracey Schultz	5/3/2023	\$50.00
Nisirin Alhoms	5/3/2023	\$50.00

31. AMEND APPROVAL OF JOB DESCRIPTION

RECOMMENDED ACTION by the Superintendent move that the Little Falls Board of Education amend the Director of Before and After care job description as attached.
(Exhibit O)

32. TERMINATION OF EMPLOYMENT

RECOMMENDED BY THE SUPERINTENDENT, move that the Little Falls Board of Education approve the termination of employee # 5140, lunch Aide School #2, effective May 5, 2023.

33. APPROVAL OF HOME INSTRUCTION

RECOMMENDED ACTION BY THE SUPERINTENDENT, move that the Little Falls Board of Education approve Rebecca Calderone and Kristy Gregory to provide home instruction services to district student 2002486 at a rate of \$30.00 per hour. Home instruction not to exceed five (5) hours per week, effective May 15, 2023 through June 16, 2023.

AYES: 6
NAYES:0
ABSENT: 3

H. HEALTH & SAFETY COMMITTEE (Mr. Doug Jandoli)

On motion of Mr. Cowen and seconded by Mr. DeMarco the following motions were offered for approval.

1. AMEND APPROVAL OF NVA/PUBLIC EMPLOYER TRUST – 2022-2026 SY
WHEREAS, the Little Falls Board of Education has received an offer of renewal from NVA /Public Employer Trust for the period August 1, 2022 to **June 30, 2026** for vision Benefits.

VISION

Single	\$3.25
Employee/Spouse	\$6.50
Parent/Child	\$10.41
Family	\$12.03

NOW THEREFORE BE IT RESOLVED that the Little Falls Board of Education does hereby approve NVA/Public Employer Trust to provide vision benefits for all covered employees effective August 1, 2022.

2. DENTAL BENEFITS – 2023-2024 SCHOOL YEAR
WHEREAS, the Little Falls Board of Education currently provides dental benefits for all covered employees through participation in the Horizon Blue Cross Blue Shield of NJ pursuant to negotiated agreements with employee associations and Board of Education Policy, and

WHEREAS, the Little Falls Board of Education has received an offer of renewal for the period July 1, 2023 to June 30, 2024 from Horizon Blue Cross Blue Shield of NJ for dental coverage with a one (1) year rate guarantee, increase of 0% Costs are as follows:

Single	\$39.86
Husband/Wife	\$69.52
Parent/Child	\$69.52
Family	\$120.44

NOW THEREFORE BE IT RESOLVED that the Little Falls Board of Education does hereby approve Horizon Blue Cross Blue Shield of NJ to provide dental benefits for all covered employees effective July 1, 2023, and

BE IT FINALLY RESOLVED that the Business Administrator is directed to implement this decision effective immediately.

AYES: 6
NAYES:0
ABSENT: 3

I. POLICY COMMITTEE (Mr. Michael Russo)- None

J. STRATEGIC PLANNING COMMITTEE (Shannon Zurbruegg)

Mrs. Zurbruegg advised the Board that there was a meeting held this evening before the Board meeting and an email will go out with the details

K. COMMITTEE REPORTS

Mr. Russo advised the Board the there was a Building and Grounds meeting this even and an email will go out with the details.

L. PTA LIAISONS (2/3 PTA Shannon Zurbruegg, School #1 Nicole Smith)

Mrs. Zurbruegg stated the end of the year carnivals are scheduled for Schools 2 and 3.
Mrs. Smith stated that School #1 PTA donations for all grades have been made.

M. LITTLE FALLS EDUCATION LIASON (Steve Cowen)

Mr. Cowen advised the Board of the following

- Casino night was a huge success
- Working on plans for Oktoberfest

X. UNFINISHED BUSINESS-None

XI. OPEN MEETING TO THE PUBLIC

On motion of Mr. DeMarco and seconded by Mr. Russo, the meeting was opened for public comment.

Since no, one wished to be heard,

On motion of Mr. Russo and seconded by Mrs. Smith moved that the Little Falls Board of Education close the meeting to the public.

AYES: 6

NAYES:0

ABSENT: 3

XII. NEW BUSINESS

1. REDUCTION OF BOARD MEMBERS

WHERE AS The LITTLE FALLS BOARD OF EDUCATION, has nine members who reside on the Board of Education,

WHERE AS THE BOARD, wishes to reduce the number of Board of Education members from nine members to seven members.

BE IT RESOLVED that the Board President and the School Business Administrator/Board Secretary are hereby authorized to execute any and all documents necessary to reduce the number of Board Members from a nine member Board to a seven member Board.

“Be it further resolved that the Board directs the Board Secretary to submit a public question for the November 2023 election to the County Clerk in accordance with N.J.S.A. 19:60-4 regarding whether the membership of the Board should be reduced from nine to seven.”

Mrs. Stevens stated that The Reduction of Board Members resolution was on the June 2022 agenda and was revisited on August 9, 2022 agenda for a vote. The vote was a split decision and was advised to have it revisited again May 2023.

A discussion ensued between the Board and was agreed upon to move this motion to the June 27, 2023 Board meeting for a vote.

XIII. EXECUTIVE SESSION-None

XIV. ADJOURNMENT

On motion of Mr. Russo and seconded by Mr. DeMarco the meeting was adjourned

8:26 pm.

AYES: 6

ABSENT: 3

NAYES: 0

Respectfully Submitted,

Melissa Sanzari-Stevens

Melissa Sanzari-Stevens

Business Administrator/Board Secretary